



REQUEST FOR QUOTATION

Supply and Delivery of Various Mechanical Materials

Procuring Entity : DBP Head Office
Solicitation Number : P-CFMD-24-00475
Date of Posting/Canvass : 09/27/2024
Deadline of Submission : 10/01/2024 (04:00 PM)
Approved Budget for the Contract (ABC) : ₱447,260.00

Kindly refer to the attached Terms of Reference for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- Signed Formal Quotation/Proposal (using Supplier's Letterhead);
- Proof of PhilGEPS Registration;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation;
- Signed DBP Request for Quotation Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page); and
- Copy of Certificate issued by the Bureau of Philippine Standard or copy of the downloaded list of PS Licensee from DTI/BPS website which includes the brand/model of the **PVC Pipe** being offered.

For submission of proposal and any inquiry, you may contact the following personnel:

EDWARD M. RAZON / pimd-pu-capexteam@dbp.ph / 8818-9511 local 2603 / 0917-859-2388

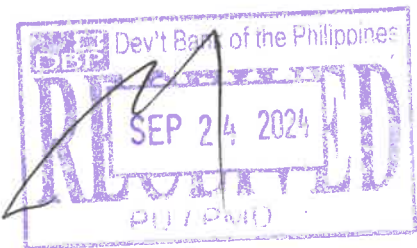
Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: _____

Authorized Signatory: _____

Signature over Printed Name

Date: _____



DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

Mode of Procurement – Small Value

Supply and Delivery of Various Mechanical Materials

I. Approved Budget for the Contract: ₱ 447,260.00 inclusive of VAT/applicable taxes)

II. Technical Specifications:

Item and Technical Specifications	Quantity	Unit Cost	Total Cost
Lot 1 – Pipes and Fittings			
PVC Pipe: Color: Blue Size: 3/4" Diameter x 10'	30 pcs	Php 138.00	Php 4,140.00
PVC Elbow: Color: Blue Size: 3/4" Diameter 90 Degrees	30 pcs	Php 16.00	Php 480.00
PVC Tee: Color: Blue Size: 3/4" Diameter	30 pcs	Php 20.00	Php 600.00
Copper Tube: Soft Drawn 3/4" x 0.032" x 15m	10 rolls	Php 7,322.00	Php 73,220.00
Copper Tube: Soft Drawn 3/8" x 0.032" x 15m	8 rolls	Php 3,460.00	Php 27,680.00
Copper Tube: Soft Drawn 1/2" x 0.032" x 15m	10 rolls	Php 4,785.00	Php 47,850.00
Copper Tube: Soft Drawn 1/4" x 0.032" x 15m	10 rolls	Php 2,406.00	Php 24,060.00
Sub-Total Lot 1			Php 178,030.00

Supply and Delivery of Various Mechanical Materials

Conformed by:
Company: _____

Signature over
Printed Name: _____

Date: _____

Item and Technical Specifications	Quantity	Unit Cost	Total Cost
Lot 2 – Miscellaneous Mechanical Materials			
Elastomeric Insulation Tape: Self-adhesive 2" x 3mm x 9m	20 boxes (1 roll per box)	Php 420.00	Php 8,400.00
Flexible Duct: 8" Diameter x 10m Length	10 boxes (1 piece per box)	Php 6,700.00	Php 67,000.00
Filter Drier: 3/8" Flare type	20 pcs	Php 1,260.00	Php 25,200.00
Filter Drier: 5/8" Welded type	10 pcs	Php 1,330.00	Php 13,300.00
Polyethylene Tape: White 4" x 50 yards	30 rolls	Php 130.00	Php 3,900.00
Mapp Torch: Tip swivels 360 degrees	1 pc	Php 3,900.00	Php 3,900.00
Mapp Gas: 400g For aircon and refrigeration torch	20 pcs	Php 400.00	Php 8,000.00
Fan Capacitor: 2 uF 440-450 VAC	20 pcs	Php 180.00	Php 3,600.00
Fan Capacitor: 2.5 uF 440-450 VAC	20 pcs	Php 180.00	Php 3,600.00
Fan Capacitor: 3 uF 440-450 VAC	20 pcs	Php 180.00	Php 3,600.00
Fan Capacitor: 4 uF 440-450 VAC	20 pcs	Php 180.00	Php 3,600.00
Fan Capacitor: 5 uF 440-450 VAC	20 pcs	Php 200.00	Php 4,000.00
Fan Capacitor: 7.5 uF 440-450 VAC	20 pcs	Php 210.00	Php 4,200.00

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Conformed by:

