



## **REQUEST FOR QUOTATION**

### **Supply and Delivery of 1 Lot Network Cabinet Trays and Accessories**

Procuring Entity : DBP Head Office  
Solicitation Number : P-NISD-24-00488  
Date of Posting/Canvass : 10/31/2024  
Deadline of Submission : 11/05/2024 (04:00 PM)  
Approved Budget for the Contract (ABC) : ₱349,979.00

**Kindly refer to the attached Terms of Reference for details and other conditions.**

**Please be guided by the following:**

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

**Documentary Requirements:**

- Signed Formal Quotation/Proposal (using Supplier's Letterhead) with brochure/data sheet for the brand and model being offered to prove compliance to the required technical specifications;
- Proof of PhilGEPS Registration;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation; and
- Signed DBP Request for Quotation Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page);

For submission of proposal and any inquiry, you may contact the following personnel:

**EDWARD M. RAZON / [pimd-pu-capexteam@dbp.ph](mailto:pimd-pu-capexteam@dbp.ph) / 8818-9511 local 2603 / 0917-859-2388**

*Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.*

**Name of Company/Supplier:** \_\_\_\_\_

**Authorized Signatory:** \_\_\_\_\_

*Signature over Printed Name*

**Date:** \_\_\_\_\_

Development Bank of the Philippines (DBP)

**TERMS OF REFERENCE**



**Supply and Delivery of 1 Lot Network Cabinet Trays and Accessories**

- I. **Approved Budget for the Contract: ₱ 349,979.00** (inclusive of VAT/applicable taxes and other charges)

Item and Minimum Technical Specifications	Quantity	Unit Cost	Total Cost
<b>1. Network Cabinet Tray</b>			
1RU (Rack Unit) Fixed Tray with Four (4) Corner Cage Nut Holes Width: 48 Centimeters (19 inches) Length: 73 Centimeters (29 inches) Gauge: #18 Texture: Powder Coated Finish Color: Black Warranty: Seven (7) days	35	2,100.00	73,500.00
<b>2. Cage Nut/ Screw Nut</b>			
Thread Size: M5 Warranty: Seven (7) Days	504	16.00	8,064.00
<b>3. 48-Port Patch Panel</b>			
Number of Port: Forty-Eight (48) Category 6 Warranty: One (1) year	21	9,600.00	201,600.00
<b>4. Cable Manager</b>			
1RU Horizontal Warranty: One (1) Year	35	600.00	21,000.00
<b>5. Adapter C14 Male to Universal C14 Outlet Power Plug</b>			
Generic UTA200C14 Universal Plug Adaptor Warranty: Seven (7) days	140	236.00	33,040.00
<b>6. Extension Cable Male Plug to Female Socket AC Power Cord</b>			
Data cable PCM (Pulse-Code-Modulation)-110-3M SJT (Situational Judgement Test) AWG (American Wire Gauge) #18 Monitor Power Cord 10A Length: Three (3) Meters Warranty: Seven (7) Days	35	365.00	12,775.00

**Grand Total: ₱ 349,979.00**

Note: \* To be procured as One (1) Lot provided that the offer amount shall not exceed the set ABC per item.

Conformed by:  
Company: \_\_\_\_\_

Signature over  
Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_



\* Please see Annex A for sample pictures.

## II. Delivery Period

The Supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP).

## III. Delivery Site

DBP Head Office, Basement, Receiving Section of the Inventory Management Unit-Procurement and Inventory Mgmt. Dept. (IMU-PIMD), Senator Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines

## IV. Warranty and Retention:

1. Applicable warranties shall commence after receipt of items by DBP.
2. The Supplier warrants that the Goods supplied under the contract are new, unused, free from defects and based on the approved DBP Technical Specifications.
3. The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a paper warranty. Provided, however, that the items delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
4. DBP shall promptly notify the Supplier in writing of any claims arising under this warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Bank.

## V. Payment:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g., invoice/Billing Statement, Certificate of Completion/Acceptance, etc.).
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the PO, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

## VI. Documentary Requirements:

Interested Supplier/s must submit the following:

- a) Proposal/Quotation with brochure/data sheet (if applicable) for the items being offered to prove compliance to the required technical specifications
- b) Proof of PhilGEPS Registration
- c) 2024 Mayor's/Business Permit

Conformed by:

Company: \_\_\_\_\_

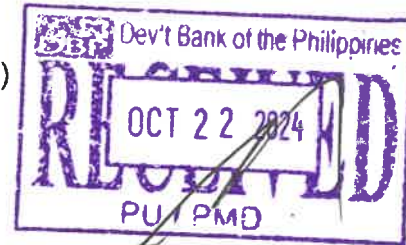
Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Supply and Delivery of 1 Lot Network Cabinet Trays and Accessories

- d) Ominibus Sworn Statement
- e) Secretary's Certificate (For supplier under partnership/corporation)  
[for winning supplier]
- f) Signed Request for Quotation (RFQ)



Prepared by:

**SIGNED**

**JOSEPH BLAS R. TAYLO**

Approved by:

**SIGNED**

**SM ROBERT B. CALIMLIM**

*Concurrent OIC, NISD*

*Sector Order No. 399 dated July 9, 2024*

Recommended by:

