

**TECHNICAL SPECIFICATIONS****PROJECT: SUPPLY AND DELIVERY OF SEVEN (7) UNITS OF FLOOR STAND KIOSK FOR THE DIGITAL DEVICE (TABLET)****I. APPROVED BUDGET FOR THE CONTRACT (ABC):**

**SEVENTY THOUSAND PESOS ONLY – PHP 70,000.00 at PHP 10,000.00 per piece**  
(inclusive of VAT/applicable taxes)

**II. TECHNICAL SPECIFICATIONS:****1. FLOOR STAND KIOSK**

|               |   |  |
|---------------|---|--|
| Size          | : | 950mm x 250mm x 100mm                                      |
| Stand         | : | $\frac{3}{4}$ " plywood with 1.5mm sticker on sintra board |
| Tablet topper | : | Fabricated metal sheet                                     |
| Design        | : | Per attached DBP-provided layout ( <b>Annex A</b> )        |

**2. For the sticker wrap/graphics:**

|          |   |   |
|----------|---|---|
| Size     | : | 250mm (width) X 950mm (height)                        |
| Material | : | Waterproof vinyl, laminated sticker on sintra 1.5mm   |
| Printing | : | Full-color, one side printing, UV ink on sintra 1.5mm |
| Design   | : | Per attached DBP-provided design ( <b>Annex B</b> )   |

**III. SCOPE OF SERVICES:**

1. Prior to implementation, the Winning Supplier shall provide a prototype/sample of floor stand kiosk for DBP approval before proceeding with actual production and delivery of 7 units of the floor stand kiosk. Sample/print proof (using the DBP-provided design) shall be submitted for approval of DBP within five (5) calendar days after receipt of Notice to Proceed (NTP).
2. The Winning Supplier shall verify the actual size of tablet holder prior to fabrication of the floor stand kiosk per Technical Specifications.
3. The Winning Supplier shall ensure that the sticker wrap/graphics is properly installed in the pedestal stand.

|  |
|--|
| <b>Conforme:</b>   |
| _____  |
| <b>Bidder's Company Name</b>                             |
| _____  |
| <b>Name &amp; Signature of Authorized Representative</b> |
| _____  |
| <b>Designation</b>                                       |
| _____  |
| <b>Date</b>  |
| _____  |

#### IV. CONDITIONS OF THE CONTRACT:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective/damaged and not according to the required specifications/model. All damaged units, if any, shall be replaced within five (5) calendar days.
2. All quotations above the approved budget for the contract shall be automatically disqualified.
3. All materials/information that may come into the possession of the supplier for purposes of the completion of this requirement shall remain confidential and should not come into the possession of any Third Party without the prior consent of DBP.
4. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.
5. **Delivery Period:** The Supplier shall complete the supply and delivery of floor stand kiosk within **ten (10) business days** upon approval of the prototype or sample.
6. **Points of Delivery:**

|         |   |
|---------|---|
| 4 UNITS | <b>DBP DAVAO BRANCH</b><br>Ground floor, DBP Bldg., CM Recto Street,<br>Davao City        |
| 3 UNITS | <b>DBP GENSAN BRANCH</b><br>Ground floor, DBP Bldg., Roxas Avenue,<br>General Santos City |

7. **Warranty:** The warranty period for these items is one (1) year from the date of Certificate of Inspection and Acceptance and shall be covered by a Certificate. The warranty to cover the defects in materials, workmanship, or components under normal use.

|  |
|--|
| <b>Conforme:</b>   |
| _____  |
| <b>Bidder's Company Name</b>                             |
| _____  |
| <b>Name &amp; Signature of Authorized Representative</b> |
| _____  |
| <b>Designation</b>                                       |
| _____  |
| <b>Date</b>  |
| _____  |

## V. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- Proposal/Quotation based on specifications
- Signed Request for Quotation (RFQ)
- Signed/Conformed Technical Specifications
- Proof PhilGEPS Registration
- 2024 Mayor's/Business Permit
- BIR Certificate of Registration (COR)
- Notarized Omnibus Sworn Statement
- Signed Integrity Pledge
- Signed Data Privacy Consent Form

## VI. PAYMENT:

**ONE-TIME, FULL PAYMENT** shall be processed after completion of the project subject to submission of following complete documents:

- Delivery Receipt
- Invoice/Billing Statement
- Certificate of Inspection and Acceptance

## VII. LIQUIDATED DAMAGES:

When the supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP. DBP need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the supplier, or collected from any securities or warranties posted by the supplier, whichever is convenient to the procuring entity concerned. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid, without prejudice to other courses of action and remedies open to it.

