



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12184165

Procuring Entity DEVELOPMENT BANK OF THE PHILIPPINES - BBG - NORTHERN MINDANA

Title Supply, delivery and installation of Network Video Recorder (NVR) Hard Disk Drive with 6 units 8TB Hard Drive with Additional Cameras

Area of Delivery Bukidnon

Solicitation Number:	2025 MAL 004	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Security Surveillance and Detection Equipment		
Approved Budget for the Contract:	PHP 300,000.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	03/07/2025
Contact Person:	Richele S. Joloyohoy BAC Secretariat Tirso Neri St. corner Corrales Ave. Cagayan De Oro City Misamis Oriental Philippines 9000 63-088-8572088 nmbg@dbp.ph	Last Updated / Time	02/07/2025 11:24 AM
		Closing Date / Time	11/07/2025 15:00 PM
Description Kindly refer to attached Technical Specifications Other Information For additional queries, please contact Ms. Bea Gem Lorca (Branch Services Officer, DBP Malaybalay Branch)			

Created by Richele S. Joloyohoy

Date Created 02/07/2025

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Development Bank of the Philippines

REQUEST FOR QUOTATION

Date of Posting/Canvass : **Wednesday, July 2, 2025**
Date of Last Submission : **Friday, July 11, 2025**
Solicitation Number : **2025 MAL 004**
Procuring Entity : **DBP Malaybalay Branch**
Title : **Supply, delivery and installation of Network Video Recorder (NVR) Hard Disk Drive with 6 units 8TB Hard Drive with Additional Cameras**
Area of Delivery : **DBP Building, Bonifacio Drive, Malaybalay City**
Procurement Mode : **Negotiated Procurement - Small Value Procurement (Sec. 53.9)**
Classification : **Goods - General Support Services**
Category : **Security Surveillance and Detection Equipment**
Approved Budget : **300,000.00**
Delivery Period : **30 days**

Item No.	Item and Description	Quantity	Unit/s	Unit Price	Total Price
1	Supply, delivery and installation of Network Video Recorder (NVR) Hard Disk Drive with 6 units 8TB Hard Drive with Additional Cameras (kindly refer to the attached Technical Specifications)	1	Lot		
	NOTHING FOLLOWS				
	Total Amount				

Please quote your lowest price on the item/s stated above, subject to the general conditions below.

(Sgd.) **AVP JOYCE G. ACUÑA**
Branch Head

After having carefully read and accepted your general conditions, I/We quote you on the item(s) at prices noted above.

General Conditions & Requirements:

- All Entries must be typewritten/legibly written
- Price quotation must be based on the Technical Specifications (TS), Terms of Reference (TOR) / Scope of Work/Services (SOW), as applicable and must be duly signed by the supplier's representative.
- Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
- Price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract
- Price quotation with incomplete documentary requirement shall not be considered for evaluation.
- Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.
- Partial bids are allowed.
- Mode of submission of quotation: Open.
- Quotation must include the documentary requirements below:
 - ☐ Proof of PhilGEPS Registration;
 - ☐ Mayor's/Business permit for the current year;
 - ☐ Omnibus Sworn Statement (For ABC's above P50K); Secretary's Certificate (If Partnership/Corporation)
 - ☐ Business/Income Tax Return (For ABC's above P500K);
 - ☐ Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR/SOW/TS;
 - ☐ Statement of Government &/or Private Contracts Completed which are Similar in Nature
- No down-payment or advanced payment.
- Payment shall be processed after completion of delivery, subject to complete documents for payment (i.e) Billing/ Statement of Account).
- For every day of delivery delay, 1/10 of 1% of the price of the undelivered quantity shall be deducted from the payment.
- DBP has the right to reject delivery if item/s delivered were found to be defective and/or not according to the required specifications.

Printed Name/Signature

Tel.No./Cell No./e-mail Address

Company Name

Address

Date:

TIN #:

(Indicate if VAT or VAT exempt)

DEVELOPMENT BANK OF THE PHILIPPINES (DBP)

TECHNICAL SPECIFICATIONS

Supply, Delivery and Installation of CCTV Upgrade:
Network Video Recorder (NVR) Hard Disk Drive with 6 units 8TB Hard Drive
with Additional Cameras
Small Value Procurement

- I. **Approved Budget for the Contract:** ₱ 300,000.00 (inclusive of all applicable taxes and other charges)
- II. **Technical Specifications:** per attached specifications (Annex A)
- III. **Conditions of the Contract:**
 1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject the delivery if the item/s delivered were found to be defective and not according to the required specifications.
 2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.
 3. **Delivery Period:** The Supplier shall deliver the items within thirty (30) calendar days after the receipt of Notice to Proceed (NTP).

Point of Delivery:

Address	Contact No.	No. of Lots
DBP Malaybalay Branch Bonifacio Drive Malaybalay City, Bukidnon Email: malaybalay@dbp.ph Contact person: Ms. Bea Gem Lorca Branch Services Officer	(088) 813-3831 (088) 831-3682	1

4. **Warranty:** At least one (1) year warranty upon acceptance of items by DBP.

The Supplier warrants that the Goods supplied under the Contract are new, unused, and free from defects.

