



## **REQUEST FOR QUOTATION**

### **Supply and Delivery of Wire Mesh**

Procuring Entity : DBP Head Office  
Solicitation Number : P-CFMD-24-00561  
Date of Posting/Canvass : 11/30/2024  
Deadline of Submission : 12/03/2024 (04:00 PM)  
Approved Budget for the Contract (ABC) : ₱920,500.00

**Kindly refer to the attached Terms of Reference for details and other conditions.**

**Please be guided by the following:**

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

**Documentary Requirements:**

- Signed Formal Quotation/Proposal (using Supplier's Letterhead);
- Proof of PhilGEPS Registration;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation;
- Annual Income Tax Return (ITR) – BIR Form 1702-RT (CY 2023) (For ABC's above P500K);
- Signed DBP Request for Quotation Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page);

For submission of proposal and any inquiry, you may contact the following personnel:

**EDWARD M. RAZON / [pimd-pu-capexteam@dbp.ph](mailto:pimd-pu-capexteam@dbp.ph) / 8818-9511 local 2603 / 0917-859-2388**

*Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.*

**Name of Company/Supplier:** \_\_\_\_\_

**Authorized Signatory:** \_\_\_\_\_ **Date:** \_\_\_\_\_

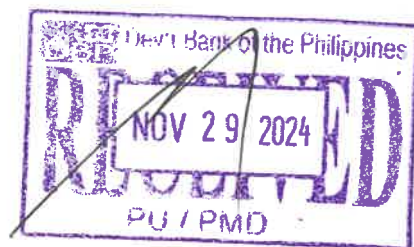
*Signature over Printed Name*

# DEVELOPMENT BANK OF THE PHILIPPINES

## TERMS OF REFERENCE

### Mode of Procurement – Small Value

### Supply and Delivery of Wire Mesh



I. **Approved Budget for the Contract:** ₱ 920,500.00 (inclusive of VAT/applicable taxes)

### II. Technical Specifications

Item and Technical Specifications	Quantity	Unit Cost	Total Cost
Wire Mesh: <ul style="list-style-type: none"><li>• Material: Aluminum Expanded Wire Mesh, Mill Finished</li><li>• Hole Size: 1/2 inch X 3/4 inch</li><li>• Thickness: 0.5 mm – 0.6 mm</li><li>• Width: 3 ft</li><li>• Length: 18 m</li></ul>	350 rolls	2,630.00	920,500.00
<b>Grand Total</b>		<b>₱ 920,500.00</b>	

**Note:** The items will be procured as one (1) lot.

### III. Conditions of the Contract:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/samples.
2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.
3. **Delivery Period:** The Supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP).
4. **Point of Delivery:** DBP Building, Basement, Receiving Section of the Inventory Management Unit – Procurement and Inventory Management Department (IMU-PIMD) Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.
5. **Warranty:** No Warranty

### IV. Other Requirements:

1. All expenses to be incurred during delivery/shipment of the Goods to DBP Head Office, Makati City shall be borne by the supplier.
2. The supplier shall supply products which are packaged in recyclable material.
3. Supplier must ensure that all items are brand new.

Conformed by:

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

## V. Documentary Requirements:

Interested Supplier/s must submit the following:

- a. Proposal/Quotation
- b. Proof of PhilGEPS Registration
- c. 2024 Mayor's/Business Permit
- d. Omnibus Sworn Statement
- e. Secretary's Certificate
- f. Income/Business Tax Return for the past six (6) months
- g. Signed Request for Quotation (RFQ)

## VI. Payment:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g. Billing Statement/Statement of Account, Certificate of Acceptance, if applicable).
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the PO, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

Recommended by:

**SIGNED**

**ENGR. JOHN HARVEY N. MILLENA**

Property and Facilities Specialist, RMU-CFMD

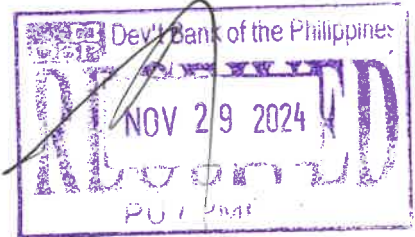
Approved by:

**SIGNED**

**AM EDWIN C. DIZON**

Concurrent OIC, CFMD

Per Group Order No. 3679 dated 11/28/2024



Conformed by:

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_