



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

NOTICE TO PROCEED



Date: March 4, 2025

NIPAD INC.

(Trade Name: **Herald Suites**)

45 Polaris St. Brgy. Bel-Air

Makati City

Tel. No.: (632) 7759 6270

Attention: **MS. LIZA M. SAN JUAN**
Director of Sales and Marketing

Dear Ms. San Juan:

The attached Contract Agreement having been approved, notice is hereby given to **NIPAD INC.** (Trade Name: **Herald Suites**) that the obligation/agreement may commence upon receipt of this Notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Development Bank of the Philippines.

Thank you.

Sincerely,

(SIGNED)

Officer-in-Charge, Human Resource Management Group

ACKNOWLEDGEMENT:

(SIGNED)

MS. LIZA M. SAN JUAN
Director of Sales and Marketing

Date: March 4, 2025 Time: 10:05 AM

Note: Kindly email/fax to sender to acknowledge receipt