Prepared by:

**SIGNED**

**CAMILLE MARIANNE M. DELOS REYES**  
Secretariat, RBAC-SM

Approved by:

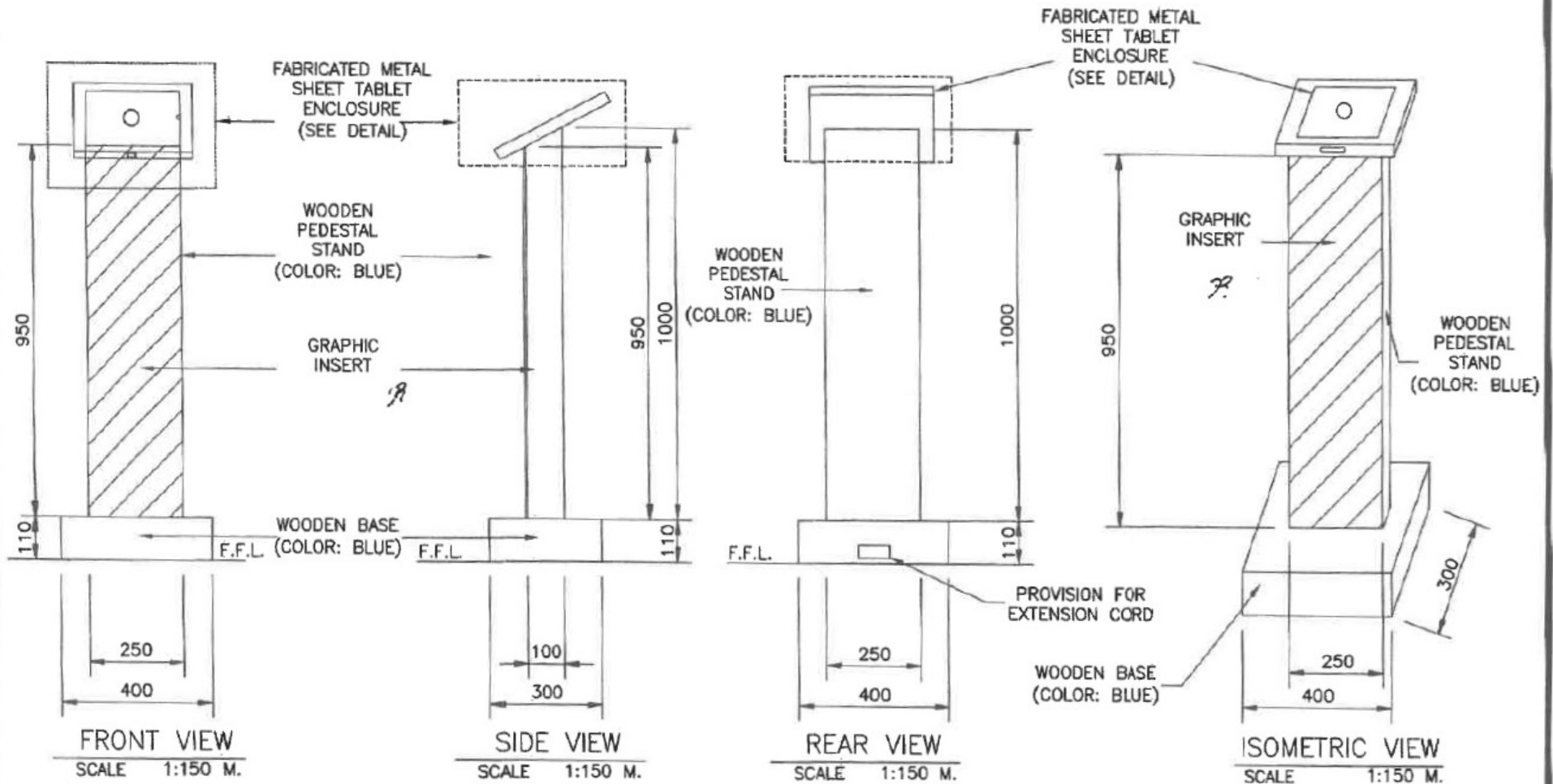
**SIGNED**

**VP MARY JOYCE B. SALGADOS**  
Officer-in-Charge, BBG-SM  
Per Office Order No. 283 dtd July 5, 2024

|  |
|--|
| <b>Conforme:</b>                                       |
| _____<br>Bidder's Company Name                         |
| _____<br>Name & Signature of Authorized Representative |
| _____<br>Designation                                   |
| _____<br>Date  |

**NOTE:**

- VERIFY ACTUAL MEASUREMENT PRIOR TO FABRICATION
- VERIFY ENCLOSURE'S COMPATIBILITY TO LENOVO TAB M9
  - DIMENSIONS: 215.43 x 136.76 x 7.99 mm (H x W x D)
  - DISPLAY: 9" (1340x800)
- PROVIDE HOLLOW INTERIOR FOR CABLE ROUTING



PROJECT TITLE:

