



## REQUEST FOR QUOTATION

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the **“Supply and Delivery of Various Electrical Materials for DBP Baguio BLU”** in accordance with Section 34 of the Revised Implementing Rules and Regulations of Republic Act No. 12009.

The details of the projects/activities/programs are as follows:

Name of Project:	Supply and Delivery of 1 Lot Various Electrical Materials for DBP Baguio BLU
Location	DBP Training Complex, Romulo Drive, Baguio City
Contract Period	Thirty (30) calendar days upon signing of the Notice to Proceed
Scope of Works	See attached “Annex A” for the Scope of Works (SOW)
Approved Budget for the Contract	Eight Hundred Ten Thousand Pesos (₱810,000.00), inclusive of all taxes

Interested suppliers are required to submit their signed Price Quotation Form (Annex “B”) on or before 5:00 P.M. of August 13, 2025. Open quotations may be submitted at DBP Baguio Branch, 1F DBP Building, Lower Session Road, Baguio City or through email address [baguio@dbp.ph](mailto:baguio@dbp.ph) and [axpcacho@dbp.ph](mailto:axpcacho@dbp.ph)

The project shall be awarded to the supplier/s determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the documents noted in the Scope of Works before award of the project/contract:

For inquiry, you may contact Mgr. Ariane Xyrille P. Cacho of DBP Baguio Branch at telephone nos. (074) 442-5305, (074) 442-2550, (074) 442-4987.

REDACTED

**MARIA DOLORES C. GUEVARA**

First Vice President

Head, BBG-Northern Luzon



## Annex A

PROJECT : SUPPLY AND DELIVERY OF VARIOUS ELECTRICAL MATERIALS FOR DBP BAGUIO BLU  
LOCATION : ROMULO DRIVE, BAGUIO CITY, BENGUET  
SUBJECT : TECHNICAL SPECIFICATIONS

### MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT (GOODS & SERVICES)

#### I. APPROVED BUDGET FOR THE CONTRACT:

EIGHT HUNDRED TEN THOUSAND PESOS - Php 810,000.00 (inclusive of VAT/applicable taxes)

#### II. TECHNICAL SPECIFICATIONS:

Item No.	Particulars	Quantity	Specifications
Voice and Datacom			
Wires and Cables			
1	Cat6 UTP cable 25 pairs	250 m	Cable shall be covered by low smoke zero halogen or flame retardant PVC jacket.
2	Cat6 UTP cable 4 pairs (305m/box)	1 box	
3	Cat6 UTP patch cord 4 pairs (1 meter)	14 pcs	
4	Cat6 UTP patch cord 4 pairs (3 meters)	10 pcs	
Conduits and Fittings			
5	25mm (3/4”) dia PVC pipe (3m/pc) with adapter and locknut	30 pcs	PVC conduits and fittings shall be unplasticized Polyvinyl Chloride (uPVC), schedule 40, and uniformed wall thickness. It shall be compression and impact resistant, non-corrosive, weatherproof, made of superior quality.  Thermosetting plastic, color: white
6	32mm (1”) dia PVC pipe (3m/pc) with adapter and locknut	200 pcs	
7	32mm (1”) dia PVC elbow	20 pcs	
8	32mm (1”) dia PVC coupling	200 pcs	
9	32mm (1”) dia U-Clamp wall support	70 pcs	
10	40mm (1 1/4”) dia PVC pipe (3m/pc) with adapter and locknut	100 pcs	
11	40mm (1 1/4”) dia PVC elbow	20 pcs	
12	40mm (1 1/4”) dia PVC coupling	100 pcs	
13	40mm (1 1/4”) dia U-Clamp wall support	40 pcs	
Boxes			
14	Junction box with cover (PVC)	10 pcs	4”x 4” PVC



