

SUPPLEMENTAL BID BULLETIN NO. 2

7 August 2025

Attention: All prospective bidders for the project

BID REFERENCE NO. I-2025-04: FIT-OUT CONSTRUCTION OF THE NAVAL, BILIRAN BRANCH OF THE DEVELOPMENT BANK OF THE PHILIPPINES (ABC: Php 9,149,166.49 inclusive of all applicable taxes)

Please be informed of the following:

1. The schedule of bid activities for the above-cited project shall proceed as follows:

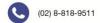
ACTIVITY	DATE AND TIME (Per Supplemental Bid Bulletin No. 1 dated 28 July 2025)	VENUE
Deadline of Submission of Eligibility, Technical, and Financial Proposals*	15 August 2025 (Friday) ON OR BEFORE 9:00 AM	6/F BAC Secretariat, DBP Head Office, Makati City
Opening of Eligibility, Technical, and Financial Proposals	15 August 2025 (Friday) 9:30 AM	12/F Suite 5, DBP Head Office, Makati City

^{*}Late submissions shall not be accepted

Please refer to Section III. Bid Data Sheet (BDS) of the Philippine Bidding Documents for the detailed procedure and options for the payment of bidding documents and the submission of bids. As indicated in the Invitation to Bid, bidders must settle the required payment for the bidding documents before the deadline of the submission and receipt of bids.

Additionally, bidders are encouraged to submit their bid proposals (either manual or online submission) at least one day prior to the deadline to avoid late submissions. Bidders may attend the bid opening through Zoom Meeting App.

For online submission of bids, bidders are reminded to email the BAC Secretariat of their intent to submit electronically at least one day prior to the deadline of bid submission. This is to give ample time for the Secretariat to prepare and generate the link wherein bidders will upload their proposals.









3. Response to the queries of the bidders:

QUESTIONS	RESPONSE				
Bidder No. 1	Bidder No. 1				
We respectfully request consideration for the Minimum License Category "D". Based on PCAB Board Resolution No. 201, series of 2017, we note that Size Range Category "Small B" has equivalent requirements for both License Categories C and D. Attached herein the PCAB Board Resolution.	requirement for this project is revised from "Minimum License Category: "C" to "Minimum License Category: "D".				
	Checklist of Requirements as attached in this Supplemental Bid Bulletin No. 2 dated 7 August 2025.				
Bidder No. 2					
Request for confirmation whether the	The PCAB license requirement for this				
contractors under PCAB Category D are not	project is revised from "Minimum License				
eligible to join the bidding.	Category: "C" to "Minimum License Category: "D".				
	Please refer to the REVISED FORM 8-A for				
	the Revised Scope of Works and the Revised Checklist of Requirements as attached in this Supplemental Bid Bulletin No. 2 dated 7 August 2025.				

4. Revisions made on the Scope of Works

(Please refer to REVISED FORM 8-A for the Revised Scope of Works as attached in this Supplemental Bid Bulletin No. 2 dated 7 August 2025)

FROM		ТО		
XI. Documentary Require Opening	ments for the Bid	XI. Documentary Required Opening	ments for the Bid	
 Valid Philippine Contractors Accreditation Board (PCAB) License: 		 Valid Philippine Contractors Accreditation Board (PCAB) License: 		
Classification	: B-General Building	Classification	: B-General Building	
Minimum License Category		Minimum License Category	; D	
Size Range	: Small B	Size Range	: Small B	

5. Revisions made on the Bidding Forms

FROM	ТО
FORM 8-A	REVISED FORM 8-A
Scope of Works	Revised Scope of Works

6. Revision on the Checklist of Requirements

(Please see the Revised Checklist of Requirements as attached in this Supplemental Bid Bulletin No. 2 dated 7 August 2025)

FROM TO

TAB 3

Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184. Including the valid/current PCAB License with Classification: "B - General Building", minimum License Category: "C", and Size Range: "Small B".

Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the opening of bids. Expired Certificate or any of the Eligibility Documents listed in Annex "A" shall be a ground for failure of the bidder.

Note: If the PCAB classification of "General Building" is not reflected/indicated in the Annex "A" of Certificate of PhilGEPS Registration (Platinum Membership), bidders must submit a copy of their PCAB License to prove compliance to the required classification.

TAB 10

Accomplished Certificate of Conformance to the Scope of Works and Specifications per FORM 8, duly signed by the bidder's authorized representative.

The complete Scope of Works and specifications are also attached as FORM 8-A for reference.

TAB 12

List of contractor's personnel (Template per FORM 9) with the complete qualification and minimum experience data, and must include the following to be assigned to the project if awarded the contract, duly signed by the bidder's authorized representative:

Project Coordinator – minimum of one
 year relevant experience

TAB 3

Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184. Including the valid/current PCAB License with Classification: "B - General Building", minimum License Category: "D", and Size Range: "Small B".

Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the opening of bids. Expired Certificate or any of the Eligibility Documents listed in Annex "A" shall be a ground for failure of the bidder.

Note: If the PCAB classification of "General Building" is not reflected/indicated in the Annex "A" of Certificate of PhilGEPS Registration (Platinum Membership), bidders must submit a copy of their PCAB License to prove compliance to the required classification.

TAB 10

Accomplished Certificate of Conformance to the Scope of Works and Specifications *per FORM* 8, duly signed by the bidder's authorized representative.

The complete Revised Scope of Works and specifications are also attached as *REVISED FORM 8-A* for reference.

TAB 12

List of contractor's personnel (Template per FORM 9) which must include the following to be assigned to the project if awarded the contract, duly signed by the bidder's authorized representative:

Project Coordinator – minimum of one (1) year relevant experience

FROM	ТО	
2. Safety Officer – minimum of one (1) year	2. Safety Officer – minimum of one (1)	
relevant experience and training	<u>year relevant experience and training</u>	
certification for SO2 Category	certification for SO2 Category	
3. Quality Assurance/Quality Control	3. Quality Assurance/Quality Control	
(QA/QC) Officer – minimum of one (1)	(QA/QC) Officer – minimum of one (1)	
<u>year relevant experience</u>	year relevant experience	
	Note: The Curriculum Vitae (CV) or resume of each of the key personnel must be submitted to prove compliance with the required minimum relevant experience. Additionally, the training certification for the Safety Officer must also be submitted.	

- Bidders are reminded to refer to REVISED FORM 8-A for the Revised Scope of Works as attached in this Supplemental Bid Bulletin No. 2 dated 7 August 2025 and submit together with ALL other required documents for the submission and opening of eligibility, technical, and financial documents.
- 8. The Eligibility, Technical Documents and Financial Proposals <u>must be properly tabbed</u> for easy reference and must be submitted in sequence/order per <u>Revised Checklist of Requirements.</u>
- 9. The BAC shall no longer entertain any question/request for clarification after the issuance of this Bid Bulletin.
- 10. Please be advised that bids submitted after the deadline shall only be marked for recording purposes, shall not be included in the opening of bids, and shall be returned to the bidder unopened.

For the guidance and information of all concerned.

(SIGNED)

DBP Bids and Awards Committee

REVISED FORM 8-A (page 1 of 23)



PROJECT : FIT-OUT CONSTRUCTION OF DBP NAVAL BRANCH

LOCATION : CAPITOL COMPOUND, BRGY. CALUMPANG, NAVAL BILIRAN LEYTE

SUBJECT : SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS

The project shall cover the complete fit-out and construction of DBP Naval Branch, including installation of equipment, furniture, and fixtures.

MODE OF PROCUREMENT: PUBLIC BIDDING (INFRASTRUCTURE)

I. APPROVED BUDGET FOR THE CONTRACT (ABC): PESOS NINE MILLION ONE HUNDRED FORTY-NINE THOUSAND ONE HUNDRED SIXTY-SIX AND 49/100 (P9,149,166.49) INCLUSIVE OF VAT/APPLICABLE TAXES.

II. SCOPE OF WORKS/TECHNICAL SPECIFICATIONS

The Contractor shall hold all obligations, duties and responsibilities necessary to the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, Contractor's All Risk Insurance (CARI); and furnishings thereof in accordance with the drawings, specifications and all addenda prepared by DBP.

