



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 12171520  
**Procuring Entity** DEVELOPMENT BANK OF THE PHILIPPINES - BBG - NORTHERN MINDANA  
**Title** SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF FIRE DETECTION AND ALARM SYSTEM  
**Area of Delivery** Bukidnon

<b>Solicitation Number:</b>	2025 VAL 002	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	3
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Safety and Occupational Products		
<b>Approved Budget for the Contract:</b>	PHP 208,028.43	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	30/06/2025
<b>Contact Person:</b>	Richele S. Joloyohoy BAC Secretariat Tirso Neri St. corner Corrales Ave. Cagayan De Oro City Misamis Oriental Philippines 9000 63-088-8572088  nmbg@dbp.ph	<b>Last Updated / Time</b>	27/06/2025 09:02 AM
		<b>Closing Date / Time</b>	10/07/2025 15:00 PM
<b>Description</b>  Supply, Delivery, Installation, Testing and Commissioning of Fire Detection and Alarm System (kindly refer to the attached Technical Specifications and Bill of Quantities) <b>Other Information</b> For additional queries, please look for Ms. MARJORY S. PANDONG (DBP Valencia Branch)			

**Created by** Richele S. Joloyohoy  
**Date Created** 27/06/2025

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**SUPPLY, DELIVERY, INSTALLATION AND TESTING & COMMISSIONING OF FIRE DETECTION ALARM SYSTEM (FDAS) FOR DBP VALENCIA BRANCH**

Project Name  
VALENCIA CITY, BUKIDNON PROVINCE  
Project Location

**BILL OF QUANTITIES**

ITEM NO.	DESCRIPTION	QTY.	UNIT
<b>1</b>	<b>GENERAL REQUIREMENTS</b>		
1.1	Mobilization and demobilization	1	lot
1.2	Health and safety	1	lot
1.3	Hauling/disposal	1	lot
1.4	Clearances, Certificate and Permit requirements	1	lot
<b>2</b>	<b>FIRE DETECTION ALARM SYSTEM</b>		
2.1	Dismantling of Existing Fire Detection Alarm System including Fire Control Panel, Devices, Conduits and Wires	1	lot
2.2	<b>Fire Detection Alarm System and Accessories</b>		
2.2.1	Fire alarm control panel (FACP)	1	set/s
2.2.2	Auto dialer for fire alarm	1	set/s
2.2.3	Smoke detector (addressable)	14	set/s
2.2.4	Manual call point with strobe sounder	2	set/s
2.3	<b>Wires and cables</b>		
2.3.1	#16 2C AWG stranded TF wire	150	m
2.3.2	Cat5e UTP cable 4 pairs (305m/box)	1	box/es
2.4	<b>Conduits and fittings</b>		
2.4.1	25mm dia PVC pipe (3m/pc) with adapter and locknut	50	set/s
2.4.2	20mm dia flexible PVC pipe (50m/roll)	1	roll/s
2.4.3	20mm dia straight connector	14	pc/s
2.4.4	20mm dia angle connector	14	pc/s
2.5	<b>Boxes</b>		
2.5.1	Junction box with cover (PVC)	14	set/s
2.5.2	Utility box (PVC)	2	pc/s
2.6	<b>Other accessories</b>		
2.6.1	Hanger and support	1	lot
2.6.2	Consumables (tape, tagging, PVC cement and accessories)	1	lot
2.6.3	Mounting termination, testing, commissioning and programming	1	lot





Development Bank of the Philippines

## REQUEST FOR QUOTATION

Date of Posting/Canvass : **Monday, June 30, 2025**  
Date of Last Submission : **Thursday, July 10, 2025**  
Solicitation Number : 2025 VAL 002  
Procuring Entity : DBP Valencia Branch  
Title : **SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF FIRE DETECTION AND ALARM SYSTEM**  
Area of Delivery : Tamay Lang Park Lane, G. Laviña Avenue, Poblacion, Valencia City  
Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)  
Classification : Goods - General Support Services  
Category : Safety and Occupational Products  
Approved Budget : **208,028.43**  
Delivery Period : **30 days**

Item No.	Item and Description	Quantity	Unit/s	Unit Price	Total Price
1	Supply, Delivery, Installation, Testing and Commissioning of Fire Detection and Alarm System (kindly refer to the attached Technical Specifications and Bill of Quantities)	1	Lot		
	***NOTHING FOLLOWS***				
	Total Amount				

Please quote your lowest price on the item/s stated above, subject to the general conditions below.