15	Utility box (PVC)	20 pcs	2"x 4" PVC
16	Pullbox	5 pcs	(ga#16) (100mm Hx100mm Wx100mm D)
Switches and Outlets			
17	Duplex data port outlet (RJ45)	10 sets	Thermosetting plastic, color: white
18	Duplex voice port outlet (RJ11)	10 sets	
Others and Miscellaneous Materials			
19	Electrical Tape	10 rolls	Black
20	Cable Ties (100pcs/pack)	3 packs	4mmx150mm
21	40mm (1 1/4") dia service entrance cap	1 pc	PVC
22	32mm (1") dia service entrance cap	2 pcs	PVC
23	Dyna Bolt	10 pcs	5/8"
24	Drill Bit (Concrete)	5 pcs	5/8"
25	Grounding rod (3/4" x 3m)	1 pcs	(3/4" x 3m)
26	Grounding clamp	1 pcs	(3/4")
Network system			
27	Data terminal cabinet – 1 set/s	1 lot	(960mm H x 550mm W x 580mm D)
	Horizontal cable manager		
	Rack shelves		
	Powerstrip 6-convenience outlet for data cabinet – 2 set/s		
	24 port CAT6 patch panel - 1 set/s		
28	48-port manageable LAN switch -1 set/s	1 set	<ul style="list-style-type: none"><li>- With 48 RJ-45 autosensing 10/100/1000 ports</li><li>- With 4 fixed gigabit ethernet sfp ports</li><li>- Duplex: 10base-T/100base-TX: half or full; 1000base-t: full only</li><li>- At least 1 dual-personality (RJ-45 or usb micro-b) serial console port</li><li>- Throughput of 77.2 mpps</li><li>- Switching capacity of 103 gbps</li><li>- Memory and processor of 799mhz, 127 mb flash, 255 mb ddr3 dimm, packet buffer size 2.9 mb.</li></ul>



			<p>dynamically allocated</p> <ul style="list-style-type: none"> <li>- Maximum weight of 3.10 kg</li> <li>- Maximum dimensions of 17.44(w) x 10.00(d) x 1.75(h) in (1u height)</li> <li>- Can be mounted electronic industries alliance (eia) standard 19-inch telco rack or equipment cabinet</li> <li>- 99 mb latency &lt; 7.4 <math>\mu</math>s (lifo 64-byte packets)</li> <li>- 999 mb latency &lt; 2.3 <math>\mu</math>s (lifo 64-byte packets)</li> <li>- Mac address table size of 15999 entries</li> <li>- Has the latest available switch management tool/software, command-line interface, and web browser configuration menu</li> <li>- With limited lifetime warranty</li> </ul>
<b>Telephone system</b>			
29	Telephone terminal cabinet – 1 set/s Krone module/10 pairs – 3 set/s 5-way back mounting frame – 3 set/s	1 lot	Include 20mm Thk. Plywood, Krone modules, & 5-way back Mounting frame
30	Private Automatic Branch Exchange (PABX) – 1 set/s Krone module/10 pairs – 3 set/s Includes: 1 unit Proprietary Programmable Telephone set; 8 units standard telephone; and back-up battery	1 lot	6-Trunk lines & 24 local lines
31	Service telephone terminal cabinet with grilles and padlock – 1 set/s	1 lot	(H-400mm X W-400mm X D-200mm)



	Krone module/10 pairs – 3 set/s 5-way back mounting frame – 1 set/s		
<b>Electrical</b>			
<b>Wires and Cables</b>			
32	3.5mm <sup>2</sup> THHN stranded wire (75m/roll)	4 roll/s	All wires and cables shall be 600-volt grade, made of copper, lead-free, and soft-annealed, capable of withstanding a 130° C emergency overload condition, and must be UL-listed for safety and quality compliance.
33	THHN stranded wire	3 roll/s	5.5mm <sup>2</sup> (75m/roll)
34	THHN stranded wire	100 meter/s	14mm <sup>2</sup>
<b>Pipes and Fittings</b>			
35	32mmØ PVC pipe (3m) with adapter and locknut	10 set/s	PVC conduits and fittings shall be unplasticized Polyvinyl Chloride (uPVC), schedule 40, and uniformed wall thickness. It shall be compression and impact resistant, non-corrosive, weatherproof, made of superior quality.  Flexible conduits covered with a jacket made of thermoplastic rubber.
36	PVC pipe with adapter and locknut	20 set/s	20mmØ (3m)
37	Flexible PVC conduit	1 roll/s	20mmØ (50m/roll)
38	Straight connector	15 pc/s	20mmØ
39	Angle connector	15 pc/s	20mmØ
<b>Panel boards</b>			
40	50AT/100Af, 2P, 230V	1 set/s	Must be compatible with the existing
41	Panel "LP" -Enclosure: GA #16 G.I. sheet, NEMA-1 -Main: 60AT/100AF, 2P, 230V MCCB -Branch: 6-20AT, 2P MCCB, 230V; 2-30AT, MCCB; 230V	1 set/s	Powder coated beige Bolt-on 10KAIC for Main Breaker



