



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12184060
Procuring Entity DEVELOPMENT BANK OF THE PHILIPPINES - BBG - NORTHERN MINDANA
Title Supply, delivery, installation, testing and commissioning of 200AT, 3-Phase Automatic Transfer Switch (ATS) for Generator Set
Area of Delivery Bukidnon

Solicitation Number:	2025 MAL 003	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Electronic Parts and Components		
Approved Budget for the Contract:	PHP 995,000.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	03/07/2025
Contact Person:	Richele S. Joloyohoy BAC Secretariat Tirso Neri St. corner Corrales Ave. Cagayan De Oro City Misamis Oriental Philippines 9000 63-088-8572088 nmbg@dbp.ph	Last Updated / Time	02/07/2025 11:09 AM
		Closing Date / Time	11/07/2025 15:00 PM
Description Kindly refer to attached Technical Specifications Other Information For additional information, please look for Ms. Bea Gem L. Lorca (Branch Services Officer, DBP Malaybalay)			

Created by Richele S. Joloyohoy
Date Created 02/07/2025

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Development Bank of the Philippines

REQUEST FOR QUOTATION

Date of Posting/Canvass : **Wednesday, July 2, 2025**
Date of Last Submission : **Friday, July 11, 2025**
Solicitation Number : **2025 MAL 003**
Procuring Entity : **DBP Malaybalay Branch**
Title : **Supply, delivery, installation, testing and commissioning of 200AT, 3-Phase Automatic Transfer Switch (ATS) for Generator Set**
Area of Delivery : **DBP Building, Bonifacio Drive, Malaybalay City**
Procurement Mode : **Negotiated Procurement - Small Value Procurement (Sec. 53.9)**
Classification : **Goods - General Support Services**
Category : **Electronic Parts and Components**
Approved Budget : **995,000.00**
Delivery Period : **30 days**

Item No.	Item and Description	Quantity	Unit/s	Unit Price	Total Price
1	Supply, delivery, installation, testing and commissioning of 200AT, 3-Phase Automatic Transfer Switch (ATS) for Generator Set (kindly refer to the attached Technical Specifications)	1	Lot		
	NOTHING FOLLOWS				
	Total Amount				

Please quote your lowest price on the item/s stated above, subject to the general conditions below.

(Sgd.) **AVP JOYCE G. ACUÑA**
Branch Head

After having carefully read and accepted your general conditions, I/We quote you on the item(s) at prices noted above.

General Conditions & Requirements:

- All Entries must be typewritten/legibly written
 - Price quotation must be based on the Technical Specifications (TS), Terms of Reference (TOR) / Scope of Work/Services (SOW), as applicable and must be duly signed by the supplier's representative.
 - Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
 - Price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract
 - Price quotation with incomplete documentary requirement shall not be considered for evaluation.
 - Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.
 - Partial bids are allowed.
 - Mode of submission of quotation: Open.
- Quotation must include the documentary requirements below:
- ☐ Proof of PhilGEPS Registration;
 - ☐ Mayor's/Business permit for the current year;
 - ☐ Omnibus Sworn Statement (For ABC's above P50K); Secretary's Certificate (If Partnership/Corporation)
 - ☐ Business/Income Tax Return (For ABC's above P500K);
 - ☐ Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR/SOW/TS;
 - ☐ Statement of Government &/or Private Contracts Completed which are Similar in Nature
- No down-payment or advanced payment.
 - Payment shall be processed after completion of delivery, subject to complete documents for payment (i.e) Billing/ Statement of Account).
 - For every day of delivery delay, 1/10 of 1% of the price of the undelivered quantity shall be deducted from the payment.
 - DBP has the right to reject delivery if item/s delivered were found to be defective and/or not according to the required specifications.