(Sgd.) **AVP FRANCIS R. DONGOGAN**  
Branch Head

After having carefully read and accepted your general conditions, I/We quote you on the item(s) at prices noted above.

### General Conditions & Requirements:

- All Entries must be typewritten/legibly written
  - Price quotation must be based on the Technical Specifications (TS), Terms of Reference (TOR) / Scope of Work/Services (SOW), as applicable and must be duly signed by the supplier's representative.
  - Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
  - Price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract
  - Price quotation with incomplete documentary requirement shall not be considered for evaluation.
  - Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.
  - Partial bids are allowed.
  - Mode of submission of quotation: Open.
- Quotation must include the documentary requirements below:
- ☐ Proof of PhilGEPS Registration;
  - ☐ Mayor's/Business permit for the current year;
  - ☐ Omnibus Sworn Statement (For ABC's above P50K); Secretary's Certificate (If Partnership/Corporation)
  - ☐ Business/Income Tax Return (For ABC's above P500K);
  - ☐ Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR/SOW/TS;
  - ☐ Statement of Government &/or Private Contracts Completed which are Similar in Nature
- No down-payment or advanced payment.
  - Payment shall be processed after completion of delivery, subject to complete documents for payment (i.e) Billing/ Statement of Account).
  - For every day of delivery delay, 1/10 of 1% of the price of the undelivered quantity shall be deducted from the payment.
  - DBP has the right to reject delivery if item/s delivered were found to be defective and/or not according to the required specifications.

Printed Name/Signature

Tel.No./Cell No./e-mail Address

Company Name

Address

Date:

TIN #:

(Indicate if VAT or VAT exempt)

Valencia Branch\* Tamay Lang park Lane G. Laviña Avenue, Poblacion, Valencia City  
Valencia City \* Tel. No. (088) 828-3316\* valencia@dbp.ph \* www.devbnkphl.com



DEVELOPMENT BANK OF THE PHILIPPINES (DBP)

TECHNICAL SPECIFICATIONS

Supply, Delivery, Installation and Testing & Commissioning of  
One (1) Lot Fire Detection Alarm System (FDAS)  
Small Value Procurement

- I. **Approved Budget for the Contract:** ₱ 208,028.43 (inclusive of VAT/applicable taxes and other charges)
- II. **Technical Specifications:** (per attached specifications)
- III. **Conditions of the Contract:**
  1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject the delivery if item/s delivered were found to be defective and not according to the required specifications.
  2. The Contractor shall submit construction schedule reflecting all activities needed to complete the project, their sequence and duration.
  3. The Contractor must submit sample/s of materials and devices for approval by DBP before installation.
  4. The Contractor shall designate or employ a full-time project coordinator that will supervise on-site works and activities.
  5. DBP may terminate/cancel the Purchase Order (PO) / Notice to Proceed (NTP) when the Contractor fails to deliver, perform, and comply with its obligation.
  6. **Project Period:** The Contractor shall complete the project within thirty (30) calendar days after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
  7. **Point of Delivery:**

Address	Contact No.	No. of Lots
DBP Valencia Branch Tamay Lang Park Lane G. Laviña Avenue, Poblacion Valencia City, Bukidnon  Email: valencia@dbp.ph	(088) 828-3316 (088) 828-62213	1



8. Interested Contractor/s must submit the following:
  - a. Signed Proposal/Quotation
  - b. Proof of PhilGEPS Registration
  - c. 2025 Mayor's/Business Permit
  - d. Notarized Omnibus Sworn Statement signed by owner / authorized representative
  - e. For sole proprietorship, duly notarized Special Power of Attorney, if to designate a representative.
  - f. For contractor/supplier under partnership/corporation, Secretary's Certificate
  - g. Signed Request for Quotation (RFQ)