1. GENERAL REQUIREMENTS

- 1.1. Health and Safety Program
- Clearance/Permit Requirements (Including Signing and Sealing of Plans)
 - 1.2.1. Reproduction of plans for permit application 11 sets of blueprints)
- 1.3. Temporary Facilities and Controls
 - 1.3.1. Temporary utilities
 - 1.3.2. Temporary scaffolding and platforms
 - 1.3.3. Temporary barriers and enclosures
 - 1.3.4. Temporary project signage
- 1.4. Mobilization / Demobilization (inclusive of freight cost)
- 1.5. As-built plans
 - Reproduction of blueprints five (5) sets all signed and sealed
 - Provision and submission of CAD file via email (cfmd@dbp.ph) or data storage device

2. SITE WORKS

- 2.1. Dismantling and Demolition Works
 - 2.1.1. Redirecting of existing downspout
 - 2.1.2. Relocation of fire alarm bell
 - 2.1.3. Dismantling of existing window
 - 2.1.4. Demolishing of existing CHB wall for emergency door
 - 2.1.5. Chipping of existing concrete slab and walls for the installation of water, wastewater, and soil lines in the pantry and comfort room.
- 2.2. General Cleaning

3. CONCRETING WORKS

- 3.1. Formworks
- Reinforcing bars
 - 3.2.1. Cash Vault

REVISED FORM 8-A (page 2 of 23)

- a. Walls
- b. Columns
- c. Beams
 - Top Beam
 - Floor Beam
- 3.2.2. RC counters
 - a. Kitchen sink
- 3.2.3. RC Teller's platform
- 3.2.4. Upstand beams
- 3.2.5. Bond beams
- 3.2.6. Lintel beams
- 3.2.7. Stiffener columns
- 3.2.8. Perimeter Fence Column Footing
- 3.2.9. Perimeter Fence Column
- 3.2.10.Perimeter Fence Wall Footing
- 3.2.11.Genset pad including grease trap
- 3.2.12.Genset bundwall
- 3.2.13.RC Drainage Cover
- 3.2.14.Parking wheel stopper
- 3.2.15.Tie Wires
- 3.3. Concrete
 - 3.3.1. Cash Vault
 - a. Walls
 - b. Columns
 - c. Beams
 - Top Beam
 - Floor Beam
 - 3.3.2. RC counters
 - b. Kitchen sink
 - 3.3.3. RC Teller's platform
 - 3.3.4. Upstand beams
 - 3.3.5. Bond beams
 - 3.3.6. Lintel beams
 - 3.3.7. Stiffener columns
 - 3.3.8. Perimeter Fence Column Footing
 - 3.3.9. Perimeter Fence Column
 - 3.3.10.Perimeter Fence Wall Footing
 - 3.3.11.Genset pad
 - 3.3.12.Genset bundwall
 - 3.3.13.RC Drainage Cover
 - 3.3.14. Parking wheel stopper

4. MASONRY WORKS

- Concrete Hollow Blocks Minimum 400 psi (including mortar filling and reinforcing bars)
 - 4.1.1. 100 mm, thk.
 - a. Office Partitions
 - 4.1.2. 150 mm. thk.
 - a. Front of the Branch
 - Restored Window Openings
 - c. Perimeter Fence
- 25mm Plastering For New/Existing All 100mm and 150mm CHB walls both sides
 - 4.2.1. 100 mm. thk.
 - a. Office Partitions
 - 4.2.2. 150 mm. thk.

REVISED FORM 8-A (page 3 of 23)

- a. Front of the Branch
- b. Restored Window Openings
- c. Perimeter Fence

5. METAL WORKS

- 5.1. Grilleworks / Miscellaneous Steel Works
 - 5.1.1. Cash vault grilles and door
 - a. Grille door
 - MGD-1 swing (emergency exit grille door)
 - MDG-1a sliding
 - 5.1.2. Vault Metal Plate
 - 6mm thk. metal plate on underside of slab
 - 10mm thk. metal plate on concrete floor

Location: Cash vault room

5.1.3. Security Grille

Location: Cash vault room

5.1.4. Security Window Grille

Location: Branch facade

- 5.1.5. Steel canopy with 10mm thk. Solid Polycarbonate sheet canopy with complete accessories
- 5.2. Genset Housing All-in
 - 1.5mm thk, 50mm x 50mm tubular bar frame
 - GA 22 GI louver door with barrel bolt and foot bolt
 - GA 24 Corrugated GI sheet roofing on angular frame
 - Grease trap
- 5.3. Emergency Exit Ramp
 - a. 38mm Ø BI pipe ramp railings
 - b. 6mm checkered plate on 3"x3"x3/8" angle bar framing
- 5.4. Metal Pales on Perimeter Fence
 - a. 38mm x 38mm x 2mm thk, square tubing steel
 - b. 16mm square solid bars
- 5.5. Security Gate

6. WOOD AND PLASTIC

- 6.1. Partitions
 - 6.1.1. 12.5 mm thk. gypsum board partition on metal studs
 - a. Single wall
 - b. Double wall
 - Floor to ceiling partition
 - Low partition
 - Installation of 12 mm thk. phenolic partition in white oak finish complete with accessories and panel support
 - a. Urinal modesty panel
 - b. Water closet partition
- 6.2. Architectural Woodworks
 - 6.2.1. Fabrication of pantry counter using 20 mm thk. marine plywood with white color laminate counter top, laminated splash guard and support
 - Fabrication of overhead cabinets using 20 mm thk, marine plywood for pantry and vault
- 6.3. Fabricated Modules using 20 mm thk. plywood carcass/framing, synthetic granite finish and stainless steel panels
 - Tellers counter inclusive of rubber mat, all acrylic modules forms, picos tray, keyboard tray, & grommets
 - Supply of prefabricated modules using 20mm thk. plywood carcass/framing, synthetic granite finish and stainless steel panels

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- 6.3.2. NAC low counter inclusive of furnishings, CPU holder, keyboard tray & grommets
- 6.3.3. Guards Podium
- 6.3.4. Forms counter
- 6.3.5. Server counter
- 6.3.6. Back/Side cabinet at Branch Head Office
- 6.3.7. Typing table
- 6.3.8. Money counter module
- 6.3.9. Poster module inclusive of acrylic

7. DOORS AND WINDOWS

7.1. Wooden Doors

7.1.1. WD-1: 800mm width

Installation of 44.5mm thk. flush hollow core (FHC) wood doors using 6mm thk. marine plywood skin on KD tangile framing on solid KD tangile iamb.

Location: Pantry

7.1.2. WD-2: 600mm width

Installation of 44.5mm thk. flush hollow core (FHC) wood doors with using 6mm thk. marine plywood skin with bottom wood louver panel on KD tangile framing on solid KD tangile jamb.

Location: Male and Female comfort room

7.1.3. LWD-1: 800mm width

Installation of 44.5mm thk. flush hollow core (FHC) low wood doors using 6mm thk. marine plywood skin on KD tangile framing on solid KD tangile iamb.

Location: New Accounts / Tellers access

7.1.4. SD-1: 700mm width

Installation of 44.5mm thk. flush hollow core (FHC) secret wood door using 6mm thk. marine plywood skin on KD tangile framing on solid KD tangile jamb (embedded). Complete with a stainless-steel pull with plate, concealed hinges, concealed type door closer, and door latch.

Location: New Accounts / Tellers access

7.1.5. PD-1: 600mm width

Installation of 12 mm thk. phenolic boards, (self-supporting compact Decorative laminates) in white oak finish, complete with nylon accessories including hinges, door lock with indicator, coat hook and urinal divider partitions

Location: Male comfort room

7.2. Glass Door

7.2.1. GD-1: 1800mm width

Installation of 6 mm thk. clear tempered glass door on 2" x 4" powder coated white aluminum frames with 8 mils clear security film (bomb blast-resistant) and 12 mm sq. bar security grilles.

Location: Main Entrance

7.2.2. GD-2: 900mm width

Installation of 12mm thk. frameless clear tempered glass door panel on stainless steel patch fitting locks & hinges with full frosted film

Location: Backoffice Entry

7.3. Metal Door

7.3.1. MD-1: 900mm width

Installation of steel doors using Ga. 18 steel sheet and jamb with panic hardware and peep hole. (2 hours fire rating)

Location: Emergency exit

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7.3.2. MD-2: 800mm width

Installation of 44.5mm thk. Standard Steel Plate flush hollow core metal door on Ga. 18 RHS jambs in gray epoxy paint finish. Complete with metal hinges, double cylinder deadbolt, satin stainless steel lever type doorknob and door closer.