Printed Name/Signature

Tel.No./Cell No./e-mail Address

Company Name

Address

Date:

TIN #:

(Indicate if VAT or VAT exempt)

DEVELOPMENT BANK OF THE PHILIPPINES (DBP)

TECHNICAL SPECIFICATIONS

Supply, delivery, installation, testing and commissioning of 200AT, 3-Phase
Automatic Transfer Switch (ATS) for Generator Set
Small Value Procurement

- I. **Approved Budget for the Contract:** ₱ 995,000.00 (inclusive of all applicable taxes and other charges)

Description	Total Quantity
200AT, 3-PHASE AUTOMATIC TRANSFER SWITCH (ATS)	1

II. **Technical Specifications:**

Supply, delivery, installation and testing & commissioning of 200AT, 3-Phase Automatic Transfer Switch (ATS) as per technical specification (**see Annex A**).

III. **Conditions of the Contract:**

1. The Supplier must conduct inspection and verification of the actual area of construction/ installation.
2. All necessary pipes, wires/cables, supports and accessories shall be provided by the contractor to complete all requirements to operate the 200AT, 3-Phase Automatic Transfer Switch (ATS) along with existing generator set.
3. The Supplier shall ensure the compatibility of the 200AT, 3-Phase Automatic Transfer Switch (ATS) to existing generator set.
4. The Supplier to make sure no damages will occur during the removal/ dismantling & installation of Automatic Transfer Switch (ATS) and its system components. Any resulting damage will be charged accordingly.
5. The Supplier to provide necessary temporary protection on the work areas affected by the activities.
6. The Supplier must submit sample/s of materials/technical specification/shop drawing related to the project for approval by DBP before fabrication/ installation. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
7. DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.

8. **Delivery and Installation Period:** The Supplier shall complete the project within thirty (30) calendar days after receipt of Notice to Proceed (NTP).

Point of Delivery:

Address	Contact No.	No. of Lots
DBP Malaybalay Branch Bonifacio Drive Malaybalay City, Bukidnon Email: malaybalay@dbp.ph Contact person: Ms. Bea Gem Lorca Branch Services Officer	(088) 813-3831 (088) 831-3682	1

9. **Warranty:** One (1) year warranty upon acceptance of items by DBP.
10. **Retention:** The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a Warranty Certificate. Provided, however, that the items are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
11. **Performance Security:** To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Five Percent (5%)
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

12. DBP shall promptly notify the Supplier in writing of any claims arising under the warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective item or parts thereof, without cost to the Bank.

IV. Documentary Requirements:

Interested Supplier/s must submit the following documents:

- Signed Proposal/Quotation
- Proof of PhilGEPS Registration
- 2025 Mayor's/Business Permit

- d. Notarized Omnibus Sworn Statement signed by owner / authorized representative
- e. For sole proprietorship, duly notarized Special Power of Attorney, if to designate a representative.
- f. For contractor/supplier under partnership/corporation, Secretary's Certificate
- g. Signed Request for Quotation (RFQ)

V. Payment:

1. A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents for payment:
 - Letter of Request for Payment, or Billing Statement
 - Statement of Work Accomplishment
 - Contractor's Affidavit
 - Project Pictures
 - Certificate of Completion/Acceptance
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered item/s shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of PO/NTP, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.
3. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9184.

Prepared by:

(signed)

BEA GEM L. LORCA
Branch Services Officer

Approved by:

(signed)

AVP JOYCE G. ACUÑA
Head, Malaybalay Branch

Annex A



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



TECHNICAL SPECIFICATIONS 200AT AUTOMATIC TRANSFER SWITCH

Specification:

- Ampere Trip Rating : 200A
- Voltage(V) : Up to 480V AC, 60Hz
- Pole : 3-Pole
- Phase : 3-Phase
- Enclosure : NEMA 3R, powder coated, color beige/gray, push button/lock
- Min. LCD Digital Display (for Programmable digital controller) : Voltage (V), Frequency (Hz), Auto/Manual
- Min. Keypad Control or Button with LED Indicator : Power on/off, Manual/Automatic Operation Button, etc.
- Response Time : $\leq 10\text{sec.}$
- Inclusive of all wires, pipes and necessary accessories to operate the system
- Automatic Transfer Switch (ATS) shall be compatible to existing generator set

FOR REFERENCE AND QUOTATION PURPOSES ONLY