



Development Bank of the Philippines

PURCHASE ORDER

SUPPLIER	: PHILCOPY CORPORATION	P.O. NO.	: PO2500208
ADDRESS	: 793 J. P. RIZAL AVENUE, POBLACION, MAKATI CITY 1210	DATE	: 7/3/2025
TIN	: 000-169-318-000	END USER	: 2320000
TEL./FAX NO.	: 219-8576/899-8423	P.R. NO.	: PPIMD2500281
		MODE OF PROCUREMENT	: Small Value Procurement

Gentlemen:

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

DESCRIPTION/BRAND/STOCK NO./PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
Paper Shredder- 100L Capacity Brand/Model: Dahle 50414	3	UNIT	73,400.00	220,200.00
Paper Shredder-40L Capacity Brand/Model: Dahle ShredMATIC 35314	38	UNIT	21,900.00	832,200.00
Please refer to the Terms of Reference for details and other conditions.				
TOTAL AMOUNT:				1,052,400.00

TOTAL AMOUNT IN WORDS : One Million Fifty Two Thousand Four Hundred And XX/100 Pesos Only ***

PLACE OF DELIVERY :	DBP Head Office Building, Makati City	DELIVERY TERM :	Per Terms of Reference
DATE OF DELIVERY :	15 calendar days after receipt of Notice to Proceed.	PAYMENT TERM :	One-Time Full Payment
TIME OF DELIVERY :	OFFICE HOURS (8:00 AM - 4:30 PM)	COUNTRY OF ORIGIN :	Czech Republic

Subject to the following conditions:

1. The above prices are inclusive of V.A.T.
2. For every day of delay, 1/10 of 1% of the price of the undelivered quantity will be deducted from the total price.
3. Items delivered are subject to inspection and acceptance prior to payment.
4. When requesting payment, please present your Billing Statement/Statement of Account/Sales Invoice/Charge Slip, as the case may be.
5. If delivery cannot be completed within the specified date, please return this P.O. stating your reason(s) therefore. Otherwise, we will take necessary action to protect the interest of the DBP.
6. This transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/Scope of Works/Technical Specifications.

7. Further, the following documents shall be attached, deemed to form, and be read and construed as part of this Purchase Order, to wit:

- General and Special Conditions of Contract;
- Terms of Reference/Scope of Works/Technical Specifications; and
- Other contract documents that may be required by existing laws and/or DBP

8. For the avoidance of doubt, in the conflict or inconsistency between the above-mentioned documents and this Purchase Order of precedence shall be:

- The General and Special Conditions of Contract;
- The Terms of Reference/Scope of Work/Technical Specifications; and
- This Purchase Order

PROCESSED :	SIGNED EDWARD M. RAZON	<p>We accept this Purchase Order with all its terms and conditions. We certify that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute sufficient ground for the DBO to revoke this P.O. and cause us to be excluded from the Bank.</p> <p>PHILCOPY CORPORATION (Printed Name of Supplier / Contractor) By: (Duly Authorized Representative)</p> <p>SIGNATURE : SIGNED</p> <p>NAME : MR. FRANCIS E. LACHICA</p> <p>POSITION : MAJOR ACCOUNTS OFFICER</p> <p>DATE : 07-04-2025</p>
CHECKED :	SIGNED VP FE B. DELA CRUZ HEAD, PIMD	
APPROVED :	SIGNED SVP RONALDO U. TEPORA CONCURRENT OIC, PFMG (PER OO NO. 283 DATED 06/20/2025)	