**PROPOSED FLOOR STAND KIOSK  
DESIGN**LOCATION: Development Bank of the Philippines Head Office, Sen. Gil Puyat Avenue  
corner Makati Avenue, Makati City

APPROVED BY:

**SIGNED**SM ALBERTO SANTIAGO A. BERMEO  
CONCURRENT OIC, CFMD  
Per Service Order No. 412 dated 15 July 2024**SIGNED**VP MADELINE M. CASAS  
HEAD, CEMO

ISSUE DATE:

SEPTEMBER 2024

REVISION DATE:

DRAWN BY:

R. ALIDO

REVIEWED BY:

E. VALIDO  
M.A. GANCIO

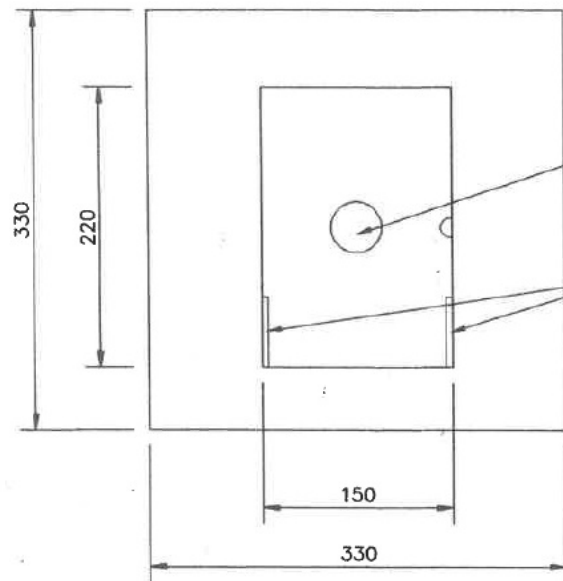
SHEET NO:

**A**  
**1**

A-1 of 2

**NOTE:**

- VERIFY ACTUAL MEASUREMENT PRIOR TO FABRICATION
- VERIFY ENCLOSURE'S COMPATIBILITY TO LENOVO TAB M9
- DIMENSIONS: 215.43 x 136.76 x 7.99 mm (H x W x D)
- DISPLAY: 9" (1340x800)
- COLOR: BLUE

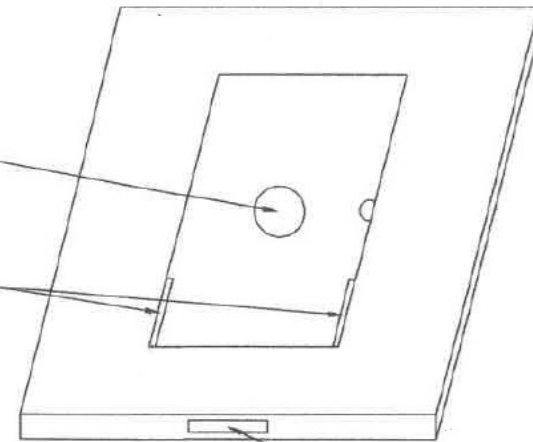


FRONT VIEW

SCALE 1:50M.