	-With busbar & grounding busbar rated 100 amperes		
42	Timer Switches -1-20A, 2P, MCB; 230V -1-24 Hour timer switches -1-20A Magnetic Contactor; 230V -Enclosure: GA #16 G.I. sheet, NEMA-3R	2 set/s	Powder coated beige Timer can be manually override (15 minutes – 24 hour timing range)
43	ACU ECB -Enclosure: GA #16 G.I. sheet, NEMA-3R - 30AT/100AF, 2P, 230V MCCB	2 set/s	Powder coated beige
<b>Electric meter in NEMA1 enclosure</b>			
44	Digital electric meter CL100 (Three phase) with meter base	1 set	With ERC Sticker
<b>Boxes</b>			
45	Pullbox	5 set/s	24" x 24" x 16" (GA#16)
46	PVC Amco Box	10 pc/s	2" x 4" PVC
47	Junction box with cover (PVC)	15 set/s	4" x 4" PVC
48	Utility box (PVC)	15 set/s	2" x 4" PVC
<b>Switches and Outlets</b>			
49	One-gang switch 106 with plate (16A)	2 set/s	Thermosetting plastic, color white
50	16A, 230V, 3-pin duplex universal outlet with ground	14 set/s	Compatible with various plug types, grounded for safety
51	3 prong twistlock outlet with plug (20A) plate	1 set/s	Heavy-duty connection for high-current equipment, secure twistlock design
<b>Lighting Fixtures</b>			
52	2-LED Tube with fixture	3 set/s	2-16W 1200mm T5 LED tube (daylight) with 600mm x 1200mm mirrorized lighting fixture (recessed mounted)
53	LED Bulb with fixture	1 set/s	1-15W E-27 LED bulb with 150mmØ E-27 socket downlight fixture (recessed mounted)
54	Exit light	2 set/s	3W LED acrylic exit sign, single face (Green light, black background)
55	Twin emergency light	1 set/s	6W LED Bulb, ≥ 2 hour usage duration, rechargeable
<b>Other Miscellaneous Materials</b>			



56	20mmØ Conduit Hanger Clamp	60 set/s	Hangers and supports shall be made of galvanized steel, inclusive of bolts, nuts, and washer
57	32mmØ Conduit Hanger Clamp	30 set/s	For vertical/horizontal conduit support, galvanized finish
58	32mmØ U-Clamp wall support with bolts, nuts and washer	20 set/s	Complete with fasteners; used for rigid wall-mounted conduit installations
59	Galvanized full threaded rod (3m/pc) with bolts, nuts, and washer.	100 set/s	3/8"
60	Galvanized grip anchor (50pcs/box)	2 box/es	3/8"
61	PVC tox with screw (50pcs/pack)	5 packs	#6 (30mm), color: brown
62	Black Screw	500 pcs	1-1/2"
63	Electrical Tape	40 rolls	0.16mm x 19mm x 16mm Black = 20 rolls Red = 20 rolls
64	Cable Ties (100pcs/pack)	4 packs	4mmx150mm
65	Dyna Bolt	10 pcs	5/8"
66	Drill Bit (Concrete)	5 pcs	5/8"

*Notes:* Supplier must provide same brand for each item

### III. CONDITIONS OF THE CONTRACT:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
2. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when the Supplier fails to deliver, perform and comply with its obligation.
3. **Delivery Period:** The Supplier shall complete the supply and delivery of various electrical, voice and datacom system materials within **thirty (30) calendar days** after receipt of Notice to Proceed (NTP).
4. **Point of Delivery:** DBP Training Complex, Romulo Drive, Baguio City, Benguet
5. **Warranty:** One (1) year warranty upon acceptance of items by DBP.

### IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- Proposal/Quotation
- Proof PhilGEPS Registration
- 2025 Mayor's/Business Permit
- Omnibus Sworn Statement
- Secretary Certificate (for Supplier under Partnership/Corporation)



- Signed Request for Quotation (RFQ)

## **V. PAYMENT:**

**ONE-TIME, FULL PAYMENT** shall be processed after completion of the project subject to submission of following complete documents:

- Project Pictures
- Invoice/Billing Statement
- Certificate of Completion/Acceptance (as applicable)

## **VI. LIQUIDATED DAMAGES:**

The supplier, manufacturer, or distributor shall deliver the goods procured within the period as specified in the Contract.

Liquidated damages shall be imposed if any or all of the contracted Goods remain undelivered on the specified date, including the duly granted extensions.

