



DEVELOPMENT BANK OF THE PHILIPPINES  
Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines



## NOTICE TO PROCEED

**MR. JAIME I. CHUA**  
General Manager  
Viva Sales Enterprises  
1739-1741 Oroquieta Street  
Sta. Cruz, Manila

Dear Mr. Chua,

The attached Purchase Order (PO) No. PO2500170 dated 04 June 2025 in the amount of PESOS: Three Hundred Forty Eight Thousand Three Hundred Eighty Nine (P348,389.00) having been approved, Notice To Proceed (NTP) is hereby given to Viva Sales Enterprises on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
• SCREWS, PER TECHNICAL SPECIFICATIONS (LOT # 2)	1 LOT
• MISCELLANEOUS CARPENTRY MATERIALS, PER TECHNICAL SPECIFICATIONS (LOT # 3)	1 LOT

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this NTP to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

**SIGNED**

**SVP RONALDO U. TEPORA**  
Concurrent Officer-In-Charge, Procurement and Facilities Management Group

**ACK SIGNED ACCEPTANCE:**

**JAIME I. CHUA** 6-11-2025

Signature over printed name / Date



(02) 8818-9511



info@dbp.ph



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Makati City