



DEVELOPMENT BANK OF THE PHILIPPINES  
VISAYAS LENDING GROUP  
Address : Osmeña Blvd., Cebu City  
Email add: v-lg@dbp.ph

DATE:

Supplier/Provider \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Number \_\_\_\_\_

Sir/Ma'am :

Kindly give us your price quotation at lowest price based on **the indicated particulars below** for the following as we intend to purchase/contract service from you if we believe that the prices you quote thereon are reasonable, to wit:

(Please write NA if said item is not available)

QTY.	UNIT	PARTICULARS	APPROVED BUDGET inclusive of TAX	UNIT PRICE	TOTAL AMOUNT
1	Lot	Development Lending Sector – 2024 Planning Conference and Awarding Ceremony on December 12-14, 2024	656,000.00		
		Inclusions:			
		3. Buffet Meal Set-up for the 100 participants on December 12, 2024(Lunch, PM snacks, Dinner). Free flowing coffee and purified water for the seminar duration.			
		4. Buffet Meal Set-up for the 120 participants on December 13, 2024(AM Snacks, Lunch, PM snacks, Dinner). Free flowing coffee and purified water for the seminar duration.			
Terms:					
Remarks: Prices are subject to change without prior notice					

For our guidance, please indicate your signature below and your printed name.

Kindly submit your quotation (duly signed by vendor's representative) and send to the Purchasing Unit not later than December 4, 2024

The lowest bidder will be informed and requested to submit actual sample for evaluation and approval.

For inquiries, you may reach the undersigned at contact no. (032)2536312 or e-mail at v-lg@dbp.ph.

Your early attention to this matter will be highly appreciated.

Thank you.

**SIGNED**  
MEI-YA O. FLORES  
Purchasing Unit-DBP VLG/Procuring Entity

Quoted by: \_\_\_\_\_  
SIGNATURE OVER PRINTED NAME

TIN\*:  
VAT Inclusive:  
Non-VAT:

**PhilGEPS Registration No.\***

\*All suppliers/vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number **as a condition for award of the contract.**

Other documentary requirements for each vendor shall be as follows: Mayor's/Business Permit, ITR for current year/Business Tax Returns for the past 6 months.

Date: \_\_\_\_\_

Contact No.: \_\_\_\_\_