PROVISION FOR  
SECURITY LOCK

TABLET STOPPER

PROVISION FOR  
CHARGER

ISOMETRIC VIEW

SCALE 1:50M.

FABRICATED METAL SHEET TABLET HOLDER

PROJECT TITLE:

**PROPOSED FLOOR STAND KIOSK  
DESIGN**LOCATION: Development Bank of the Philippines Head Office, Sen. Gil Puyat Avenue  
corner Makati Avenue, Makati City

APPROVED BY:

**SIGNED**SM ALBERTO SANTAGO A. BERMEJO  
CONCURRENT OIC, CFMD  
Per Sector Order No. 412 dated 15 July 2024**SIGNED**VP MADELINE M. CASAS  
HEAD, CFMD

ISSUE DATE:

SEPTEMBER 2024

REVISION DATE:

DRAWN BY:

R. ALIDO

REVIEWED BY:

E. VALIDO

M.A. GARCIA

SHEET NO.:

**A  
2**

A-2 of 2

CUSTOMER EXPERIENCE PORTAL FLOOR STAND STICKER DESIGN

Size: 250mm X 950mm

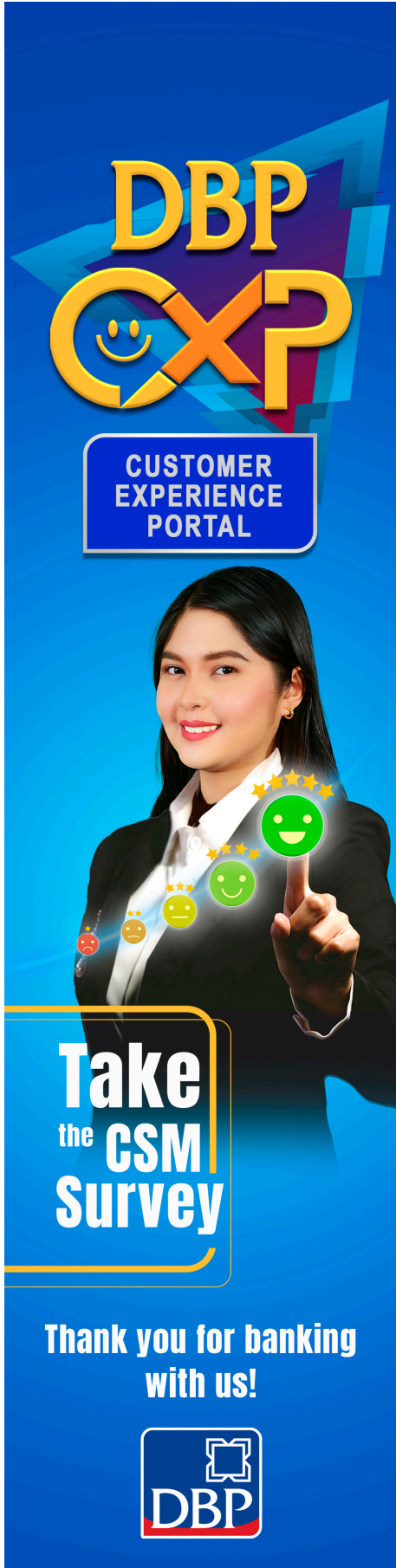
Material: Vinyl sticker with matte lamination on sintra board (1.5mm)





CUSTOMER EXPERIENCE PORTAL FLOOR STAND STICKER DESIGN

950mm



250mm