When the supplier, manufacturer, or distributor fails to satisfactorily deliver the goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier, manufacturer, or distributor shall be liable for liquidated damages in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the Procuring Entity. The Procuring Entity need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due, or which may become due the supplier, manufacturer, or distributor, or collected from any securities or warranties posted by the supplier, manufacturer, or distributor, whichever is convenient to the Procuring Entity. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

If delays are likely to be incurred beyond its control, the supplier, manufacturer, or distributor shall promptly notify the Procuring Entity in writing, providing details of the causes and duration of the expected delay. The Procuring Entity may, at its discretion, grant a time extension based on meritorious grounds, with or without the imposition of liquidated damages.

Recommended by:

REDACTED

**MGR. ARIANE XYRILLE P. CACHO**

Head, Baguio Branch  
(per latest MAA dated 2 June 2022)

Approved by:

REDACTED

**FVP MARIA DOLORES C. GUEVARA**

Head, BBG-Northern Luzon  
(per latest MAA dated 2 June 2022)





REG. NO :  
PTR NO :  
ISSUED ON :  
TIN :

PROJECT TITLE:  
**FIT-OUT CONSTRUCTION OF  
DBP BAGUIO BLU**

LOCATION:  
  
ROMULO, DRIVE, BAGUIO, BENGUET

OWNER:  
DEVELOPMENT BANK OF THE PHILIPPINES

SHEET CONTENTS:  
LIGHTING LAYOUT  
POWER LAYOUT

CAD BY : JM MERINO  
DATE : MAR 2025  
CHECKED BY : L. IGNACIO / M. CANCIO  
DATE : MAR 2025

DEVELOPMENT BANK OF THE PHILIPPINES  
CONSTRUCTION AND FACILITIES MANAGEMENT DEPARTMENT

FOR CONSTRUCTION

DATE: \_\_\_\_\_

LEGEND:

USE LED LAMP  
NOTE: PROVIDE 1YR  
WARRANTY



2-16W, 1200MM T5 DAYLIGHT LED TUBE W/  
1200MM X 600MM RECESSED MOUNTED  
MIRRORIZED LIGHTING FIXTURE



1-15W, E-27 LED BULB COOL WHITE IN 150MM DIA.  
RECESSED MOUNTED E-27 SOCKET LIGHTING  
FIXTURE DOWNLIGHT



55MM x 100MM x 100MM JUNCTION BOX MOUNTED  
OR CONCEALED INSIDE CEILING VOID

SWITCH LINE CONCEALED INSIDE PARTITIONS OR  
EMBEDDED IN WALL

Sa/2Sab/  
3Sabc

1,2,3 - GANG SINGLE POLE TOGGLE SWITCH 16A,  
230V SMALL LETTERS INDICATE LIGHTS  
CONTROLLED



WALL MOUNTED INVERTER TYPE  
AIR-CONDITIONING UNIT  
(SEE SPECS IN MECHANICAL PLAN)



LED EXIT LIGHT IN ACRYLIC HOUSING  
( "EXIT >" DIRECTIONAL EXIT LIGHT)



