



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



BAGONG PILIPINAS

NOTICE TO PROCEED

MS. ADELAIDA P. SABANAL
OWNER
A.P.S. BOOKBINDING SERVICES
47 D. C. SANTOS ST., UGONG, PASIG CITY

Dear Ms. Sabanal,

The attached Purchase Order (PO) No. PO2500168 dated 4 June 2025 in the amount of PESOS: Three Hundred Forty-Six Thousand Five Hundred (P346,500.00) having been approved, Notice to Proceed is hereby given to A.P.S. BOOKBINDING SERVICES on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
BOOKBINDING SERVICES, A4 SIZE PRINTOUT	990 BKS
FOR BOOKBINDING OF ORIGINAL MINUTES OF THE MEETINGS OF THE BOARD/BOARD-LEVEL COMMITTEES, SUPPORTING PAPERS AND ADMINISTRATIVE ISSUANCES.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED

RONALDO U. TEPORA

Senior Vice President

Concurrent Officer-In-Charge, Procurement and Facilities Management Group

ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED

JUNE 5, 2025

/Signature over printed name / Date