Location: Records Room

7.4. Vault Door (inclusive of accessories for vault room)

Clear opening: 78" (H) x 36" (W)
Barrier Material Thickness: 4.53 inches
Fire Rating: Two (2) hours minimum

Miscellaneous:

- Grille day gate
- Built-in breathing tube
- Dual electronic time delay lock
- Stainless steel finish
- 7.5. Door Hardwares
 - 7.5.1. Door knob (lever-type, keyed)
 - 7.5.2. Door knob (lever-type, keyless)
 - 7.5.3. Frameless glass door mid-lock
 - 7.5.4. Door closer (concealed)
 - 7.5.5. Installation of door stopper for wood and metal door
 - 7.5.6. Door closer (pneumatic)
 - 7.5.7. Door stopper (floor mounted)
 - 7.5.8. Stainless steel door hinges (loose pin)
 - 7.5.9. Stainless steel door hinges (double-action)
 - 7.5.10. Stainless steel patch fitting locks and hinges
 - 7.5.11. Stainless steel door handle H-type 1500mm long
 - 7.5.12. Stainless pull handle
 - 7.5.13. Spring bolt
- 7.6. Windows, Frames and Glass Panels
 - 7.6.1. GP-1

Installation of 6 mm thk. clear tempered glass on 2" x 4" powder coated white aluminum tubular frames with 8-mil clear security film (bomb blast-resistant) and 12 mm sq. bar security grilles at interior side Location: Branch facade

7.6.2. GP-2

Installation of 6 mm thk. clear tempered glass on 2" x 4" powder coated white aluminum tubular frames with 8-mil clear security film (bomb blast-resistant) and 12 mm sq. bar security grilles at interior side Location: Branch façade / ATM area

7.6.3. GP-3

Installation of 6 mm thk. clear tempered glass on 2" x 4" powder coated white aluminum tubular frames with 8-mil clear security film (bomb blast-resistant) and 12 mm sq. bar security grilles at interior side Location: Branch façade

7.6.4. GP-4

Installation of 12 mm thk. clear tempered glass interior panel on concealed top and bottom aluminum C-holder with frosted sticker Location: Receiving area

765 GP-5

Installation of 12 mm thk. clear tempered glass interior panel on concealed top and bottom aluminum C-holder with frosted sticker

Location: Branch Head

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7.6.6. GP-6

Installation of 12 mm thk. clear tempered glass interior panel on concealed top and bottom aluminum C-holder with frosted sticker Location: Branch Head

8. FINISHES

- 8.1. Painting Works
 - 8.1.1. Semi-gloss paint finish straight from the can Color: White
 - a. WF-1,WF-5 & WF-6: Interior paint finish
 - All area except with tiles, finishes and claddings
 - b. WF-6 & WF-7: Exterior paint finish
 - 8.1.2. Flat paint finish Color: White
 - a. C-1: All gypsum board partition and ceiling
 - 8.1.3. Automotive (duco) paint finish:
 - a. Wood door panels and jambs
 - Door panel
 - Door jamb
 - 8.1.4. Gloss enamel paint finish:
 - a. Overhead cabinets
 - Pantry
 - Vault
 - b. Pantry wood support
 - 8.1.5. Enamel paint finish:
 - a. Grille door & panels
 - b. Steel door
 - Door
 - Jamb
 - 8.1.6. Epoxy paint finish:
 - a. ACCU platform
 - b. Genset steel housing
 - c. Ramp railing
- 8.2. Floor Finish
 - FF-1 600mm x 600mm Non-stained polished homogenous tiles (color: white)
 - 8.2.2. FF-2 200mm x 1200mm wood plank porcelain floor tiles matte finish (color: light gray)
 - 8.2.3. FF-3 600mm x 600mm Rustic tiles (color: gray)
 - 8.2.4. FF-4 600mm x 600mm Matte Homogenous tile (color: light gray)
 - 8.2.5. FF-5 3mm thk. x 300mm x 300mm vinyl tiles
- 8.3. Wall Finish
 - 8.3.1. WF-2 Matte blue sticker on 6mm sintra board dent resistant backing
 - 8.3.2. WF-3 600mm x 600mm polished homogenous tiles (color: beige)
 - 8.3.3. WF-4 WPC fluted panel cladding (color: Pine)
- 8.4. Ceiling Finishes / Ceiling Works
 - 8.4.1. C-1 10mm thk Gypsum board ceiling on metal furring
 - C-2 600mm x 600mm x 10mm thik. Acoustic board on baked white trunners with 10 dia. Hanger rods.
- 8.5. Other Finishes
 - 8.5.1. 20mm thk, china white granite finish
 - a. Kitchen sink countertop
 - 8.5.2. Recessed mat

9. SPECIALTIES

Supply of the following items

REVISED FORM 8-A (page 7 of 23)

9.1. Signages / Poster Holders

- 9.1.1. Flag type signage inclusive of pole & footing
- Horizontal facade signage (front facade only)
 - Flexible substrate (single face) with translucent sticker, LED lighting fixtures and timer. Complete with tubular framings
- 9.1.3. Teller's backwall build up acrylic logo
- 9.1.4. Bank decals / interior decals
 - a. Main entrance glass door decals
 - b. Acrylic signage (3 mm thk.)
 - Fire extinguisher
 - Open/Closed
 - Teller's Number
 - Restroom
 - **Emergency Exit**
 - Authorized Personnel Only
 - Evacuation Plan
 - c. Signage in acrylic decal holder
 - Clearing Cut-off Time
 - Please Count Your Money
 - Priority Lane
 - Date board
 - Public Assistance
- 9.1.5. ATM Sintra board signage
 - Temporary Unavailable
- ATM glass sticker with decals (design to be provided by DBP) 9.1.6.

Location: ATM area

- 9.1.7. Poster Holders
 - a. DBP Mission-Vision
 - b. DBP Environmental Policy Statement
 - c. DBP Quality Policy
 - d. DBP Family Credo

10. FURNISHINGS

10.1. Office furniture

10.1.1. Cash Safe

Exterior: approx. 1.70m (H) x 0.90m (W) x 0.70m (D) Interior: approx. 1.50m (H) x 0.80m (W) x 0.70m (D)

Material and Insulation: Steel (Fire Resistant, Cut/Drill Resistant, Water

Resistant)

Vault Door: double door

Vault Door Thickness: approx. 0.125m (door plate to back cover)

Inner Door: steel plate with keylock

Lock: dual lock combination

Adjustable Shelves: can bear the weight up to 50kg worth of coins

Bolt-works: multiple live locking bolts and dead bolts

Time Delay Lock: up to 0-99 minutes

Weight: approx. 800kg

Other Features:

- anchor holes on the back or the bottom of safe can be used to install the safe to the wall or floor by using standard mounting bolts for safe
- excellent powder coating finish

Manufacturer's Warranty: at least one (1) year

- 10.1.2. Signature card
- 10.1.3. Steel shelves
- 10.1.4. Lateral filing drawers (3 layer)
- 10.1.5. Steel Locker (color: gray)
 - a. Employee's locker 12 doors
- 10.1.6. Mobile pedestal

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- 10.1.7. Single modular workstation (R&F)
- 10.1.8. L-type modular workstation (R&F)
- 10.1.9. Table with modesty panel (Head)
- 10.1.10. Round table (900 mm diameter)
- 10.2. Seating
 - 12.2.1. Gang chair (4 seater)
 - 12.2.2. High back chair (Head)
 - 12.2.3. Mid back chair with arm rest (Junior Officer)
 - 12.2.4. Pantry chair
 - 12.2.5. Staff chair (R&F)
 - 12.2.6. Teller's chair (R&F) 12.2.7. Visitor's chair
- 10.3. Other furnishing
 - 10.3.1. Wooden pole with base inclusive of flag
 - 10.3.2. Fire extinguisher 10lbs ABC fire extinguisher (HFC-236fa)
 - 10.3.3. Roll-up blinds/Sunscreen blinds
 - Shall be combination of polyester and PVC materials, 0.70mm thick, has an openness factor of 5% and color shall be "white bone" or equivalent
 - Accessories such as roller tubes, brackets, control and end caps, plunger system, bottom bars and bead chains shall be included
 - 10.3.4. TV bracket
 - 10.3.5. Calendar clock
 - 10.3.6. Facial vanity mirror at toilet-frameless with glass ledge and accessories

11. PLUMBING

Installation of roughing-ins for waste, water and vent system Soil and vent line

- 11.1.1. Waste line system inclusive of fittings & accessories
 - a. 4" Ø PVC soil pipes (3m/lght)
 - b. 2" Ø PVC waste pipes (3m/lght)
 - c. Fittings and accessories (wye, 45, elbow, 90 elbow, p-trap, tee, floor cleanout, coupling, etc).
 - d. Consumables
- 11.1.2. Vent line system inclusive of fittings & accessories
 - a. 2" Ø PVC vent pipes (3m/lght)
 - b. Stainless steel dome type wall vent
 - c. Fittings and accessories (90 elbow, tee, coupling, etc).
 - d. Consumables
- 11.1.3. Water line system inclusive of fittings & accessories
 - a. 20mm Ø PPR pipes (4m/lght)
 - b. Fittings and accessories (gate valve, check valve, tee, elbow, coupling, pipe union, stainless flexible hose, etc).
 - c. Consumables

