



REQUEST FOR QUOTATION

You are invited by the Development Bank of the Philippines to submit a tender for the **Procurement of Preventive Maintenance for Smart Aisle**

SVP-2025-05

Approved Budget for the Contract: 1,580,000.00 inclusive of all applicable tax

1. Please quote your lowest price based on the attached specifications per Terms of Reference.
2. **Submitted quotations must be duly signed by the vendor's representative and must be sent to the BAC Secretariat or Data Center Management Department not later than 05:00 P.M. of Wednesday, 26 March 2025**
3. All quotations must be inclusive of all taxes and other charges.
4. Kindly refer to the attached Terms of Reference (TOR)/Technical Specifications (TS)/ Scope of Services (SOW).

TERMS AND CONDITIONS:

1. All entries must be type written.
2. **All suppliers/vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.**
3. Other documentary requirements for each vendor shall be as follows;
 - **Mayor's/Business Permit;**
 - **Latest Income Tax Return**
 - **Duly accomplished Data Privacy Consent Form;**
 - **Conformance to each and every page of the Technical Specifications, duly signed by the authorized representative;**
 - **All required documents stated in the Technical Specifications: AND**
 - ☐ (1) For suppliers/vendors whose representatives are the official signatory of the documents/requirements: ***please submit a duly notarized Omnibus Sworn Statement OR***
 - (2) For suppliers/vendors who will appoint or designate their duly authorized representative: ***please submit the following notarized statements:***

(if the supplier/vendor is a Sole Proprietorship)	(if the supplier/vendor is a Corporation)
Duly notarized Special Power of Attorney AND	Duly notarized Secretary's Certificate AND
Duly notarized Omnibus Sworn Statement	Duly notarized Omnibus Sworn Statement

For inquiries, you may reach the BAC Secretariat on the contact nos. provided below:

DBP Bids and Awards Committee Secretariat

6/F Operations Sector, DBP Head Office
Sen. Gil J. Puyat corner Makati Avenues, Makati City
(+632) 818-9511 to 20 local 2610 or 2606
email: bacsecretariat@dbp.ph

You may visit the following websites:

For downloading of Request for Quotation: <https://www.dbp.ph/invitations-to-bid/>

For DBP Statement on Zero Tolerance for Fraud, Corruption and Malpractice:

<https://www.dbp.ph/about-dbp/dbp-statement-on-zero-tolerance-for-fraud-corruption-and-malpractice/>

Procurement of Preventive Maintenance for Smart Aisle

TECHNICAL SPECIFICATIONS

I. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC is One Million Five Hundred Eighty Thousand Pesos (₱ 1,580,000.00) inclusive of VAT.

II. MAINTENANCE SUPPORT INCLUSIONS

A. Hardware Component

1-year comprehensive maintenance subscription and support for the following:

1) Modular Data Center Containment System

1.1 Modular Data Cabinet Racks

Twenty-four (24) Data Cabinets:

- 2 Units (Network rack) with 4 PDU each
- 22 units (Server rack) with 2 PDU each

1.2 Aisle Containment Component

Access Doors

Cable Trunking Passages

Roof Top Plate

1.3 Power Management System

2 x 150kW Intelligent UPS System with Electric Cabinet, in-row, modular, and hot-swappable with Lithium-Ion battery with at least 30 minutes back-up time.

1.4 Airflow and Cooling System

8 units of PACU system with a rated capacity of 25kW per unit distributed evenly between racks.

1.5 Intelligent Management System

- RDU Manager
- Water Leak Detection
- Temperature and Humidity Sensor

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date

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Technical Specifications

1.6 Security Surveillance and Access Control System

2 units IP Dome Camera, 2.0 mega pixel (1920 x 1080), 1/2.8" CMOS, IR Filter day/night, <=30m infrared, with Motion & Detection -NVR with 8 IP Camera and 4TB HDD
2 sets Door Access Controller with Facial recognition and Exit button device, IC card, TCP/IP-12VD
Touchscreen 15-inch control panel at the front entrance panel.

1.7 Lights, Alarm and Sensors System

1.8 Automation Panel

- B. Provide services for firmware and software upgrades at no additional cost.
- C. Provide necessary documentation and tools to service the firmware/software upgrade requests at no additional cost.
- D. The Bidder shall perform a quarterly health check and submit a report on the details of the activities conducted, as provided in the attached checklist ("Annex A"), within two (2) weeks after the activity.

III. PERIOD COVERAGE

The period coverage is for one (1) year, starting from May 20, 2025 to May 19, 2026

IV. TRAINING REQUIREMENT

- A. The winning Bidder shall provide at least four (4) hours training to equip the DBP personnel with the required skills to administer and maintain the Modular Data Center and should be conducted within 30 calendar days after receipt of the Notice to Proceed (NTP).
- B. The winning Bidder should at a minimum, covers the following Modular Data Center Training Course Outline:
 - Features
 - Operation
 - Administration
 - First Level Support

V. OPERATIONS MANUAL

The training materials, FAQ's to be submitted one (1) week prior to the scheduled training.

