



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

16 June 2025

CHATEAU DELA FUENTE

L3 Block 73 Boracay st. cor El Nido Porto Laiya,
San Juan, Batangas
Contact No.:

Attention : **MS. JOSEPHINE DELA FUENTE**
Authorized Representative

Dear Ms. Dela Fuente:

The attached Contract Agreement having been approved, notice is hereby given to **CHATEAU DELA FUENTE**, that work shall commence on the **Lease of Venue for the Marketing Group 2025 Planning Conference and Team Building**. Effectivity of the Contract Agreement shall be the date of the event, June 20-21, 2025.

Thus, you shall be responsible for performing the services under the terms and conditions of the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice to Proceed (NTP) by affixing your signature on the space provided in both copies. Keep one copy and return the other to the Development Bank of the Philippines, BBS – Marketing Group 5/F DBP Head Office, Makati City

Thank you.

Sincerely,

(SIGNED)

OIC, BBS-MG and Concurrent Head, CMTBD
Per Sector Order No. 323 dated May 7, 2025

ACKNOWLEDGEMENT:

(SIGNED)

MS. JOSEPHINE DELA FUENTE
Authorized Representative – Chateau Dela Fuente

Note: Kindly email to sender to acknowledge receipt.