5. **Retention:** The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a Warranty Certificate.

Provided, however, that the items are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

6. DBP shall promptly notify the Supplier in writing of any claims arising under the warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective item or parts thereof, without cost to the Bank.

IV. Documentary Requirements:

Interested Supplier/s must submit the following documents:

- a. Signed Proposal/Quotation
- b. Proof of PhilGEPS Registration
- c. 2025 Mayor's/Business Permit
- d. Notarized Omnibus Sworn Statement signed by owner / authorized representative
- e. For sole proprietorship, duly notarized Special Power of Attorney, if to designate a representative.
- f. For contractor/supplier under partnership/corporation, Secretary's Certificate
- g. Signed Request for Quotation (RFQ)

V. Payment:

1. A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents for payment:
 - Letter of Request for Payment, or Billing Statement
 - Statement of Work Accomplishment
 - Contractor's Affidavit
 - Project Pictures
 - Certificate of Completion/Acceptance
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered item/s shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of PO/NTP, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.
3. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9184.

Prepared by:

(signed)

BEA GEM L. LORCA
Branch Services Officer

Approved by:

(signed)

AVP JOYCE G. ACUÑA
Head, Malaybalay Branch

STANDARD TECHNICAL SPECIFICATIONS
CCTV Surveillance System

Components/Particulars		Specifications	
		16-Channel	32-Channel
1. 5MP Dome Type Camera			
- Camera Resolution	:	5MP @ 20fps, 4MP @25/30fps	
- Built-in IR LED	:	Yes	
- Lens Type	:	Fixed-focal	
- Focal Length	:	2.8mm; 3.6mm ⁽¹⁾	
- Feature	:	Motion Detection ⁽²⁾	
- Network	:	Open Network Video Interface (ONVIF)	
- Power Supply	:	12V DC/PoE	
- Protection	:	Not less than IP66	
- Inclusive	:	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
2. 5MP Bullet Type Camera			
- Camera Resolution	:	5MP @ 20fps, 4MP @25/30fps	
- Built-in IR LED	:	Yes	
- Lens Type	:	Fixed-focal	
- Focal Length	:	2.8mm; 3.6mm ⁽³⁾	
- Feature	:	Motion Detection ⁽⁴⁾	
- Network	:	Open Network Video Interface (ONVIF)	
- Power Supply	:	12V DC/PoE	
- Protection	:	Not less than IP66	
- Inclusive	:	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
3. Network Video Recorder w/ Internal HDD			
- Capacity	:	To meet 60 days' real-time retention period	
		- Interface : SATA	
		- Cache : ≥ 256MB	
		- Transfer Rate : ≥ 230MB/s	
		- Operating Temp.: ≤ 65°C	
- SATA Port	:	≥ 4 SATA ports, ≥ 8TB per disk	
- Channel Playback	:	16-Channel	32-Channel
- Resolution	:	5MP	
- Video Output	:	HDMI and VGA	
- Video Compression	:	H.265+/H.265	
- Multi-screen Display	:	Yes	
- Network	:	Open Network Video Interface (ONVIF)	
- Power Supply	:	100 to 240V AC, 50/60 Hz	
4. Back-up External Hard Drive w/ Attached Storage			
- Capacity	:	To meet 60 days' real-time retention period	
		- Interface : SATA	
		- Cache : ≥ 256MB	
		- Transfer Rate : ≥ 230MB/s	
		- Operating Temp.: ≤ 65°C	
- Interface	:	USB	
- Power Supply	:	100 to 240V AC, 50/60 Hz	
- Inclusive	:	USB cable, AC adapter, and quick install guide	

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5. Wall-mounted 9U CCTV Cabinet	
- Color	: Black, powder-coated Finish
- Built-in fan	: Yes
- Inclusive	: Lock and keys, fixed trays, and other mounting accessories
6. 32" CCTV Monitor	
- Display	: LED backlight
- Resolution	: $\geq 1080P$
- Inputs	: 1-VGA, 1-HDMI (minimum input)
- Aspect Ratio	: 16:9
- Power Supply	: 100 to 240V AC, 50/60 Hz
- Inclusive	: Standard mounting brackets and stand
7. Power over Ethernet (POE) Switch	
- No. of Ports	: 16 32
- Interface	: 100Mb/s ports
- Long Distance Transmission	: $\geq 250m$
- Power Supply	: 100 to 240V AC, 50/60 Hz
- Inclusive	: Necessary accessories

¹ Focal length of 3.6mm for Dome Type to cover the following critical areas: vault/cash safe, tellers, ingress of main door, and ingress of back door while the Focal length of 2.8mm to cover the rest of the areas

² 24/7 recording for Dome Type in the vault/cash safe area. Additionally, Motion detection feature for Dome Type to all cameras except the above-mentioned 24/7 recording cameras

³ Focal length of 3.6mm for Bullet Type to cover the following critical areas: egress of main door, and egress of back door. Focal length of 2.8mm to cover the rest of the areas

⁴ 24/7 recording for Bullet Type to the following areas: egress of main door, and egress of back door. Additionally, Motion detection feature for Bullet Type to all cameras except the above-mentioned 24/7 recording cameras