



Development Bank of the Philippines

## PURCHASE ORDER

<b>SUPPLIER</b> :	<b>PACIFIC OFFICE SOLUTIONS, INC.</b>	<b>P.O. NO.</b> :	<b>PO2500098</b>
<b>ADDRESS</b> :	<b>PACIFIC OFFICE MACHINE BLDG., #28 EDSA, GREENHILLS, SAN JUAN CITY 1500</b>	<b>DATE</b> :	<b>4/15/2025</b>
<b>TIN</b> :	<b>008-415-936-000</b>	<b>END USER</b> :	<b>2320000</b>
<b>TEL./FAX NO.</b> :	<b>8721-0405/8571-9018</b>	<b>P.R. NO.</b> :	<b>PPIMD2500120</b>
		<b>MODE OF PROCUREMENT</b> :	<b>Small Value Procurement</b>

Gentlemen:

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

DESCRIPTION/BRAND/STOCK NO./PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
TYPEWRITER, ELECTRONIC, PER TECHNICAL SPECIFICATIONS Brand/Model: Olympia Carrera de Luxe MD	8	UNIT	36,998.00	295,984.00
Please refer to the Terms of Reference for details and other conditions.				
TOTAL AMOUNT:				295,984.00

TOTAL AMOUNT IN WORDS : Two Hundred Ninety Five Thousand Nine Hundred Eighty Four And XX/100 Pesos Only ***	
PLACE OF DELIVERY : DBP Head Office Building, Makati City	DELIVERY TERM : Per Technical Specifications/TOR
DATE OF DELIVERY : 30 calendar days after receipt of Notice to Proceed	PAYMENT TERM : One-Time
TIME OF DELIVERY : OFFICE HOURS (8:00 AM - 4:30 PM)	COUNTRY OF ORIGIN : Philippines

### Subject to the following conditions:

1. The above prices are inclusive of V.A.T.
2. For every day of delay, 1/10 of 1% of the price of the undelivered quantity will be deducted from the total price.
3. Items delivered are subject to inspection and acceptance prior to payment.
4. When requesting payment, please present your Billing Statement/Statement of Account/Sales Invoice/Charge Slip, as the case may be.
5. If delivery cannot be completed within the specified date, please return this P.O. stating your reason(s) therefore. Otherwise, we will take necessary action to protect the interest of the DBP.
6. This transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/Scope of Works/Technical Specifications.

7. Further, the following documents shall be attached, deemed to form, and be read and construed as part of this Purchase Order, to wit:

- General and Special Conditions of Contract;
- Terms of Reference/Scope of Works/Technical Specifications; and
- Other contract documents that may be required by existing laws and/or DBP

8. For the avoidance of doubt, in the conflict or inconsistency between the above-mentioned documents and this Purchase Order of precedence shall be:

- The General and Special Conditions of Contract;
- The Terms of Reference/Scope of Work/Technical Specifications; and
- This Purchase Order

<b>PROCESSED :</b>  <b>SIGNED</b> EDWARD M. RAZON	<p>We accept this Purchase Order with all its terms and conditions. We certify that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute sufficient ground for the DBO to revoke this P.O. and cause us to be excluded from further dealings with the Bank.</p> <p>PACIFIC OFFICE SOLUTIONS, INC. (Printed Name of Supplier / Contractor) representative)</p> <p><b>SIGNATURE :</b> <b>SIGNED</b></p> <p><b>NAME :</b> <b>MS. SABRINA ISABEL S. MORALDE</b></p> <p><b>POSITION :</b> <b>SALES ADMINISTRATOR</b></p> <p><b>DATE :</b> <b>April 22, 2025</b></p>
<b>CHECKED :</b>  <b>SIGNED</b> SM RAYMOND Q. CHANYONGCO HEAD, PROCUREMENT UNIT	
<b>APPROVED :</b>  <b>SIGNED</b> VP FE B. DELACRUZ HEAD, PPMD	

HEAD OFFICE: SEN. GIL J. PUYAT AVENUE CORNER MAKATI AVENUE, MAKATI CITY, PHILIPPINES  
P.O. BOX 1996, MAKATI CENTRAL POST OFFICE 1200  
TELEPHONE: (02) 8818-95-11  
FAX NO.: (02) 8815-16-14  
E-MAIL: [ppimd@dbp.ph](mailto:ppimd@dbp.ph)