



DEVELOPMENT BANK OF THE PHILIPPINES  
2<sup>nd</sup> Floor, DBP Building, C.M. Recto Avenue, Davao City

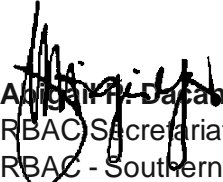


## REQUEST FOR QUOTATION

Sir/Madame:

Please quote your lowest price on the specified services, subject to the Terms and Conditions stated below, with an **Approved Budget of Contract (ABC)** amounting to **Php320,000.00** and submit your quotation duly by your representative not later than **July 29, 2025** at the 2<sup>nd</sup> floor DBP Building, C.M. Recto Avenue, Davao City or via email at **davaodelsur-lc@dbp.ph**.

From:

  
Arnel M. Dacanay  
RBAC Secretariat Member  
RBAC - Southern and Western Mindanao

### A. CONDITIONS OF THE CONTRACT

1. Quotation shall include fees applicable Government taxes, and other charges.
2. Please enclose the requested quotation in a sealed envelope and submit the same at the 2<sup>nd</sup> floor, DBP Building, C.M. Recto Avenue, Davao City or send via email at [davaodelsur-lc@dbp.ph](mailto:davaodelsur-lc@dbp.ph) on or before \_\_\_\_\_.
3. The supplier shall ensure that the service and product/s delivered is/are in accordance with the specifications required by the DBP. DBP has the right to reject service if not performed according to the required specifications.
4. DBP may terminate/cancel the Purchase Order when the Supplier/Contractor fails to deliver, perform and comply with its obligations as required of in the contract.
5. Delivery Period: The supplier shall repair the items within **thirty-five (35) calendar days** after receipt of Notice to Proceed and Purchase Order.
6. Point of Delivery: DBP Building, C.M. Recto Avenue, Davao City
7. DBP reserves the right to reject any and all quotations, to waive any defect in them and to award the bidder whose price quotation is deemed most advantageous to the Bank.

### B. PAYMENT

1. DBP's manner of payment shall be a one-time full payment of the amount indicated in the Purchase Order via issuance of a Manager's Check.
2. Payment processing will be a maximum of **thirty-five (35) days** or as indicated in the Purchase Order.
3. Payment shall be processed only after the complete delivery and complete submission of the following documents:
  - a. Billing Statement/Statement of Account
  - b. Certificate of Completion/Acceptance
4. Corresponding penalties shall apply for late delivery of service. For every day of delay, 1/10 of 1% of the price of undelivered service shall be deducted from the payment, in case the Supplier fails to delivery service on time.



### C. OTHER REQUIREMENTS

1. Interested Supplier/s must submit clear copies of the following:
  - a. Signed Proposal/Quotation
  - b. PhilGEPS Registration Number
  - c. 2025 Business Permit
  - d. BIR COR
  - e. 2024 Tax Clearance
  - f. Signed Integrity Pledge

For any queries, please feel free to contact:

**Abigail P. Dacanay**

2<sup>nd</sup> floor, DBP Building, C.M. Recto Avenue, Davao City

apdacanay@dbp.ph

(082) 222-34-77/ 0931-093-7191

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>SUPPLY, DELIVERY AND INSTALLATION OF THE FOLLOWING AIR CONDITIONING UNITS</b>				
1	5 tonner, floor-mounted, inverter air conditioning unit	1	UNIT		
2	1.5HP, window-type, inverter air conditioning unit	1	UNIT		
Amount in Words:					
Amount in Figures:					
Delivery Period:			Warranty:		

After having carefully read and accepted the General Conditions of the procurement activity, I/We quote you on the services at the price noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I/we concur with the Terms and Conditions specified by DBP.

**Signature** : \_\_\_\_\_

**Name of Representative** : \_\_\_\_\_

**Company Name** : \_\_\_\_\_

**Date** : \_\_\_\_\_

**Tel. No./Fax No.** : \_\_\_\_\_

**Email Address** : \_\_\_\_\_