

**SUPPLEMENTAL BID BULLETIN NO. 1**

18 September 2024

Attention: **All prospective bidders for the project****BID REFERENCE NO. G-2024-27: PROCUREMENT OF FREIGHT SERVICES FOR THE DEVELOPMENT BANK OF THE PHILIPPINES**

(ABC: PhP 10,490,000.00 inclusive of all applicable taxes)

Please be advised of the following:

1. **The bidding activities provided below shall proceed as scheduled**

ACTIVITY	DATE AND TIME	VENUE
Submission of Eligibility, Technical, and Financial Proposals*	27 September 2024 (Friday) <u>ON OR BEFORE</u> 8:30 AM	6/F BAC Secretariat, DBP Head Office, Makati City
Opening of Eligibility, Technical, and Financial Proposals	27 September 2024 (Friday) 9:45 AM	6/F BAC Conference Room, DBP Head Office, Makati City

****Late submissions shall not be accepted***

2. **Please refer to Section III – Bid Data Sheet (BDS) for the detailed procedure and options for the payment of bidding documents, submission and opening of bids. As indicated in the Invitation to Bid, bidders must secure the required payment for the bidding documents on or before the deadline of the submission and receipt of bids. Bidders are encouraged to attend the bid opening through Zoom Meeting.**
3. **Response to the Written Queries or Request for Clarifications**

<u>Queries</u>	<u>Responses</u>
Is the valuation fee /insurance inclusive in the rates we will submit, or will we bill it separately on top of the freight charges. Please clarify. If yes, we need the declared value of all the parcels that SSS will be send for the whole duration of contract at the indicative value of the shipments.	<p>Yes. The valuation fee/insurance shall be inclusive in the bid proposal/rates.</p> <p>The TWG cannot, at this point, ascertain the declared value of the items that will be shipped to Offsite Offices. Items to be shipped depend on the projects of various Business Units (BUs) and as enumerated in the Terms of Reference (TOR).</p>



	Historically, the highest declared value of the item that was shipped amounted to around PhP50,000.00 to PhP60,000.00 for one (1) unit of Personal Computer, while the lowest were valued at PhP145.00 for one (1) booklet Personal Check.
Did you accept or consider in providing proof of delivery (POD) that are generated in the system / portal of the service provider?	No. the TWG will not consider accepting system/portal generated reports in place of physical PODs. The system-generated report lacks confirmation that the items have been received by the intended Offsite Offices of the Bank. This could jeopardize compliance with audit and regulatory requirements, as proof of receipt is essential for maintaining accountability.
May we clarify your definition of "SUBCONTRACTING"? May we use a 3 rd party provider, partner, or network partners but we still having a complete obligation and responsibility for the whole service process, and we will handle the customer servicing, track and tracing of the DBP shipments. Are we qualified to bid?	Per TOR, authorized network partners are allowed, provided that the FSP is principally liable for any loss, misplacement, damage to items, among others. Subcontracting is defined as delegating the project or any portion of the project after the award (of contract).
Request for an Excel file containing the detailed description of the items in the format indicated in FORM 11-A so that we can provide accurate pricing.	FORM 11-A or detailed financial/price schedule is the prescribed form/format, there is no Excel format for this form. The bidder may customize the said form whichever is applicable.
Please provide the declared value of items.	Please refer to the above response relative to valuation cost.

4. **The Eligibility, Technical Documents and Financial Proposals must be properly tabbed for easy reference and must be submitted in sequence/order per [Checklist of Requirements](#).**
5. **The BAC shall no longer entertain any question/request for clarification after the issuance of this Bid Bulletin.**
6. **Please be advised that bids submitted after the deadline shall only be marked for recording purposes, shall not be included in the opening of bids, and shall be returned to the bidder unopened.**

For the guidance and information of all concerned.

(SIGNED)
The DBP Bids and Awards Committee