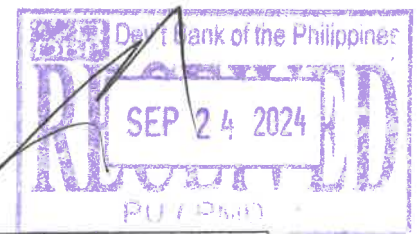
Company: _____

Signature over

Printed Name: _____

Date: _____

Item and Technical Specifications	Quantity	Unit Cost	Total Cost
Fan Capacitor: 10 uF 440-450 VAC	20 pcs	Php 220.00	Php 4,400.00 ✓
Ball Bearing 6004Z Double metal seal	20 pcs	Php 160.00	Php 3,200.00 ✓
Ball Bearing 6202Z Double metal seal	20 pcs	Php 150.00	Php 3,000.00 ✓
Ball Bearing 6203Z Double metal seal	20 pcs	Php 150.00	Php 3,000.00 ✓
Ball Bearing 6304Z Double metal seal	20 pcs	Php 200.00	Php 4,000.00 ✓
Ball Bearing 6300Z Double metal seal	20 pcs	Php 170.00	Php 3,400.00 ✓
Ball Bearing 6201 Double metal seal	20 pcs	Php 145.00	Php 2,900.00 ✓
Ball Bearing 608 Double metal seal	20 pcs	Php 130.00	Php 2,600.00 ✓
Ball Bearing 6204 Double metal seal	20 pcs	Php 200.00	Php 4,000.00 ✓
Ball Bearing 6200Z Double metal seal	20 pcs	Php 134.00	Php 2,680.00 ✓
Fan Motor: Air Cooled Condensing Unit (outdoor) Fan Motor 1/3.32 HP 208-230V, 50-60HZ 7.5 uF/440V capacitor Class B insulation	5 pcs	Php 6,500.00	Php 32,500.00 ✓
Drain Pump: For ceiling cassette air condition 6.5W	5 pcs	Php 7,250.00	Php 36,250.00 ✓



Item and Technical Specifications	Quantity	Unit Cost	Total Cost
220-240V, 50-60HZ Thermostat Control Switch:	5 pcs	Php 1,400.00	Php 7,000.00
Knob adjustment 220-240V, 50-60HZ			
Disc Tile Cutter: Size: 4" Diamond Blade	20 pcs	Php 400.00	Php 8,000.00
Sub-Total Lot 3			Php 269,230.00
Total			Php 447,260.00

Notes:

- Supplier may quote on one (1) lot or for all Lots.
- Project shall be awarded to the Supplier with the lowest total offer per lot, subject to the condition that the offer amount shall not exceed the set ABC per item.
- The Brand and Model (for **PVC Pipe**), Technical Specifications, Unit Cost, Total Cost (per item), and Lot Cost should be indicated in the proposal/quotation for evaluation of compliance with DBP technical specifications.

III. Conditions of the Contract

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.
2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.
3. **Delivery Period:** The Supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP).
4. **Point of Delivery:** DBP Building, Basement, Receiving Section of the Inventory Management Unit-Procurement, and Inventory Management Department (IMU-PIMD) Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.

IV. Warranty: No Warranty ✓

V. Other Requirements:

1. All expenses to be incurred during delivery/shipment of the Goods to DBP Head Office, Makati City shall be borne by the supplier.
2. The supplier shall supply products which are packaged in recyclable material.
3. Supplier must ensure that all items are brand new, and the **PVC Pipe** is in conformance to the Philippine National Standard (PNS) and in compliance with the Bureau of Philippine Standard (BPS) Mandatory Product Certification Schemes whether locally manufactured or imported.

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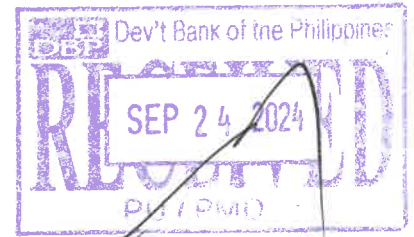
Conformed by:

Company: _____

Signature over

Printed Name: _____ ?

Date: _____



VI. Payment:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g. Billing Statement/Statement of Account, Certificate of Acceptance, if applicable).
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the PO, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

VII. Documentary Requirements:

Interested Supplier/s must submit the following:

- a. Proof of PhilGEPS Registration
- b. 2024 Mayor's/Business Permit
- c. Omnibus Sworn Statement
- d. Secretary's Certificate (for supplier under partnership/corporation)
- e. Signed Request for Quotation (RFQ)
- f. Copy of Certificate issued by the Bureau of Philippine Standard or copy of the downloaded list of PS Licensee from DTI/BPS website which includes the brand/model of the **PVC Pipe** being offered.
- g. Proposal/Quotation *g*

Recommended by:

SIGNED

AM EDWIN C. DIZON

Acting Head, RMU-CFMD

Per Office Order No. 264 dated 27 June 2024

Approved by:

SIGNED

SM ALBERTO SANTAGO A. BERMEJO

Concurrent OIC, CFMD

Per Sector Order No. 412 dated 15 July 2024

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____