



TECHNICAL SPECIFICATIONS

SUPPLY, DELIVERY, AND INSTALLATION OF FIVE (5) CCTV CAMERAS FOR KIDAPAWAN BRANCH

I. APPROVED BUDGET OF THE CONTRACT:

SEVENTY-FIVE THOUSAND PESOS - P 75,000.00 at P 15,000.00 per unit
(inclusive of VAT/applicable taxes)

II. CAMERA SPECIFICATIONS:

- 5MP Fix IP Dome Camera real time video recording
- Lens: IRI Series – 3.6mm
- Angle View: 76° (3.6mm)
- Housing: Weather Proof IP66 rated
- Indoor/outdoor
- IR Distance 20m-25m

III. SCOPE OF SERVICES:

The winning bidder shall supply, deliver, and install the five (5) cctv cameras within DBP Kidapawan Branch perimeter: backdoor, garage, guardhouse, rear side (gate), and front of the building.

IV. CONDITIONS OF THE CONTRACT:

1. The winning bidder shall ensure that the items delivered are in accordance with the specifications required by DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model. All damaged units, if any, shall be replaced within five (5) calendar days.
2. The winning bidder, in consideration of the payment to be made by DBP, binds itself to pay, furnish and complete any and all necessary permits, materials, labor, tools, equipment, supplies, utilities, transportation, superintendence, supervision and other facilities to ensure performance on the supply, delivery, installation and testing of the units in the procuring entity.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

3. DBP shall be free from any kind of claims, damages, liabilities or course of action in the event the winning bidder violates any terms and conditions hereof, including nay and all liabilities arising from the winning bidder's non-compliance with the requirements of the workmen's compensation, social security and other labor laws.
4. The winning bidder shall hold all obligations, duties and responsibilities necessary to the successful completion of the contract assigned to be undertaken by the winning bidder, including labor, materials equipment and services, other incidentals and furnishings thereof in accordance with the specifications and the addenda prepared by DBP.
5. The winning bidder shall be responsible for the restoration of existing structures damaged during the installation works and ensure that the cleanliness in the working area is being maintained.
6. DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.
7. Delivery Period: The winning bidder shall complete the supply, delivery, and installation of the CCTV cameras within 10 calendar days upon receipt of Purchase Order.
8. Point of Delivery: DBP Kidapawan Branch Building, Quezon Blvd. corner J.P. Laurel St., Kidapawan City.
9. Warranty: The warranty period for the fire extinguishers is one (1) year from the date of Certificate of Inspection and Acceptance.

V. DOCUMENTARY REQUIREMENTS:

Interested supplier/s must submit the following documents:

- Proposal/Quotation based on specifications
- Signed Request for Quotation (RFQ)
- Signed/Conformed Technical Specifications
- Proof PhilGEPS Registration
- 2024 Mayor's/Business Permit
- BIR Certificate of Registration (COR)
- Signed: Data Privacy Consent Form and Integrity Pledge
- Notarized Omnibus Sworn Statement

VI. PAYMENT:

One-time, full payment shall be issued upon completion of supply and delivery of fire extinguishers to submission of following complete documents:

- Delivery Receipt
- Invoice/Billing Statement
- Certificate of Inspection and Acceptance

Conforme:
_____ Bidder's Company Name
_____ Name & Signature of Authorized Representative
_____ Designation
_____ Date

VII. LIQUIDATED DAMAGES:

When the winning bidder fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the winning bidder shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP. DBP need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the supplier, or collected from any securities or warranties posted by the winning bidder, whichever is convenient to the procuring entity concerned. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid, without prejudice to other courses of action and remedies open to it.

Prepared by:

SIGNED

MARC JONELL A. LEBRILLO

Administrative Assistant, Kidapawan Branch

Approved by:

SIGNED

SM LANI A. CASTANIAGA

Head, Kidapawan Branch

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date



Development Bank of the Philippines

REQUEST FOR QUOTATION

Date

Sir/Madame:

Please quote your lowest price on the item as specified below with an approved budget of P 75,000.00 and submit your quotation signed by your representative not later than December 12, 2024.

Thank you.

FROM:

SIGNED

MARC JONELL A. LEBRILLO
ADMINISTRATIVE ASSISTANT

CONDITIONS OF THE CONTRACT:

1. Quotation shall include fees, taxes, and other charges.
2. Please enclose the requested quotation in a sealed envelope and submit the same, on this address: DBP Kidapawan Branch, Quezon Boulevard cor Jose P. Laurel St., Kidapawan City or send via e-mail kidapawan@dbp.ph on or before December 12, 2024.
3. The supplier shall ensure that the products delivered are in accordance with the specifications required by DBP. DBP has the right to reject items not according to the required specifications / model.
4. DBP may terminate / cancel the PO when the Supplier/ Contractor fails to deliver, perform and comply with its obligation as required for in the contract.
5. Delivery Period: The Supplier shall deliver the items within ten (10) calendar days after receipt of the NTP/PO.
6. Point of Delivery: DBP Kidapawan Branch, Quezon Boulevard cor Jose P. Laurel St., Kidapawan City
7. DBP reserves the right to reject any and all quotations, to waive any defect in them and to award to the bidder whose price quotation is deemed most advantageous to the Bank.

PAYMENT:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g. Billing Statement / Statement of Account, Certification of Completion / Acceptance). Issuance of manager's check will be the mode of payment and payment processing will be a maximum of 30 days or as indicated in the Purchase Order.
2. For every day delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

OTHER REQUIREMENTS:

Interested Suppliers/Contractors must submit the following prior to awarding of contract or issuance of Notice of Award (NOA):

1. PhilGEPS Certificate or PhilGEPS Registration number
2. Valid/ current Mayor's / Business Permit
3. BIR Certificate of Registration
4. Other documents indicated in the approved Technical Specifications.

For any queries, please feel free to contact the following:

1. Mgr. Lani A. Castaniaga, Branch Head, Tel. No. (064) 521- 0139
2. Almir Karl M. Juntado, Branch's Point Person, Mob. No. 09518032069

ITEM QTY	UNIT	DESCRIPTION	APPROVED BUDGET	UNIT PRICE	TOTAL AMOUNT
1	LOT	Supply, delivery , and installation of five (5) CCTV Cameras (Please see attached technical specifications)	75,000.00		

COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____
CONTACT NUMBER: _____
SIGNATURE: _____