Plumbing Fixtures

- 11.2.1. Kitchen sink (stainless including p-trap and other accessories)
- 11.2.2. Above-counter faucet (stainless, lever handle, gooseneck spout) Location: Kitchen sink (pantry)
- 11.2.3. Grease trap (stainless steel finish)
- 11.2.4. Water closet (tank type, lever type) including other accessories
- 11.2.5. Urinal (push-button type) including other accessories
- 11.2.6. Lavatory (wall-mounted type) including p-trap and other accessories
- 11.2.7. Above-counter faucet (stainless, lever handle, standard spout) Location: Male and Female Comfort Rooms
- 11.2.8. Tissue holder (wall mounted, stainless steel finish)

1

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- 11.2.9. Clothes hook (single, stainless steel finish)
- 11.2.10. Hygienic spray / bidet (stainless steel finish)
- 11.2.11. Floor drain with strainer (stainless steel finish)

12. HVAC

12.1 Supply, delivery, installation, testing, commissioning of packaged HVAC system

- 12.1.1 1.5HP single phase inverter split type air-conditioning system (wall mounted)
- 12.1.2 2.0HP single phase inverter split type air-conditioning system (wall mounted)
- 12.1.3 3.0HP single phase inverter split type air-conditioning system (wall mounted)
- 12.1.4 4.0HP/3.0TR single phase inverter split type air-conditioning system (free standing)

 Notes:
 - Contractor must refer to mechanical plans for location and specifications.
 - Contractor shall ensure it does not contain "controlled refrigerants"
 - Contractor to install all necessary accessories; refrigerant pipes, insulation, drain pipe, hanger and support, AC refrigerants
 - d. At least or equivalent to 4.0 Energy Star.
 - Contractor shall provide labelling for indoor and outdoor unit.

12.2 Supply, delivery, installation, testing and commissioning of exhaust systems

- 12.2.1 Exhaust fan (ceiling mounted)
- 12.2.2 Electric fan (ceiling mounted, orbital type)

12.3 Installation of Exhaust piping and vents

- 12.3.1 150mmØ flexible duct (exhaust)
- 12.3.2 Dome Type exhaust air grille
- 12.3.3 6.40mmØ copper refrigerant pipe
- 12.3.4 9.50mmØ copper refrigerant pipe
- 12.3.5 12.70mmØ copper refrigerant pipe
- 12.3.6 15.90mmØ copper refrigerant pipe
- 12.3.7 Rubber insulation (1/2" thk)
- 12.3.8 Rubber insulation (3/4" thk)
- 13.3.9 20mmØ PVC drain pipe (3m/pc)

12.4 Installation of other accessories

- 12.4.1 Hangers and support
 - a. Contractor shall provide and install 6mmØ bar with expansion shield and bolt hanger rod on under-slab.
- 12.4.2 Consumables (Torch, tape, tagging, PVC cement, and accessories)
- 12.4.3 Testing and Commissioning

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13. ELECTRICAL

Supply, delivery, installation of Unitized Cabinet/Panel Boards (powder coated beige)

13.1.1 Panel "MDP"

Main: 200AT/225AF, 2P, MCCB Branch: 1-150AT/200AF, 2P, MCCB 1-60AT/100AF, 2P, MCCB 2-100A, 2P busbar (Space)

With busbar & grounding busbar terminal rated 225 amperes

13.1.2 Panel "ATS"

Enclosure: GA #16 G.I. sheet, NEMA3R

Main:250AT/250AF, 2P, (ATS), with programmable digital

controller

Branch: 1-250AF, 2P (lugs only) Programmable digital controller:

- Min. LCD display: Voltage (V), Frequency (Hz), Auto/Manual
- Min. Keypad Controls: Power On/Off, Operation Auto/Manual
- Response time: ≤ 10sec

With busbar & grounding busbar rated 250 amperes

13.1.3 Unitized Cabinet (1600mm x 1850mm x 300mm)

Inclusive of concrete base (see electrical plans for specification)

13.1.4 Panel "LPP"

Main: 60AT/100AF, 2P, MCCB Branch: 9-20AT/100AF, 2P, MCCB 3-30AT/100AF, 2P, MCCB

With busbar & grounding busbar Terminal rated 100 amperes

13.1.5 Panel "PPAC"

Main: 150AT/200AF, 2P, MCCB Branch: 6-20AT/100AF, 2P, MCCB 5-30AT/100AF, 2P, MCCB 1-40AT/100AF, 2P, MCCB

With busbar & grounding busbar Terminal rated 150 amperes

13.1.6 ECB

Enclosure: GA #16 G.I. sheet, NEMA-3R

Main: 200AT/225AF, 2P, MCCB

With busbar & grounding busbar rated 225 amperes

- 13.1.7 TTC phenolic back board
- 13.1.8 PABX phenolic back board
- 13.1.9 Timer switches phenolic back board
- 13.1.10 Transient Voltage Surge Suppressor"

Notes:

- Contractor shall provide NEMA-3R enclosure for outdoor and NEMA-1 for indoor gauge#16 GI sheet powder coated enclosure with twist lock and key.
- Contractor to install all necessary accessories; nameplate, mounting accessories, grounding terminals, and tin plated cooper busbars with insulators.
- c. Circuit breakers shall comply with the following standards: ANSI/IEEE C37.20.1-2015; UL 489.
- d. Contractor must submit sample/s, technical specification, and shop drawing for DBP's approval before fabrication and installation.
- No fabrication and installation shall be done without DBP's proper approval.

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13.2 Supply, delivery, installation, testing and commissioning of Enclosed Circuit Breakers in NEMA-3R enclosure – (ACCU)

- 13.2.1 30AT/100AF, 2-Pole, MCCB
- 13.2.2 40AT/100AF, 2-Pole, MCCB

Notes:

- a. Contractor shall provide NEMA-3R enclosure for outdoor and NEMA-1 for indoor gauge#16 GI sheet powder coated enclosure with twist lock and key.
- Contractor to install all necessary accessories; nameplate, mounting accessories, grounding terminals, and tin plated cooper busbars with insulators.
- c. Circuit breakers shall comply with the following standards: ANSI/IEEE C37.20.1-2015; UL 489.
- d. Contractor must submit sample/s, technical specification, and shop drawing for DBP's approval before fabrication and installation; and
- e. No fabrication and installation shall be done without DBP's proper approval.

13.3 Supply, delivery, installation, testing and commissioning of lighting fixtures

- 13.3.1 Battery pack for lighting fixture with 120min, emergency time
- 13.3.2 LED exit sign with white acrylic housing
- 13.3.3 1 16W 1200mm T5 LED tube (warm white)
- 13.3.4 2 16W 1200mm T5 LED tube (daylight) on 600mm x 1200mm mirrorized lighting fixture (recessed mounted)
- 13.3.5 1 15W E-27 LED bulb (daylight) in 6"Ø E-27 socket lighting fixture (recessed mounted)
- 13.3.6 1 15W E-27 LED bulb (daylight) in 6"Ø E-27 socket lighting fixture (surfaced mounted) w/ glass cover
- 13.3.7 LED strip lights (warm white)

13.4 Supply, delivery, installation, and termination of wires and cables

- 13.4.1 5.5mm² 3C Royal cord wire
- 13.4.2 3.5mm² THHN stranded wire (150m/roll)
- 13.4.3 5.5mm² THHN stranded wire (150m/roll)
- 13.4.4 8.0mm² THHN stranded wire (150m/roll)
- 13.4.5 14mm² THHN stranded wire
- 13 4 6 22mm2 THHN stranded wire
- 13.4.7 50mm² THHN stranded wire
- 13.4.8 80mm² THHN stranded wire

Notes:

- a. All wires and cables shall be 600-volt grade, made of copper, lead-free, and soft-annealed, capable of withstanding a 130° C emergency overload condition, and shall be UL-listed for safety and quality compliance.
- b. Color coding of wires shall be implemented.