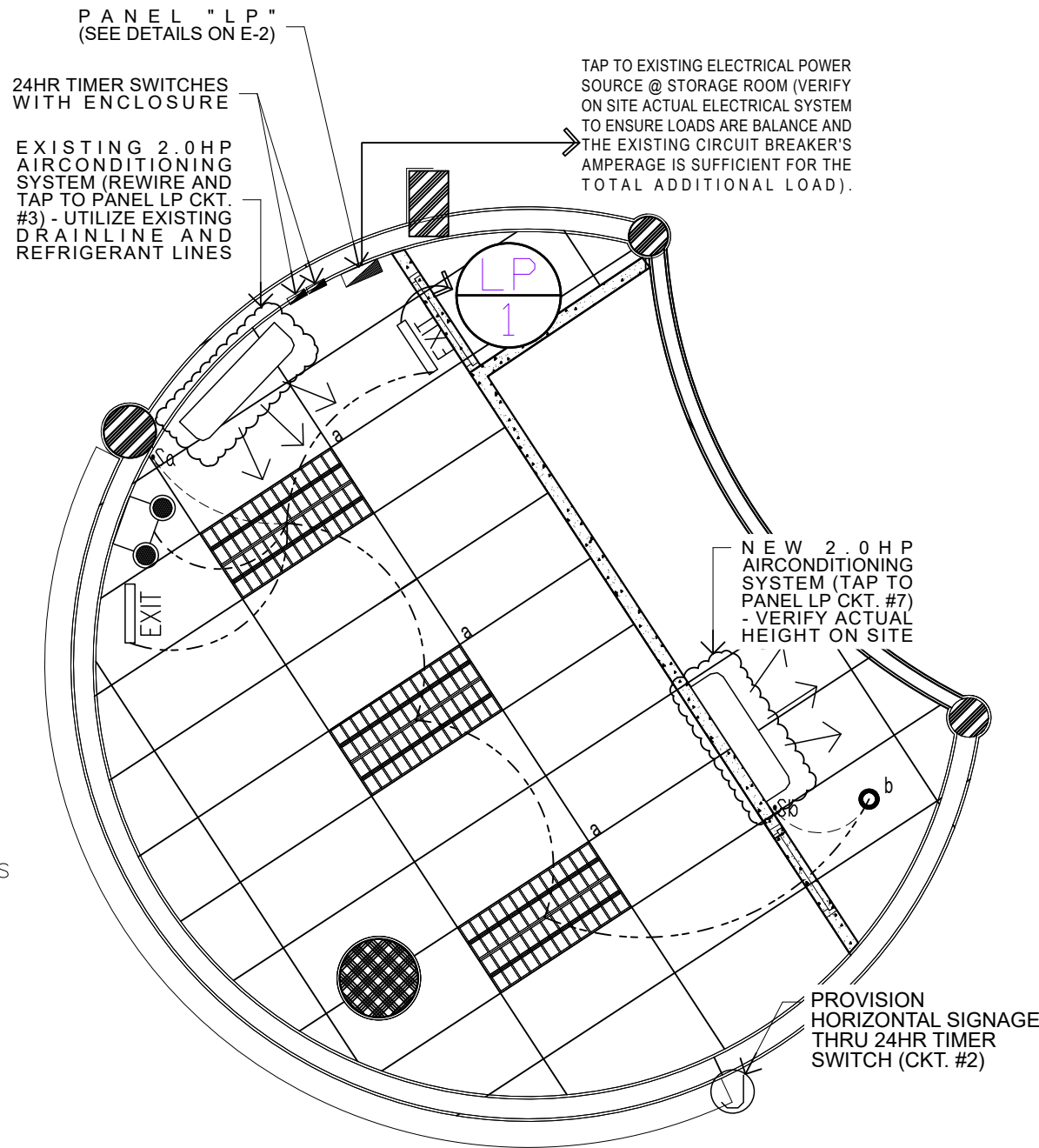
15A, 230V, 3-PIN DUPLEX UNIVERSAL OUTLET  
(CONNECTED IN "NORMAL" CIRCUIT)



