



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

NOTICE TO PROCEED

MR. JOSE MA. CARLO I. DE GUIA
ACCOUNT DIRECTOR
JO-MIL PLASTIC AND NOVELTIES
2574 INT., DECENA ST., ZONE 11, BRGY. 096
DISTRICT 2, PASAY CITY

Dear Mr. De Guia,

The attached Purchase Order (PO) No. PO2500187 dated 18 June 2025 in the amount of PESOS: Four Hundred Forty Thousand One Hundred (P440,100.00) having been approved, Notice to Proceed is hereby given to JO-MIL PLASTIC AND NOVELTIES on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
JACKET, ATM CARD	15,000 PCS
JACKET, PASSBOOK	10,000 PCS
JACKET, COMMERCIAL CHECKBOOK	4,000 PCS
FOR BANK-WIDE USE FOR CY2025.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED

RONALDO U. TEPORA
Senior Vice President
Concurrent Officer-In-Charge, Procurement and Facilities Management Group

ACKNOWLEDGE SIGNED

Jose Ma. Carlo I. de Guia / June 20, 2025

Signature over printed name / Date



Scanned with CamScanner



info@dbp.ph



www.dbp.ph



P.O. Box 1996, Makati Central Post Office 1200
Makati City