13.5 Supply, delivery, installation of conduits and fittings

- 13.5.1 50mm dia PVC pipe (3m/pc) with adapter and locknut
- 13.5.2 50mmØ PVC elbow
- 13.5.3 50mm dia RSC pipe (3m/pc) with adapter and locknut

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- 13.5.4 50mm dia RSC elbow
 13.5.5 50mm dia RSC coupling
 13.5.6 25mm dia PVC pipe (3m/pc) with adapter and locknut
 13.5.7 20mm dia PVC pipe (3m/pc) with adapter and locknut
 13.5.8 20mm dia flexible PVC pipe (50m/roll)
 13.5.9 20mmØ PVC straight connector
 13.5.10 20mmØ PVC angle connector
- 13.6 Supply, delivery, installation of Boxes
 - 13.6.1 Pull box (ga#16)
 - 13.6.2 Junction box with cover PVC
 - 13.6.3 Utility box PVC

13.7 Supply, delivery, installation of Switches and outlets

- 13.7.1 1-gang switch with plate
- 13.7.2 2-gang switch with plate
- 13.7.3 3-gang switch with plate (16A)
- 13.7.4 1-gang 2-way switch with plate (16A)
- 13.7.5 16A, 230V, 3-pin duplex universal outlet with ground (wall mounted)
- 13.7.6 3prong twistlock outlet with plug (20A)
- 13.7.7 24 hour timer switch
- 13.7.8 Magnetic contactor

13.8 Supply, delivery and installation of other accessories

- 13.8.1 Hangers and support
 - a. Contractor shall provide and install 6mmØ bar with expansion shield and bolt hanger rod on under-slab.
- 13.8.2 Consumables (Tape, permanent labelling (refers to drawing details), PVC cement, and accessories)

13.9 Other item of work necessary to complete the intent of the plan and specification.

- 13.9.1 Panel board tagging (laminated)
 - Contractor shall provide laminated tagging on all panelboards, ATS and ECBs.
- 13.9.2 Testing and Commissioning
 - Contractor shall provide signed testing and commission of electrical system (continuity test, insulation resistance test and panel board torque test with markings) before energization and electrical functionality test after energization.

14. POWER GENERATING EQUIPMENT

14.1 Supply, delivery and installation of Standby Generator

15.1.1 50kVA 60hz 230V single phase Standby generator set (outdoor type)

Notes:

a. Contractor to provide and install circuit breaker compatible with the portable generator with NEMA-3R enclosure, all necessary accessories, pipes and cables to operate the generator set.

SUPPLEMENTAL BID BULLETIN NO. 2

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- Contractor shall submit all documents (PTO, DENR, and EMB requirements) and pay all the fees necessary for the genset to operate.
- Contractor to provide the generator set full tank of fuel for testing and commissioning (No load test, .
- d. Generator set shall be ISO certified (ISO 9001 & ISO 14001).
- e. Contractor shall submit Original Equipment Manufacturer (OEM) Certificate for Engine, Alternator and Controller.
- f. No installation shall be done without DBP's proper approval.

14.2 Supply, delivery, installation, testing and commissioning of Uninterruptible Power Supply (UPS)

14.2.1 1KVA, 60Hz, 230V single phase UPS

Notes:

- a. Capacity KVA rating: 1,000VA
- b. AC operating voltage range: 208 to 240V
- c. Frequency range: 60Hz±5%
- d. AC input voltage: 220 to 240V
- e. AC output voltage: 220 to 240V
- f. Output Receptacles/ port: ≥ 2 (min.)
- g. Power factor: 0.9 1
- h. Output wave form: Sine wave / pure sine wave
- i. Battery runtime: ≥ 30 minutes per 180W
- j. Display (LCD panel): General and other information (battery, power, status, etc.)
- k. Features: Protection (≥600 joules for surge energy rating, overload, etc..)
- Inclusive of necessary accessories to operate the system. Note: UPS for fire alarm and burglar alarm panels will be located under the nearest computer table. Necessary pipes, wires and accessories were already considered in item no. 14.

14 2 2 3KVA, 60Hz, 230V single phase UPS

Notes:

- a. Capacity KVA rating: 3,000VA
- b. AC operating voltage range: 208 to 240V
- c. Frequency range: 60Hz±5%
- d. AC input voltage: 220 to 240V
- e. AC output voltage: 220 to 240V
- f. Output Receptacles/ port: ≥ 2 (min.)
- g. Power factor: 0.9 1
- h. Output wave form: Sine wave / pure sine wave
- i. Battery runtime: ≥ 30 minutes per 180W
- j. Display (LCD panel): General and other information (battery, power, status, etc.)
- k. Features: Protection (≥600 joules for surge energy rating, overload, etc.,)
- Inclusive of necessary accessories to operate the system.

15. DATA COMMUNICATIONS

15.1 Supply, delivery and installation of Network System

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- 15.1.1 Data terminal cabinet (960mm H x 550mm W x 580mm D)
 - a. Contractor to provide and install Data Terminal cabinet (DTC) with Gauge #16 framing and paneling powder coated black, 19" standard opening, mesh front door with lock, fixed type back panel, 2-pcs exhaust fan & 2-pcs ventilating fan
 - Inclusive of cage nut, screw, and other installation accessories
- 15.1.2 Horizontal cable manager
- 15.1.3 Rack shelves
- 15.1.4 Power strip 6-convenienve outlet for data cabinet
- 15.1.5 24 port patch panel
- 15.1.6 48 ports manageable LAN switch
 - Contractor shall refer to ECE plans for technical specifications.
- 15.2 Supply, delivery and installation of Telephone system
 - 15.2.1 Telephone terminal Cabinet
 - Contractor to provide and install NEMA-1, G.I Gauge #16 powder coated gray cabinet. With dimensions of 600mm (H) x 400mm (W) x 200mm (D).
 - Contractor to provide and install all necessary accessories; hanger and support, mounting accessories, wires and cables, tagging.
 - 15.2.2 Service telephone terminal cabinet with grilles and padlock
 - Contractor to provide and install NEMA3R, G.I Gauge #16 powder coated gray cabinet. With dimensions of 400mm (H) x 400mm (W) x 200mm (D).
 - Contractor to provide and install all necessary accessories; hanger and support, mounting accessories, wires and cables, tagging, lock and key.
 - 15.2.3 Private automatic branch exchange (PABX)
 - Contractor to provide and install 1 lot enclosure for PABX with 6 trunk lines and 24 port extension local lines.
 - Inclusive of accessories: 1 unit proprietary programmable telephone set; 8-units standard telephone; and Back-up battery.
 - Contactor shall cover all the installation termination, programming, and training of personnel.
 - 15.2.4 Krone module/10 pairs
 - 15.2.5 5-way back mounting frame
 - 15.3 Supply, delivery, installation, and termination of wires and cables
 - 15.3.1 Cat6 UTP cable 4 pairs (305m/box)
 - 15.3.2 Cat6 slimline UTP patch cord 4 pairs (1 meter)
 - 15.3.3 Cat6 UTP patch cord 4 pairs (3 meter)
 - 15.3.4 Cat6 UTP cable 25 pairs
 - 15.3.5 5.5mm² THHN stranded wire (150m/roll)
 - 15.4 Supply, delivery, and installation of conduits and fittings
 - 15.4.1 40mmØ PVC pipe (3m/pc) with adapter and locknut
 - 15.4.2 32mmØ PVC pipe (3m/pc) with adapter and locknut
 - 15.4.3 25mmØ PVC pipe (3m/pc) with adapter and locknut

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- 15.4.4 20mmØ PVC pipe (3m/pc) with adapter and locknut
- 15.5 Supply, delivery, installation of boxes
 - 15.5.1 Pull box (ga#16)
 - 15.5.2 Junction box with cover (PVC)
 - 15.5.3 Utility box (PVC)
- 15.6 Supply, delivery, installation of switches and outlets
 - 15.6.1 Duplex data port outlet (RJ45)
 - 15.6.2 Duplex voice port outlet (RJ11)
- 15.7 Supply, delivery and installation of other accessories
 - 15.7.1 40mmØ service entrance cap
 - 15.7.2 32mmØ service entrance cap
 - 15.7.3 Grounding rod (%" x 3m)
 - 15.7.4 Grounding clamp (34")
 - 15.7.5 Hangers and support
 - a. Contractor shall provide and install 6mmØ bar with expansion shield and bolt hanger rod on under-slab.
 - 15.7.6 Consumables (Tape, tagging, PVC cement, and accessories)

16. ELECTRONIC SECURITY SYSTEM

- 16.1 Supply, delivery, installation, testing and commissioning of Security Alarm System and accessories
 - 16.1.1 Burglar alarm control panel
 - 16.1.2 Auto dialer for burglar alarm
 - 16.1.3 Siren with strobe lights
 - 16.1.4 Magnetic door contact
 - 16.1.5 Hold-up buttons
 - 16.1.6 Foot rail switch
 - 16.1.7 Money clip
 - 16.1.8 Vibration contact
 - 16.1.9 Silent signaling device (LED indicator)
 - 16.1.10 Buzzer with emergency button
 - 16.1.11 Motion detection light