3-PRONG TWIST LOCK OUTLET WITH PLUG

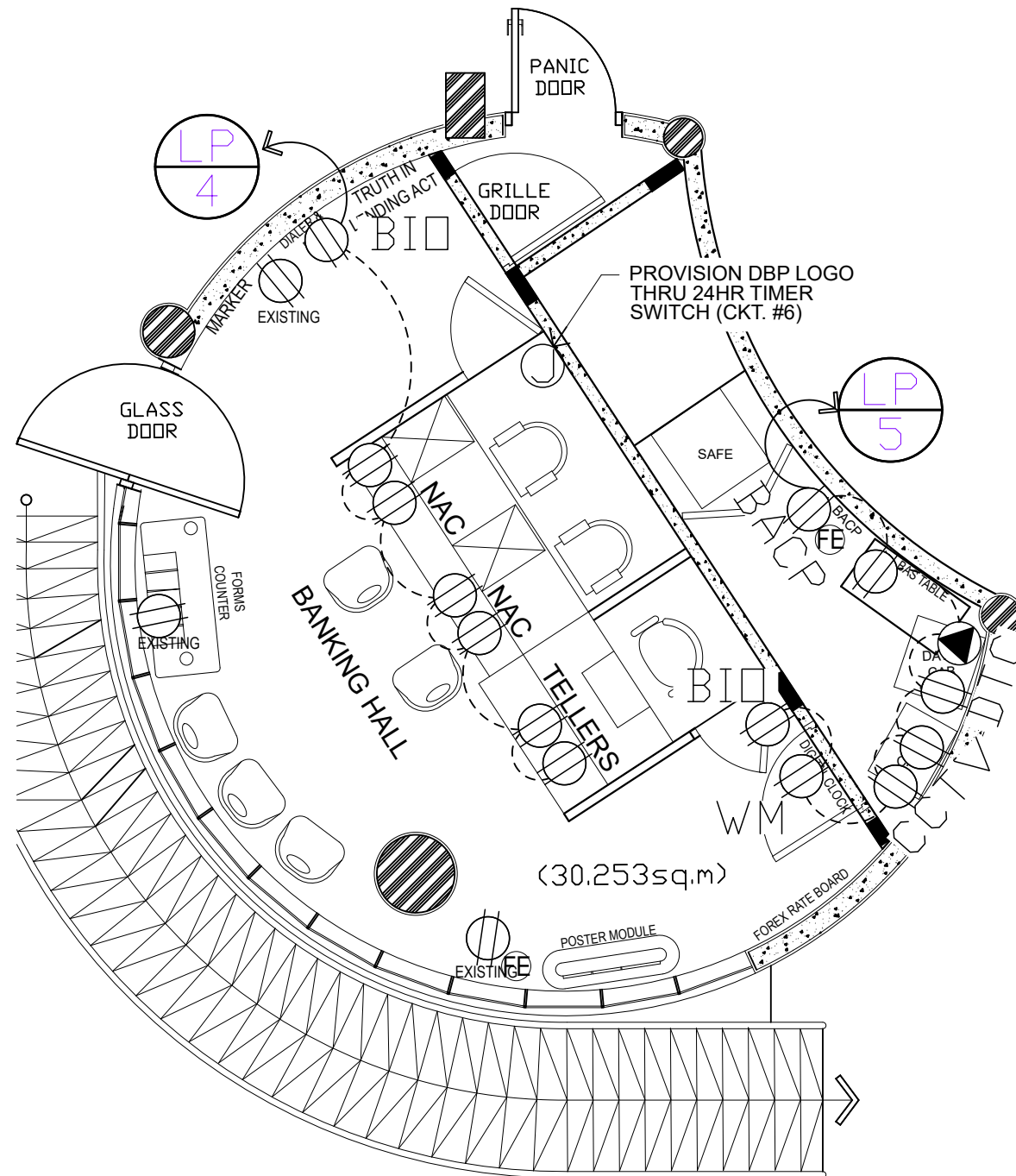


TWIN HEAD EMERGENCY LIGHT - 6W LED BULB ≥ 2  
HOURS USAGE DURATION, RECHARGEABLE



NOTE:

- 1.SUBMIT ALL SAMPLES FOR APPROVAL OF DBP. NO PURCHASE & INSTALLATION TO BE DONE W/O DBP'S APPROVAL
- 2.PROVIDE INDIVIDUAL ISSOLATION BREAKER FOR ACCU IN NEMA-3R ENCLOSURE
- 3.ELECTRICAL AND TELEPHONE LINE SHALL BE CONCEALED INSIDE THE HOLLOWED PANEL RACEWAY OF THE WORKSTATION (SEE EFF-MODULAR TABLE WITH PANEL FOR DETAILS)
- 4.PROVIDE FACEPLATE ON WIRING FROM WALL TO WORKS STATION
- 5.PROVIDE RIGID SUPPORT ON CONDUITS



1  
E1

LIGHTING LAYOUT

SCALE: 1:50 MTS

2  
E1

POWER LAYOUT

SCALE: 1:50 MTS





REG. NO :  
PTR NO :  
ISSUED ON :  
TIN :