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date

VI. SERVICE LEVEL AGREEMENT (SLA)

- A. The winning Bidder shall provide 24 x 7 support (i.e telephone and email)

Severity	Description	Response Time	Resolution Time
1	The customer production system is not operational. The problem affects more than 90% of the users and a solution is not available.	Within Thirty (30) minutes	4 Hours resolution time or based on vendors' assessment to provide the solution.
2	The customer production system is operational but has a major feature that is not operational, or unstable, with periodic interruptions.	Within 4 hours	12 Hours resolution time or based on vendors' assessment to provide the solution.
3	The system is generally available and functional for a significant number of users. An interim solution is available to keep the system operational.	Within 24 hours	Within the next 24 Hours resolution time or based on vendors' assessment to provide the solution.

- B. In case of extended downtime that affect the operations of DBP (beyond the 4-hour resolution time) due to unresolved problem, the winning Bidder shall provide a component of the MDC affected with a service unit and should be the same or greater configuration and specification as that of the existing unit/s.
- C. A replacement unit with the same or greater configuration and specification as that of the existing unit/s must be provided upon confirmation of the winning Bidder that the component is defective and/or beyond repair.
- D. If the problem resolution activity extends beyond twenty-four (24) hours, the winning Bidder shall submit a report on the status such as but not limited to the most recent and/or ongoing activity and Estimated Time of Resolution (ETR).
- E. The winning Bidder shall submit a list of all hardware components with corresponding end-of-support and end-of-life.

VII. PERFORMANCE SECURITY

The Vendor is required to submit a performance security in any of the following forms and percentages:

Form of Performance Security	Minimum % of the Total Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank	

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Surety Bond callable upon demand issued by a surety or insurance company together with certificate issued by Insurance Commission certifying the surety or insurance company is authorized to issue such surety bond
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Thirty percent (30%)

The Performance Security will correspond to the agreed total contract price and shall be effective and in full force and effect until the duration of the period coverage, as provided under Section III.

The said amount shall only be released after the lapse of the contract term provided that DBP has no claims filed against the supplier/vendor and that all the conditions imposed under the contract have been fully met.

VIII. PAYMENT TERMS

DBP shall pay the corresponding contract price on a quarterly basis to the winning Bidder within fifteen (15) calendar days from the receipt of the Bidder's Sales Invoice, and submission of quarterly preventive maintenance report and issuance by DBP's Certificate of Acceptance

The winning bidder shall be required to submit an updated tax clearance before the final payment pursuant to BIR Revenue Regulations No. 017-2024.

IX. VENDOR REQUIREMENTS

A. Documents required for the Bid Opening:

1. Bidder must submit a certificate from Vertiv, confirming that they are a certified partner or support provider.
2. Bidder must have completed contract similar in nature within the last five (5) years equivalent to at least fifty percent (50%) of the ABC for one (1) year. Similar contract refers to Maintenance Support Subscription for Data Center.

B. Document required after Receipt of the Notice to Proceed:

Bidder must submit a Proof-of-Entitlement for the duration of the period coverage, as provided under Section III.

X. NON-DISCLOSURE CONDITION

The Bidder shall strictly adhere to the confidentiality agreement with the Bank. Information about DBP and its operation in this document is considered proprietary and confidential and must be treated as such by the recipients of this Technical Specifications. In the same manner, the responses to the Technical Specification which shall be specified as confidential shall not be disclosed to any third party.

1. Each party agrees to hold and maintain confidential all materials and information which shall come into its possession or knowledge in connection with the project or its performance, and not to make use hereof other than for the purpose of this project.

Conforme:

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2. After completion of the project, all materials, data, proprietary information, and other related documents provided to the winning bidder, and which are hereby deemed owned by DBP shall be returned to DBP.
3. The winning bidder undertake that it shall make appropriate instructions to its employees who need to have access to such information and materials to satisfy and comply with its confidentiality obligation as set forth in this Section.
4. This confidentiality obligation shall survive even after the termination of the contract.
5. The winning bidder shall, likewise, oblige the provider to be bound by this confidentiality contract.
6. The winning bidder's breach of this confidentiality provision shall entitle DBP to legal and other equitable remedies including but not limited to the immediate cancellation of the contract and shall entitle DBP for claim for damages and injunctive relief under the circumstances. DBP may also elect to terminate further access by the winning bidder to any data and information.
7. A Non-Disclosure Agreement between DBP and the winning bidder will form part of the contract that outlines confidential material, knowledge, or information that both parties wish to share with one another for certain purposes but wish to restrict access for or by third parties.

XI. LIQUIDATED DAMAGES

If the Bidder fails to satisfactorily perform the services within the period(s) specified in the Agreement inclusive of duly granted time extensions if any, DBP shall, without prejudice to its other remedies under the Agreement and under applicable laws, deduct from the Contract Price, as liquidated damages, the applicable rate of 1/10 of 1% of the cost of the unperformed portion for every day of delay until actual performance of the services required as stated in Section VI A. For the computation, please see attached Annex B.

The maximum deduction shall be 10% of the amount of Agreement. Once the maximum amount of liquidated damages reaches ten percent (10%), DBP may rescind or terminate the Agreement, without prejudice to other courses of action and remedies open to it.

XII. SIGNING OF THE CONTRACT

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract should be subject to OGCC Review.

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date