NOTES:

- Contractor must refer to ECE plans for location and technical specification of Fire Detection Alarm System.
- b. Contractor shall provide all manuals and must schedule and conduct orientation/training for the DBP branch personnel for the maintenance and upkeep of the installed Burglar Alarm System.
- Contractor to provide and install all necessary accessories to complete the system.
- 16.2 Supply, delivery, installation, testing and commissioning of Biometric Access System (BAS)
 - 16.2.1 Biometric Access System (BAS) computer
 - 16.2.2 UPS 625VA
 - 16.2.3 Finger print proximity reader

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- 12V/3A power supply with back-up battery 1624
- Single door magnetic lock (600lbs) 16.2.5
- Exit button 16.2.6

NOTES:

- a. Contractor must refer to ECE plans for location and technical specification of Biometric Access System.
- b. Contractor shall provide all manuals and must schedule and conduct orientation/training for the DBP branch personnel for the maintenance and upkeep of the installed Biometric Access System.
- c. Contractor to provide and install all necessary accessories to complete the system.
- 16.3 Supply, delivery, installation, testing and commissioning of CCTV surveillance system
 - 8TB Back-up external hard drive with attached storage 16.3.1
 - 16.3.2 16 channel network video recorder with 4 Nos. 8TB internal Hard drive
 - POE switch 16.3.3
 - 16 channel 32" monitor 16.3.4
 - 5MP CCTV camera (bullet type) 16.3.5
 - 5MP CCTV camera (dome type) 16.3.6
 - 9U CCTV Cabinet (Wall mounted) 16.3.7

NOTES:

- a. Contractor must refer to ECE plans for location and technical specification of CCTV Surveillance System.
- b. Contractor shall provide all manuals and must schedule and conduct orientation/training for the DBP branch personnel for the maintenance and upkeep of the installed CCTV Surveillance System.
- c. Contractor to provide and install all necessary accessories to complete the system.
- 16.4 Supply, delivery, installation and termination of wires and cables
 - 16.4.1 CAT5e UTP cable 4 pairs (305m/box)
 - 16.4.2 #22 2C AWG stranded TF wire
 - 16.4.3 #12 AWG stranded TF wire
 - 16.4.4 RS232 Cable
- 16.5 Supply, delivery, installation of conduits and fittings
 - 16.5.1 25mmØ PVC pipe (3m/pc) with adapter and locknut
 - 20mmØ PVC pipe (50m/roll) 16.5.2
 - 16.5.3 20mmØ PVC straight connector
 - 16.5.4 20mmØ PVC angle connector
- 16.6 Supply, delivery, installation of boxes
 - 16.6.1 Pull box (ga#16)
 - 16.6.2 Junction box with cover - PVC
 - 16.6.3 Utility box - PVC
- 16.7 Supply, delivery and installation of other accessories
 - 16.7.1 Hangers and support
 - Contractor shall provide and install 6mmØ bar with expansion shield and bolt hanger rod on under-slab.

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- 16.7.2 Consumables (Tape, tagging, PVC cement, and accessories)
- 16.7.3 Mounting termination, testing, commissioning and programming

17. FIRE DETECTION ALARM SYSTEM

- 17.1 Supply, delivery, installation, testing and commissioning of Fire Detection Alarm System (FDAS) and accessories
 - 17.1.1 Fire alarm control panel (FACP)
 - 17.1.2 Auto dialer for fire alarm
 - 17.1.3 Smoke detector (addressable)
 - 17.1.4 Manual call point with sounder strobe NOTES:
 - Contractor must refer to ECE plans for location and technical specification of Fire Detection Alarm System (FDAS).
 - b. Contractor shall provide all manuals and must schedule and conduct orientation/training for the DBP branch personnel for the maintenance and upkeep of the installed FDAS.
 - Contractor to provide and install all necessary accessories to complete the system.
- 17.2 Supply, delivery, installation and termination of wires and cables
 - 17.2.1 #18 2C AWG stranded TF wire
 - 17.2.2 CAT5e UTP cable 4 pairs (305m/box)
- 17.3 Supply, delivery, installation of conduits and fittings
 - 17.1.1 25mmØ PVC pipe (3m/pc) with adapter and locknut
 - 17.1.2 20mmØ PVC pipe (50m/roll)
 - 17.1.3 20mm@ PVC straight connector
 - 17.1.4 20mmØ PVC angle connector
- 17.4 Supply, delivery, installation of boxes
 - 17.4.1 Junction box with cover PVC
 - 17.4.2 Utility box PVC
- 17.5 Supply, delivery and installation of other accessories
 - 17.5.1 Hangers and support
 - a. Contractor shall provide and install 6mmØ bar with expansion shield and bolt hanger rod on under-slab.
 - 17.5.2 Consumables (Tape, tagging, PVC cement, and accessories)
 - 17.5.3 Mounting termination, testing, commissioning and programming

Note:

For clarification or further details on working drawings and Scope of Work/Technical Specifications, the Contractor shall coordinate, verify and confirm first with DBP before proceeding with the works by submitting a Request for Information (RFI) memo addressed to the Construction and Facilities Management Department (CFMD).

III. OTHER WORKS AND REQUIREMENTS / CONDITIONS:

 Day 1 shall be reckoned fifteen (15) days after receipt of Notice to Proceed (NTP) or upon receipt of Construction Permit issued by the Local Building Official, whichever comes first.

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The Contractor must complete all works within One Hundred Sixty (160) calendar days.

The Contractor may adopt a **12-hour work schedule** with rotating shifts to meet the target calendar days, subject to the Lessor's approval. Extended working hours will be only permitted for workers listed and submitted in advance to both DBP and the Lessor. In the event of any personnel replacement, an updated list must be provided.

- The Contractor must submit two (2) sets, duly signed, PERT/CPM and Gantt Chart; Construction Schedule with S-curve reflecting all activities needed to complete the project, their sequence, duration and target percentage work accomplishment within fourteen (14) calendar days after issuance of the Notice to Proceed (NTP).
- The Contractor is required to attend a briefing to fully discuss the guidelines and other
 concerns, prior to commencement of work to be conducted by the Security Services
 Department (SSD), DBP's Chief Safety Officer, Network Infrastructure Services
 Department (NISD) and Construction and Facilities Management Department (CFMD)Works Engineering Unit (WEU).
- 4. The Contractor shall secure and pay for all necessary and applicable permits, licenses, and clearances, including the fees required by the LGU, including but not limited to:
 - LGU Clearance
 - Barangay Clearance (if necessary)
 - Building Permit from Office of the Building Official (Civil/Architectural, Structural, Sanitary/Plumbing, Electrical, Mechanical, and Electronics Permit)
 - Fire and Safety Certificate from Bureau of Fire (BFP)
 - Occupancy Permit

Note:

Should the issuance of permits require submission of signed plans; the Contractor may submit to DBP a Title Block for DBP to incorporate in the plans. Said plans will be provided to the Contractor for printing on their end. DBP does not provide copy/ies of the CAD file.

- Authority to sign documents covering administrative matters in conducting business affairs of DBP including, but not limited to, the application of pertinent permits and/or licenses required on which may be required relative to the implementation of the project is designated to the Head of the Project Proponent (DBP Ormoc Branch).
- As soon as the Building Construction Permit (including accessory and ancillary permits)
 are issued by the Office of the Building Official (OBO), the permits and receipts shall be
 submitted to DBP.
- 7. The Contractor shall also pay all necessary taxes and comply with all laws and local ordinances and related government regulations in connection with the project.
- 8. The Contractor must comply with latest DOH, DOLE and LGU health protocols inside the project site.
- 9. The Contractor shall designate or employ the following personnel on site:

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- One (1) full-time Safety Officer (SO2 Category) to monitor and inspect any health or safety aspect of the construction with the participation of supervisors and workers per DOLE D.O. No.198 s.2018;
- One (1) full-time Project Coordinator who will supervise the construction works/activities and will act as the focal person of the Contractor; and
- c. One (1) Quality Assurance/Quality Control (QA/QC) Officer who will ensure that materials are within the specifications required by DBP, quality of workmanship and construction methodologies are acceptable.
- The Contractor must submit sample/s of materials/fixtures and brochures/specification sheets of equipment for approval by DBP prior to proceeding with fabrication and/or installation.

Note:

All items must conform with the standards implemented by the Bureau of Philippines Standards of the Department of Trade and Industry (DTI-BPS).