PROJECT TITLE:  
**FIT-OUT CONSTRUCTION OF  
DBP BAGUIO BLU**

LOCATION:  
**ROMULO, DRIVE, BAGUIO, BENGUET**

OWNER:  
DEVELOPMENT BANK OF THE PHILIPPINES

SHEET CONTENTS:  
FEEDER LINE LAYOUT  
SCHEDULE OF LOADS  
ELECTRICAL SYSTEM RISER DIAGRAM

CAD BY : JM MERINO  
DATE : MAR 2025  
CHECKED BY : L. IGNACIO / M. CANCIO  
DATE : MAR 2025

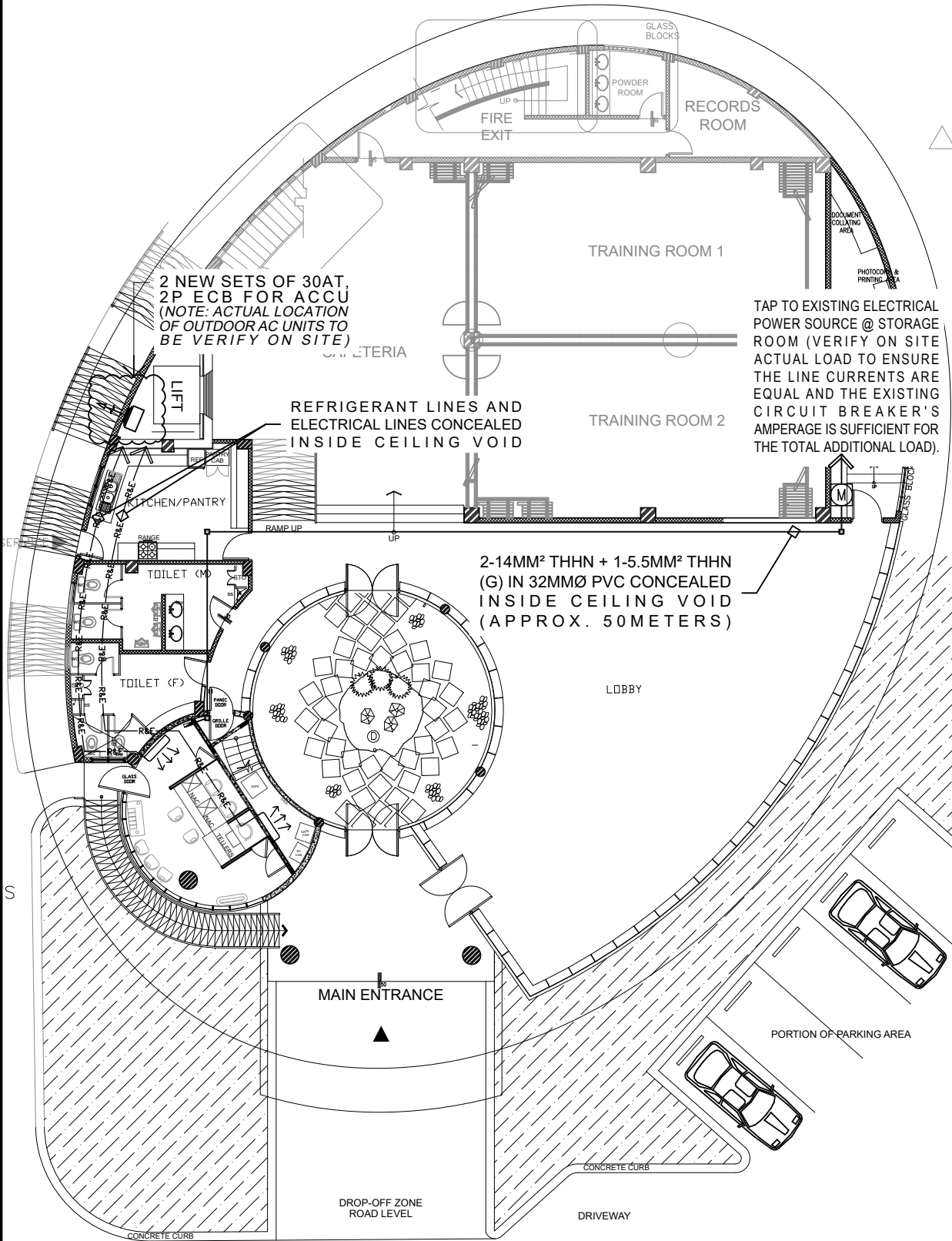
DEVELOPMENT BANK OF THE PHILIPPINES  
CONSTRUCTION AND FACILITIES MANAGEMENT DEPARTMENT

**FOR CONSTRUCTION**

DATE: \_\_\_\_\_

SHEET NO:

**E2**



**1**

**E2**

**FEEDER LINE LAYOUT**

SCALE: 1:200 MTS

PANEL "LP" ENCLOSED IN UNITIZED CABINET (NEW)

CKT NO.		BREAKERS			LOAD DESCRIPTION	LOADS			VOLTS	VA	FULL LOAD (AMPS)	SIZE OF WIRES	SIZE OF CONDUIT
	P	AF	AT	L.O		C.O	OTHERS						
1	2	100	20		LIGHTING OUTLET	7			230	133	0.58	2-3.5mm² + 1-3.5mm² THHN	20mmØ, PVC
2	2	100	20		HORIZONTAL SIGNAGE				230	1200	5.22	2-3.5mm² + 1-3.5mm² THHN	20mmØ, PVC
3	2	100	30		2.0HP ACCU				230	1520	6.61	2-5.5mm² + 1-3.5mm² THHN	20mmØ, PVC
4	2	100	20		CONVENIENCE OUTLET		7		230	2520	10.96	2-3.5mm² + 1-3.5mm² THHN	20mmØ, PVC
5	2	100	20		CONVENIENCE OUTLET		8		230	2880	12.52	2-3.5mm² + 1-3.5mm² THHN	20mmØ, PVC
6	2	100	20		DBP LOGO				230	500	2.17	2-3.5mm² + 1-3.5mm² THHN	20mmØ, PVC
7	2	100	30		2.0HP ACCU				230	1520	6.61	2-5.5mm² + 1-3.5mm² THHN	20mmØ, PVC
8	2	100	20		SPARE				230	500	2.17		
					TOTAL	7	15			10773	46.84		