**SIGNED**

**ROB REINER R. GAMARA**

*LAN Unit Head*

**Conformed by:**

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

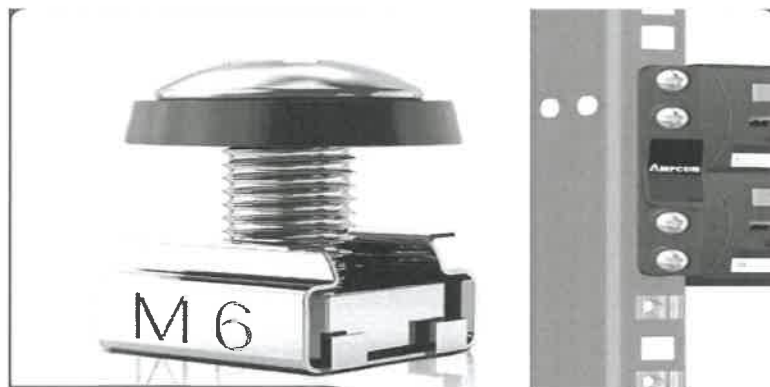
Date: \_\_\_\_\_

**ANNEX A**

**Sample image: 1. Network Cabinet Tray**



**Sample image: 2. Cage Nut and Screw Nut**



**Conformed by:**

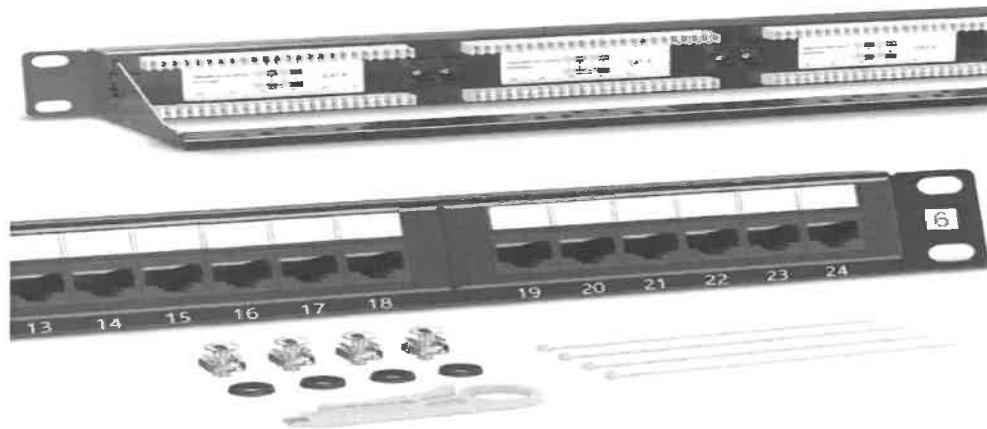
Company: \_\_\_\_\_

Signature over

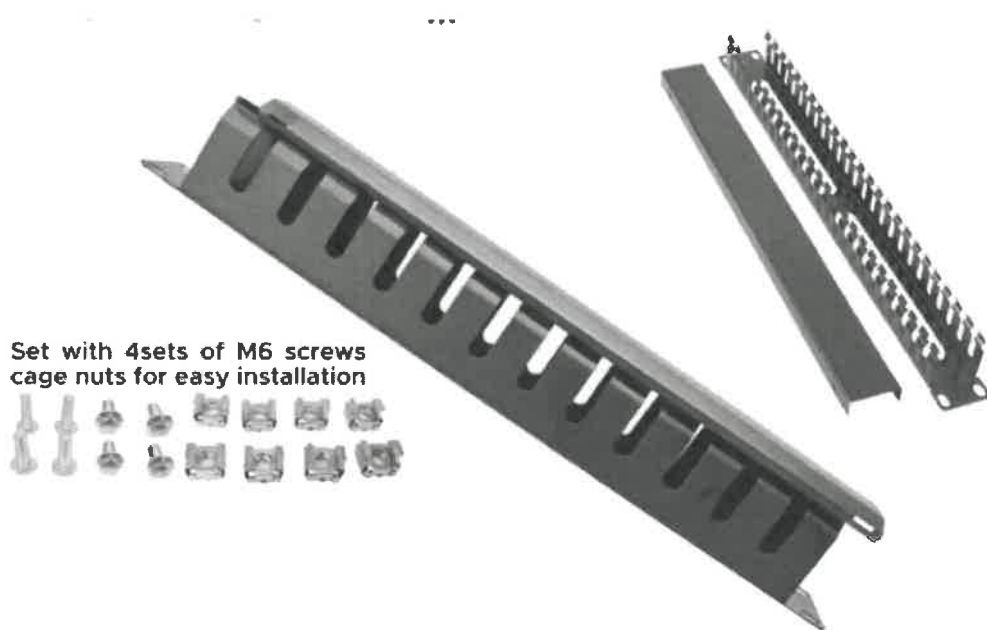
Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Sample image: 3. 48- Port Patch Panel**



**Sample image: 4. Cable Manager**



Set with 4sets of M6 screws  
cage nuts for easy installation



**Conformed by:**

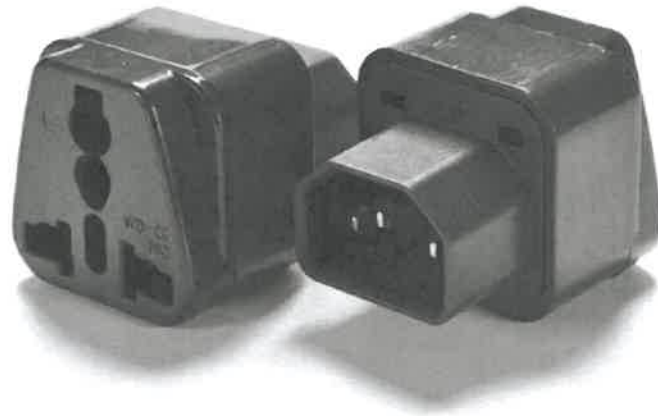
Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Sample image: 5. Adapter C14 Male to Universal C14 Outlet Power Plug**



**Sample image: 6. Extension Cable Male Plug to Female Socket AC Power Cord**



**Conformed by:**

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_