**IV. Warranty and Retention:**

1. At least one (1) year warranty on parts and service upon completion of all works.
2. The Contractor warrants that the Goods under the Contract are new, unused, and free from defects.
3. Performance Security: To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Ten Percent (10%)
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Ten Percent (10%)
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

4. The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a Warranty Certificate. Provided, however, that the items are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
5. DBP shall promptly notify the Contractor in writing of any claims arising under the warranty (Notice of Defects). Upon receipt of such notice, the Contractor shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective item or parts thereof, without cost to the Bank.



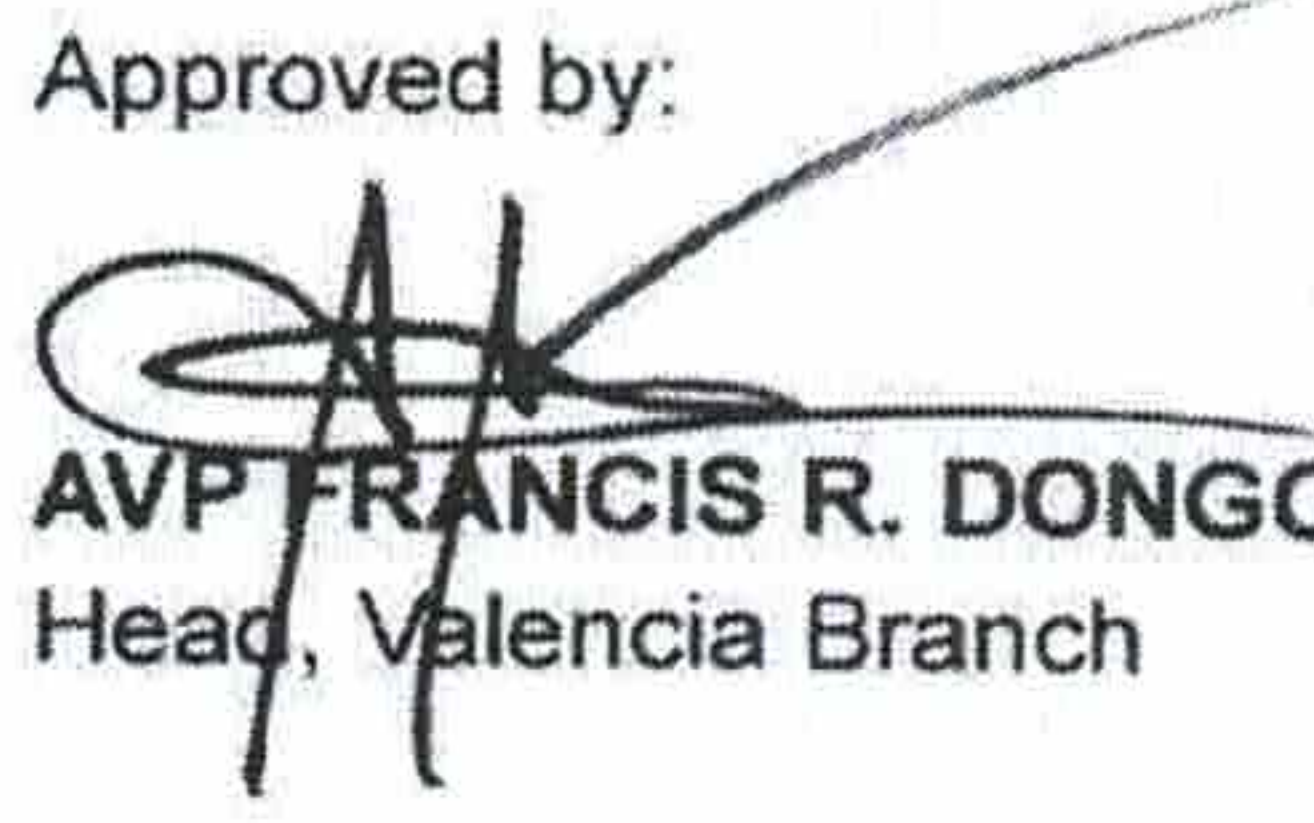
**V. Payment:**

1. A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents for payment:
  - Letter of Request for Payment, or Billing Statement
  - Statement of Work Accomplishment
  - Contractor's Affidavit
  - Project Pictures
  - Certificate of Completion/Acceptance
2. Once the contract duration expires, including any time extension duly granted, and the Contractor refuses or fails to satisfactorily complete the work, DBP shall impose upon the Contractor in default liquidated damages. Liquidated damage is an amount equal to at least one tenth (1/10) of one (1) percent of the cost of the unperformed portion of the works for every day of delay.
3. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9184.

Prepared by:

  
**MARJORY S. PANDONG**  
Branch Services Officer

Approved by:

  
**AVP FRANCIS R. DONGOGAN**  
Head, Valencia Branch





### SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS:

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

#### 1. GENERAL REQUIREMENTS

- 1.1 Mobilization & demobilization
- 1.2 Implementation of health and safety protocols
- 1.3 Hauling and proper disposal of dismantled materials and debris
- 1.4 Clearances, certificate and permit requirements

