



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

REQUEST FOR SUBMISSION OF PRICE QUOTATIONS
(Posted in the PHILGEPS/DBP Website/ Conspicuous Places of the Procuring Entity)

The Development Bank of the Philippines, BBG-Central and Eastern Visayas, through Regional- Bids & Award Committee (RBAC) invites interested parties to submit price quotations for the following project, to wit:

Specification/Description	No. of Units	Mode of Procurement	Approved Budget
Upgrading and Replacement of Lighting System for DBP Tagbilaran Branch <i>Please see attached sample technical specification</i>	1 lot	Small Value Procurement	<u>Php 496,728.75</u>

Specifications:

See description indicated above.

NOTE:

BELOW CONDITIONS SHALL BE APPLIED TO THE ITEM LISTED ABOVE

- **PROPOSAL SHALL INCLUDE THE LABOR, MATERIALS, DELIVERY AND ALL APPLICABLE TAXES**
- **PAYMENT: NO DOWN-PAYMENT. PROCESSING OF PAYMENT VIA CHECK SHALL ONLY PROCEED UPON COMPLETE DELIVERY**

Deadline for the submission of price quotations via email shall be on or before _____ at 2:00 p.m., at DBP-Tagbilaran Branch, CPG North Avenue, Tagbilaran City, Bohol. Please contact AM Erzon E. Gamus at telephone numbers **(038) 412-3107**. You may also email at **tagbilaran@dbp.ph**

Only price quotations from Filipino citizens or companies duly registered with the Department of Trade and Industry or Securities and Exchange Commission, with current business permits and those that are PHILGEPS registered shall be accepted.

Development Bank of the Philippines, BBG-Central and Eastern Visayas, reserves the right to reject any and all bids/price quotations, to waive any defect in them and to award to the bidder/participant whose bid/price quotation is the most advantageous to the Bank.

SIGNED
SM RYAN B. PASTRANA
Vice Chairman, RBAC CV



**PROJECT : UPGRADE AND REPLACEMENT OF LIGHTING SYSTEM OF DBP
TAGBILARAN BRANCH**
LOCATION : DBP BLDG., BRGY. BOOY, NORTH TAGBILARAN CITY, BOHOL
SUBJECT : SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS

The Project shall cover the complete upgrade and replacement of DBP Tagbilaran Branch lighting system.

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT

I. APPROVED BUDGET FOR THE CONTRACT (ABC): FOUR HUNDRED NINETY-SIX THOUSAND SEVEN HUNDRED TWENTY-EIGHT AND 75/100 (P496,728.75) INCLUSIVE OF VAT/APPLICABLE TAXES

II. SCOPE OF WORKS

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the drawings, specifications and all addenda prepared by DBP.

MAJOR WORKS ARE INCLUDED BUT NOT LIMITED TO THE FOLLOWING:

1. GENERAL REQUIREMENTS

Mobilization & demobilization (inclusive of freight cost); as-built plans (reflected ceiling), health and safety (includes LGU, DOH and DOLE health protocols compliance), hauling/disposal of busted light bulbs.

2. ELECTRICAL WORKS

- 2.1. Dismantling of existing lighting fixtures, bulbs, wires and properly turnover & secure the said items in the DBP's designated storage area.
- 2.2. Supply & installation of New LED Lighting Fixtures, 230Vac, daylight, including testing & commissioning of all the lighting circuits
 - 2.2.1. 1-16W 1200mm T5 LED tube (daylight) on 300mm x 1200mm troffer type mirrorized lighting fixture (recessed mounted)
 - a.) 16W, T5 LED
 - b.) 230Vac, 60Hz, daylight
 - c.) #14 GI sheet powder coated (color: gray)
 - d.) Inclusive of fixture clips
 - 2.2.2. 1-15W LED bulb only, E-27 socket provision
 - a.) 15W LED
 - b.) 230Vac, 60Hz, daylight

- 2.2.3. 1-16W 1200mm, Batten Type T5 LED lighting fixture (daylight), surface mounted @ Comfort rooms
 - a.) 16W, T5 LED
 - b.) 230Vac, 60Hz, daylight
 - c.) Color: gray
 - d.) Inclusive of fixture clips
- 2.2.4. 1-16W, 1200mm T5 LED lighting fixture with acrylic diffuser (daylight), surface mounted @ Vault room
 - a.) 16W T5 LED
 - b.) 230Vac, 60Hz, daylight
 - c.) Dust proof
 - d.) Color: gray
 - e.) Inclusive of fixture clips
- 2.3. Supply and installation of wires/cables for the whole existing lighting circuit
 - 2.3.1. 3.5mm² THHN stranded (150m/roll)
 - 2.3.2. Consumables (electrical tapes, fixture clips & accessories)

Notes:

- i. Wire & Cables shall be 600 Volt grade wire shall be copper, hard drawn, annealed and shall be of 98% conductivity.
- ii. Use PEC standard color coding.
- iii. The Contractor shall utilize existing electrical pipes, boxes, supports, switches.

Notes:

- All work items cited above are based on the As-Found Lighting plans.
- Contractor to make sure no ceiling damages will/may occur during the removal & installation of lighting fixtures and wires.
- Contractor to provide temporary protection on the work areas affected by the activities.
- Any damages during the performance of work shall be charged accordingly.

III. CONDITIONS OF THE CONTRACT:

1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications / model.
2. The Contractor shall submit sample/s of materials/fixtures for approval by DBP before fabrication/installation.
3. DBP may terminate/cancel the Contract when the Contractor fails to deliver, perform and comply with its obligation.
4. The Supplier shall complete the upgrade and replacement of non-LED lighting fixtures to new LED lighting fixtures including supply and installation of wires within **thirty (30) calendar days** after receipt of **Notice to Proceed (NTP)**.
5. Warranty: One (1) year warranty upon completion of all works including LED bulb

6. **Performance Security:** To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Five Percent (5%)
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

IV. DOCUMENTARY REQUIREMENTS:

- a. Proposal / Quotation
- b. Proof PhilGEPS Registration
- c. 2024 Mayor's / Business Permit
- d. Omnibus Sworn Statement
- e. Secretary Certificate (for Supplier under Partnership/Corporation)
- f. Signed Confirmed Technical Specification / Request for Quotation (RFQ)

V. PAYMENT:

1. Payment shall be processed after completion of the project subject to submission of complete documents for payment (i.e. Invoice/Billing Statement, Certificate of Completion/Acceptance).
2. Once the contract duration expires, including any time extension duly granted, and the Contractor refuses or fails to satisfactorily complete the work, DBP shall impose upon the Contractor in default liquidated damages. Liquidated damage is an amount equal to at least one tenth (1/10) of one (1) percent of the cost of the unperformed portion of the works for every day of delay.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9184.