Ifl = VA / V  
= 10773 / 230  
= 46.84 AMPS

Minimum Feeder Conductor:  
= 46.84 x 1.25  
= 58.55 AMPS

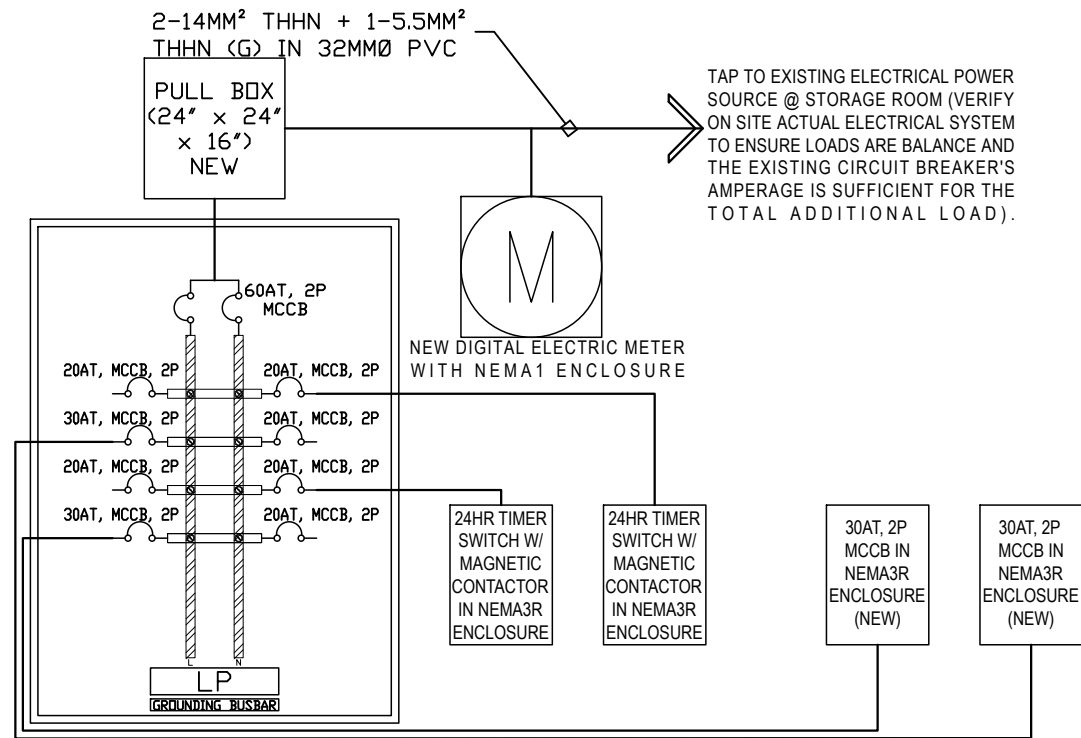
USE: 2-14mm<sup>2</sup> THHN + 1-5.5mm<sup>2</sup> THHN(G) IN 32MMØ PVC  
MAIN: 60AT/100AF, 2P, 230V, MCCB  
MIN. KAIC: 10 or higher

**2**

**E2**

**SCHEDULE OF LOADS**

SCALE: NTS



**3**

**E2**

**ELECTRICAL SYSTEM RISER DIAGRAM**

SCALE: NTS





DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines

**Annex B**

**PRICE QUOTATION FORM**

\_\_\_\_\_  
The Regional Bids and Awards Committee  
Development Bank of the Philippines  
Branch Banking Group – Northern Luzon  
Lower Session Road  
Baguio City, Benguet

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Qty	Unit	Unit Cost	Total Price
Supply and Delivery of Various Electrical Materials for DBP Baguio BLU	1	lot		
<b>Total</b>				
<b>Amount in Words</b>				

The above-quoted prices are inclusive of all costs and applicable taxes.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Contact No.





Name of Project	
-----------------	--

I, \_\_\_\_\_, (Address) \_\_\_\_\_,  
(Contact Number) \_\_\_\_\_, (Email Address) \_\_\_\_\_ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**<sup>1</sup> and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date Signed

**ADDITIONAL INFORMATION**

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: [info@dbp.ph](mailto:info@dbp.ph).

<sup>1</sup>**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.