#### 2. FIRE DETECTION ALARM SYSTEM WORKS

- 2.1. Dismantling of existing Fire Detection Alarm System (FDAS) devices and Fire Alarm Panel, and properly turning over and securing the dismantled items in the DBP-designated storage area
- 2.2. Installation of Fire Detection Alarm System and Accessories
  - 2.2.1. New fire Alarm control panel (addressable)
  - 2.2.2. New auto dialer (line / GSM Ready)
  - 2.2.3. New smoke detector (addressable)
  - 2.2.4. New manual call point with strobe sounder (addressable)
- 2.3. Installation of wires and cables
  - 2.3.1. #16 2C AWG stranded TF wire
  - 2.3.2. CAT5e UTP cable 4 pairs (305m/box)
- 2.4. Installation of conduits and fittings
  - 2.4.1. 25mm dia PVC pipe (3m/pc) with adapter and locknut
  - 2.4.2. 20mm dia flexible PVC pipe (50m/roll)
  - 2.4.3. 20mm dia straight connector
  - 2.4.4. 20mm dia angle connector
- 2.5. Installation of boxes
  - 2.5.1. Junction box with cover (PVC)
  - 2.5.2. Utility box (PVC)
- 2.6. Other accessories
  - 2.6.1. Hanger and support
  - 2.6.2. Consumables (tape, tagging, PVC cement and accessories)
  - 2.6.3. Mounting termination, testing & commissioning and programming.

#### Notes:

- Contractor to disable supervisory notification before working on devices to prevent unnecessary alarms during execution of the project.
- Contractor to remove the power supply of Fire Alarm Control Panel (FACP) before the work started.
- Contractor shall provide all manuals and must schedule and conduct operation/training for the DBP Branch personnel for the maintenance and upkeep of the installed Fire Detection Alarm System (FDAS).
- System and operation (automatic call to fire department) shall be aligned with Bureau of Fire Protection standard.
- The Contractor shall ensure that no damage occurs to the existing devices/panel and ceiling during dismantling of existing Fire Detection Alarm System (FDAS).
- The Contractor shall provide temporary protection in all work areas affected by the activities to minimize disruption and ensure safety.
- Any damages caused during work shall be assessed and charged accordingly.