- 11. Defective works and materials will be rejected by DBP at any time before the final acceptance of work. Any rejected items shall be rebuilt or replaced in accordance with the approved plans and specifications, with all related expenses chargeable to the Contractor.
- The Contractor must turnover all equipment/operation manuals to DBP upon completion of the project

IV. PAYMENT TERMS:

DBP's manner of payment for the Contractor shall be in accordance with the IRR of RA 9184 which allows the release of the fifteen percent (15%) of the total contract price and four (4) progress billings depending on the determined percentage completion. Schedule of payments are tabulated below:

Billing Period	Minimum Percentage Project Completion
First (1st)	30%
Second (2 nd)	60%
Third (3 rd)	90%
Fourth (4th)	100% (Final Payment)

Notes:

- The winning bidder must open an account with DBP after the receipt of Notice of Award (NOA).
- ii. Advanced payment of fifteen percent (15%) of the total contract price will be released upon submission of the following documents:
 - Letter of Request for Advanced Payment;
 - Copy of CARI;
 - An irrevocable standby letter of credit from a commercial bank, a bank guarantee or a surety bond callable upon demand; issued by a surety or insurance company duly licensed by the Insurance Commission.
- iii. The procuring entity shall deduct the following from the certified gross amounts to be paid to the Contractor as progress payment:

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- Cumulative value of the work previously certified and paid for.
- Portion of the advance payment (15% mobilization fee) to be recouped.
- The advance payment shall be repaid by the contractor by deducting fifteen percent (15%) from his periodic progress payments, a percentage equal to the percentage of the total contract price used for the advance payment¹
- Retention money (10% of the total contract amount) is in accordance with the condition of the contract.
- · Appropriate/corresponding taxes.
- iv. Progress Billings will be processed upon submission of the following documents:
 - Letter of Request for Payment
 - Statement of Work Accomplishment
 - Contractor's Affidavit
 - Project Pictures
 - Approved Building Construction Permit for Progress Billing No.1
 - CARI for Progress Billing No. 1 (if advance payment was not requested)
- v. The last payment shall be made upon Contractor's submission of the following documents:
 - The Letter of Request for Payment
 - Statement of Work Accomplishment
 - Contractor's Affidavit
 - Project Pictures
 - Fire and Safety Certificate from BFP
 - Occupancy Permit from LGU
 - Five (5) sets of signed and sealed as-built plans (blueprint)
 - CAD file of as-built plans (sent through email to <u>cfmd@dbp.ph</u> or via data storage device)
- vi. The Contractor shall issue an Official Receipt (O.R.) for every receipt of payment. Original copy of O.R. must be submitted to GDU-AdAD through CFMD-Works Engineering Unit, DBP Head Office, Makati City.

Note:

- Other documents may be required in compliance with COA No. 2012-001 dated 14 June 2012.
- Final payment shall be subject to the submission of updated and valid tax clearance, if the previous tax clearance submitted has expired, pursuant to BIR Revenue Memorandum Order (RMO) No. 2-2025.

V. WARRANTY

From the time project construction commenced up to final acceptance, the Contractor shall assume full responsibility for the following:

Any damage or destruction of the works except those occasioned by force majeure;
 and

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¹ RA 9184 - Annex E Section 4.3

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b. Safety, protection, security, and convenience of his personnel, third parties, and the public at large, as well as the works, equipment, installation, and the like to be affected by his construction work.

Further, neither the final certificate nor the final payment, nor any provision of the contract document shall relieve the Contractor of the responsibility for faulty materials and workmanship. It shall, moreover, remedy any defects thereof, and for any damages caused to other works resulting therefrom, within a period of one (1) year after the acceptance of works or the defects liability period.

VI. RETENTION MONEY

The obligation for the one (1) year warranty (reckoned from the date of completion) shall be covered by either retention money, irrevocable standby Letters of Credit, Surety Bond or a special bank-guarantee equivalent to ten percent (10%) of the total contract amount.

VII. PERFORMANCE SECURITY

To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon issuance by DBP of a Certificate of Final Acceptance per IRR of R.A. 12009, Section 68.6) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price	
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.		
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal of Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal of Commercial Bank, if issued by a foreign bank.	Ten Percent (10%)	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)	

VIII. LIQUIDATED DAMAGES

Once the contract duration expires, including any time extension duly granted, and the Contractor refuses or fails to satisfactorily complete the work, the DBP shall impose upon the Contractor in default liquidated damages. Liquidated damage is an amount equal to one tenth (1/10) of one (1) percent of the unperformed portion of work for every day of delay as stated in the IRR of R.A. 12009, Section 71.2.4.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the DBP has the following options:

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- Terminate the contract pursuant to the Guidelines on Termination of Contract and forfeit the erring Contractor's performance security.
- b. Allow the Contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude the DBP in resorting to Termination of Contract under Section 71.4 of the IRR of R.A. 12009.

IX. SIGNING OF THE CONTRACT

The documents required in Section 47 of the R.A. No. 12009 shall be applicable and form part of the Contract.

Further, the Contract may still be subjected to review/clearance of the Office of the Government Corporate Counsel (OGCC).

XI. DOCUMENTARY REQUIREMENTS FOR THE BID OPENING

1. Valid Philippine Contractors Accreditation Board (PCAB) License:

Classification	: B-General Building	
Minimum License Category	: D	
Size Range	: Small B	

 The duly signed statement of Single Largest Completed Contract (SLCC) in the last five (5) years, which is similar in nature to the contract to be bid amounting to at least fifty percent (50%) of the ABC.

Note:

Per Section 52.4.2.4 of the IRR of R.A. 12009, bidders/contractors under Small B categories without similar experience on the contract may be allowed to bid if the cost of the contract is not more than the Allowable range of Contract Cost (ARCC) of their registration based on the guidelines prescribed by PCAB.

"Similar Contract" shall refer to the fit-out, ground-up construction, renovation, rehabilitation, or repair of office spaces or buildings.

The SLCC shall be supported by a Certificate of Final Acceptance issued by the project owner other than the contractor, or a final rating of at least "Satisfactory" in the CPES, or a similar performance and monitoring system.

In the case of contracts with the private sector, an equivalent document shall be submitted.

- 4. Duly signed Contractor's Organizational Chart and Key Personnel to include:
 - Project Coordinator Minimum of one (1) year relevant experience.
 - Safety Officer (SO2) Minimum of one (1) year relevant experience supported with training certification; and
 - Quality Assurance/Quality Control (QA/QC) Officer Minimum of one (1) year relevant experience

REVISED FORM 8-A (page 23 of 23)

- Proof of ownership (O.R. and C.R./deed of absolute sale); certificate of availability of lease equipment; and/or lease of contract agreement as well as proof of ownership of the lessor for the following minimum required equipment pledged to the proposed project, to wit:
 - Power tools
 - · Dump truck/Closed van for hauling
 - · Welding machine
 - · Demolition hammer

XI. OCULAR SITE INSPECTION

Ocular inspection is recommended for better appreciation of the project site and scope of works. Inspection schedule or details will be discussed during the pre-bid conference for the project.

FIT-OUT CONSTRUCTION OF THE NAVAL, BILIRAN BRANCH OF THE DEVELOPMENT BANK OF THE PHILIPPINES Bid Reference No. I-2025-04

FOR MACHINE STAMP (OFFICIAL TIME) BY THE DBP BAC SECRETARIAT

TRANSMITTAL FORM

REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Note: Please fill-out this form and submit directly to the BAC Secretariat outside of the sealed envelopes.

Noceived.
er:
dress:
Email:
FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
LIGIBILITY DOCUMENTS
If the bidder is a joint venture (JV): If bidding as a formed JV: Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner company in the JV. Moreover, please likewise note: If the JV is incorporated or registered with the relevant government agency, all documents listed in this checklist must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name.
Proof of appointment/authority of bidder's representative: a. Duly notarized Special Power of Attorney (if the bidder is a sole proprietorship and the owner opts to designate a representative) - Template per FORM 1-A OR b. Duly notarized Secretary's Certificate (if the bidder is a corporation, partnership, cooperative, or joint venture) b.1. If the bidder is a CORPORATION - Template per FORM 1-B b.2. If the bidder is an INCORPORATED JV - Template per FORM 1-C

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)			
	In case there are more than one appointed/designated representatives, bidded must tick ONE of the checkboxes provided in the form to identify if acting AI ONE OF THE SIGNATORIES, ALL OF THE SIGNATORIES, or ANY (NUMBER) OF THE SIGNATORIES.			
	FAILURE TO TICK A CHECKBOX SHALL MEAN THAT ALL AUTHORIZED REPRESENTATIVES MUST SIGN THE BIDDING FORMS.			
TAB 3	Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184. <a "a"="" "d",="" "small="" (platinum="" -="" a="" accepted="" and="" annex="" any="" b="" b"."="" be="" bidder.<="" bids.="" building",="" category:="" certificate="" current="" documents="" during="" eligibility="" expired="" failure="" for="" general="" ground="" href="Including the valid/current PCAB License with Classification: " in="" license="" listed="" membership)="" minimum="" of="" only="" opening="" or="" philgeps="" range:="" registration="" shall="" size="" td="" the="" updated="">			
	Note: If the PCAB classification of "General Building" is not reflected/indicated in the Annex "A" of Certificate of PhilGEPS Registration (Platinum Membership), bidders must submit a copy of their PCAB License to prove compliance to the required classification.			