**PROJECT : SUPPLY, DELIVERY, INSTALLATION AND TESTING & COMMISSIONING OF FIRE DETECTION ALARM SYSTEM (FDAS) FOR DBP VALENCIA BRANCH**  
**LOCATION : VALENCIA CITY, BUKIDNON PROVINCE**  
**SUBJECT : SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS**

**MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT (INFRASTRUCTURE)**

**I. APPROVED BUDGET FOR THE CONTRACT (ABC): TWO HUNDRED EIGHT THOUSAND TWENTY EIGHT PESOS AND 43/100 (P208,028.43) INCLUSIVE OF VAT/APPLICABLE TAXES**

**II. SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS:**

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

**1. GENERAL REQUIREMENTS**

- 1.1 Mobilization & demobilization
- 1.2 Implementation of health and safety protocols
- 1.3 Hauling and proper disposal of dismantled materials and debris
- 1.4 Clearances, certificate and permit requirements

**2. FIRE DETECTION ALARM SYSTEM WORKS**

- 2.1. Dismantling of existing Fire Detection Alarm System (FDAS) devices and Fire Alarm Panel, and properly turning over and securing the dismantled items in the DBP-designated storage area
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  - 2.3.1. #16 2C AWG stranded TF wire
  - 2.3.2. CAT5e UTP cable 4 pairs (305m/box)
- 2.4. Installation of conduits and fittings
  - 2.4.1. 25mm dia PVC pipe (3m/pc) with adapter and locknut
  - 2.4.2. 20mm dia flexible PVC pipe (50m/roll)
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  - 2.6.1. Hanger and support
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**Notes:**

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- Contractor shall provide all manuals and must schedule and conduct operation/training for the DBP Branch personnel for the maintenance and upkeep of the installed Fire Detection Alarm System (FDAS).
- System and operation (automatic call to fire department) shall be aligned with Bureau of Fire Protection standard.
- The Contractor shall ensure that no damage occurs to the existing devices/panel and ceiling during dismantling of existing Fire Detection Alarm System (FDAS).
- The Contractor shall provide temporary protection in all work areas affected by the activities to minimize disruption and ensure safety.
- Any damages caused during work shall be assessed and charged accordingly.

**III. CONDITIONS OF THE CONTRACT:**

1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.
2. The Contractor shall submit, construction schedule reflecting all activities needed to complete the project, their sequence and duration.
3. The Contractor must submit sample/s of materials and devices for approval by DBP before installation.
4. The Contractor shall designate or employ a full-time project coordinator that will supervise on-site works and activities.
5. DBP may terminate/cancel the Purchase Order (PO) / Notice to Proceed (NTP) when the Contractor fails to deliver, perform and comply with its obligation.
6. Project Period: The Contractor shall complete the project within **thirty (30) calendar days** after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
7. Warranty: One (1) year warranty upon completion of all works.
8. Performance Security: To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	



Bank draft/guarantee or Irrevocable letter of credit issued by a Universal of Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal of Commercial Bank, if issued by a foreign bank.	Ten Percent (10%)
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

#### IV. PAYMENT:

A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents:

- Letter of Request for Payment
- Statement of Work Accomplishment
- Contractor's Affidavit
- Project Pictures

#### V. LIQUIDATED DAMAGES:

1. Once the contract duration expires, including any time extension duly granted, and the Contractor refuses or fails to satisfactorily complete the work, DBP shall impose upon the Contractor in default liquidated damages. Liquidated damage is an amount equal to at least one tenth (1/10) of one (1) percent of the cost of the unperformed portion of the works for everyday of delay.
2. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9134.

#### VI. DOCUMENTARY REQUIREMENTS

1. Signed Quotation
2. Valid and Current Business Permit
3. Proof of PhilGEPS Registration
4. Notarized Omnibus Sworn Statement signed by owner / authorized representative.
5. For sole proprietorship, duly notarized special power of attorney, if to designate a representative.

-end-

Recommended by:

**MGR. MICHAEL ANTOLIN F. CANCIO**  
Head, PCMU-CFMD

Approved by:

**SM ALBERTO SANTIAGO A. BERMEJO**  
Concurrent OIC, CFMD  
(Per Office Order No. 458 Dated 19 November 2024)

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**SUPPLY, DELIVERY, INSTALLATION AND TESTING & COMMISSIONING OF FIRE  
DETECTION ALARM SYSTEM (FDAS) FOR DBP VALENCIA BRANCH**