The following are the related provisions/requirements based on GPPB Resolution 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):

- LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Sections 8.5.2 and 54.6 of the 2016 revised IRR of RA No. 9184 starting 01 January 2022;
- AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor's Permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184.

TECHNICAL ELIGIBILITY DOCUMENTS

Statement by the bidder of **ALL** its <u>ongoing</u> government and/or private contracts (<u>including those awarded but not yet started</u>, if any), whether similar or not similar in nature and complexity to the contract to be bid (include all contracts with the DBP for the said period, if any (*Template per FORM 2*), duly signed by the bidder's authorized representative.

TAB 4

Note: For bidders who have no ongoing government and/or private contracts, kindly indicate in their statement "NONE" to comply with the requirement. Bidders will be rated "failed" if no document is submitted or if the document submitted is incomplete or patently insufficient (per GPPB NPM 094-2013 dtd. 2013-12-19).

Copies of the NOA, contract, NTP, or equivalent document for each ongoing contract listed in the statement shall be required to be <u>submitted as part of post-qualification</u> of the bidder declared as the Lowest or Single Calculated Bid.

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)			
	Statement of single largest completed contract of similar nature (government or private contract) within the last five (5) years equivalent to at least fifty percent (50%) of the ABC (<i>Template per FORM 3</i>), duly signed by the bidder's authorized representative.			
	Note: Per Section 23.4.2.4 of the 2016 Revised IRR of RA 9184, bidders/contractors under Small B categories without similar experience on the contract may be allowed to bid if the cost of the contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by PCAB. However, bidders with no single completed contract of similar nature must still submit FORM 3 and indicate "NONE" to comply with the requirement.			
	Similar Contract shall mean "fit-out construction, grounds-up construction, renovation, rehabilitation, or repair of office spaces or buildings".			
TAB 5	The identified single largest completed contract must be supported by the following:			
TAB 3	i. Notice of Award (NOA), OR Notice to Proceed (NTP), OR Contract			
	AND			
	ii. Proof of satisfactory completion and acceptance for the Single Largest Completed Contract (should reflect full amount of total contract price of completed project) whichever is applicable:			
	a. If the completed contract is a <u>government project</u> : Owner's Certificate of Final Acceptance issued by the project owner other than the contractor <u>OR</u> a final rating of <u>at least Satisfactory</u> in the Constructors Performance Evaluation System (CPES).			
	 b. If the completed contract is a <u>private project</u>: Owner's Certificate of Final Acceptance reflecting a qualitative description of <u>at least satisfactory</u>. 			
FINANCIA	L ELIGIBILITY DOCUMENTS			
	Completely accomplished computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC (<i>Template per FORM 4</i>), duly signed by the bidder's authorized representative.			
TAB 6	 The values of the bidder's current assets and current liabilities shall be based on the AFS for CY 2024. 			
	2) The value of the NFCC must at least be equal to the ABC of this project.			
TECHNICA	FECHNICAL COMPONENT			
TAB 7	Original Bid Security issued in favor of the Development Bank of the Philippines (must be valid for at least 120 calendar days from the date of bid opening); either one of the following is acceptable:			
	 a. Cashier's/manager's check issued by a Universal or Commercial Bank (at least 2% of the ABC); 			

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)				
	 b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (at least 2% of the ABC); c. Surety bond, callable upon demand, issued by a surety or insurance company (at least 5% of the ABC) and a copy of certificate issued by the Insurance Commission certifying that the surety or insurance company is authorized to issue a surety bond. d. Duly notarized Bid Securing Declaration (Template per FORM 5) duly signed by the bidder's authorized representative. 				
	Approved Budget for the Contract (ABC) Cashier's/ manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC) Cashier's/ Surety Bond (5% of ABC) Declaration				
	9,149,166.49	182,983.33	457,458.32	No required percentage	
	The Bid Securing Declarate	ion mentioned above is an under	rtaking which states	, <u>v</u> -	
	 i. Bidder shall enter into contract with the PE and furnish the required performance security within ten (10) calendar days, from receipt of the Notice of Award; and ii. Bidder accepts that: a. It shall be automatically disqualified from bidding for any procurement contract with any PE for a period of two (2) years upon receipt of the Blacklisting Order; and b. It will pay the applicable fine provided under the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the PE for the commission of acts resulting to the enforcement of the Bid Securing Declaration under the pertinent provisions of the IRR of RA No. 9184, and its associated issuances. 				
TAB 8	Accomplished Omnibus Sworn Statement (with ten [10] statements) (<i>Template per FORM 6</i>), duly signed by the bidder's authorized representative and notarized.				
TAB 9	Accomplished Data Privacy Consent Form <i>per FORM 7</i> , duly signed by the bidder's authorized representative.				
TAB 10	Accomplished Certificate of Conformance to the Scope of Works and Specifications per FORM 8, duly signed by the bidder's authorized representative. The complete Revised Scope of Works and specifications are also attached as REVISED FORM 8-A for reference.				
TAB 11	Organizational chart for the contract to be bid, duly signed by the bidder's authorized representative.				
TAB 12	List of contractor's personnel (<i>Template per FORM 9</i>) with the complete qualificat and minimum experience data, and must include the following to be assigned to to project if awarded the contract, duly signed by the bidder's authorize AB 12			to be assigned to the	
	 Project Coordinator – minimum of one (1) year relevant experience Safety Officer – minimum of one (1) year relevant experience and training certification for SO2 Category 				

lto mo	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS
Item	(DULY SEALED AND MARKED)
	Quality Assurance/Quality Control (QA/QC) Officer – minimum of one (1) year relevant experience
	The Curriculum Vitae (CV) or resume of <u>each of the key personnel</u> must be submitted to prove compliance with the required minimum relevant experience. Additionally, the training certification for the Safety Officer must also be submitted.
	List of contractor's major equipment units (<i>Template per FORM 10</i>), pledged for the contract to be bid which are owned, leased, and/or under purchase agreements which must include, but not limited to, the following, duly signed by the bidder's authorized representative :
TAB 13	 Power tools Dump truck / closed van for hauling Welding machine Demolition hammer
	The above-mentioned equipment must be supported by any of the following documents:
	 Proof of ownership (O.R and C.R/Deed of absolute sale); Certificate of availability of lease equipment; and/or Lease contract agreement as well as proof of ownership of the lessor

Item	SECOND ENVELOPE: FINANCIAL PROPOSAL (DULY SEALED AND MARKED)
TAB 1	Duly accomplished Financial Proposal Form (<i>Template per FORM 11</i>), duly signed by the bidder's authorized representative. Note: Bid shall not exceed the ABC of PhP 9,149,166.49 (inclusive of taxes.)
	Detailed Financial Bid/Bill of Quantities <i>per FORM 12</i> , duly signed by the bidder's authorized representative. The Bill of Quantities must have the same total per TAB 1 (financial bid) which shall not exceed the ABC of PhP 9,149,166.49.
TAB 2	 For Manual Submission of Bids: The bidder must submit the Detailed Financial Bid/Bill of Quantities in physical copy (hard copy) which must be signed in each page by the bidder's authorized representative. For Online/Electronic Submission of Bids:
	The bidder must submit the Detailed Financial Bid/Bill of Quantities in scanned copy (in PDF format) which must be signed in each page by the bidder's authorized representative.

a. The soft copy (in Microsoft Excel format) of the Bill of Quantities shall only be submitted during the Post-Qualification stage by the bidder who will be declared as the Lowest/Single Calculated Bid. b. The editable Microsoft Excel file of the Bill of Quantities shall be provided to the bidders upon payment of the Bidding Documents fee. The contract shall be for the whole Works, as described in ITB Clause 1, based on the priced Bill of Quantities submitted by the Bidder. All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, prior to the deadline for submission of bids, shall be included in the rates, prices, and total bid price submitted by the Bidder. TAB 3 The cash flow must be sufficient to fund the whole project until its completion.