



SUPPLEMENTAL BID BULLETIN NO. 1

12 August 2024

Attention: **All prospective bidders for the project**

BID REFERENCE NO. G-2024-24: SUPPLY AND DELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES

(ABC: PhP 4,150,000.00 inclusive of all applicable taxes)

Please be informed of the following:

1. The schedule of submission and opening of bids shall proceed as follows:

ACTIVITY	DATE AND TIME	VENUE
Submission of Eligibility, Technical, and Financial Proposals*	23 August 2024 (Friday) <u>ON OR BEFORE</u> <u>8:30 AM</u>	6/F BAC Secretariat, DBP Head Office, Makati City
Opening of Eligibility, Technical, and Financial Proposals	23 August 2024 (Friday) 9:00 AM	6/F BAC Conference Room, DBP Head Office, Makati City or via Zoom Meeting

****Late submissions shall not be accepted***

2. Please refer to Section III – Bid Data Sheet (BDS) for the detailed procedure and options for the payment of bidding documents, submission and opening of bids. As indicated in the Invitation to Bid, bidders must secure the required payment for the bidding documents on or before the deadline of the submission and receipt of bids. **Bidders are encouraged to attend the bid opening through Zoom Meeting.**

3. **Revision on the Technical Specifications:**

FROM	TO
A. FOLDABLE TOTE BAG WITH POUCH VIII. Requirements/conditions for the Bid opening. Bidders must have completed a single contract of a similar nature equivalent to at least 50% of the ABC of the project. A similar contract shall mean projects involving the supply and delivery of tote bags.	A. FOLDABLE TOTE BAG WITH POUCH VIII. Requirements/conditions for the Bid opening. Bidders must have completed a single contract of a similar nature equivalent to at least 50% of the ABC of the project. A similar contract shall mean projects involving the supply and delivery of <u>tote bags/canvas bags/canvas tote bags.</u>

FROM	TO
<p>B. CANVAS BAG</p> <p>VIII. Requirements/ condition for the Bid opening.</p> <p>Bidders must have completed a single contract of a similar nature equivalent to at least 50% of the ABC of the project. A similar contract shall mean projects involving the supply and delivery of canvas bags.</p>	<p>B. CANVAS BAG</p> <p>VIII. Requirements/ condition for the Bid opening.</p> <p>Bidders must have completed a single contract of a similar nature equivalent to at least 50% of the ABC of the project. A similar contract shall mean projects involving the supply and delivery of <u>canvas bags/canvas tote bags/tote bags</u>.</p>

4. **Revised Bidding Form (Attached in this Supplemental Bid Bulletin No. 1 dated 12 August 2024):**

FROM	TO
<p>FORM 4</p> <p>Statement of Single Completed Contract/s of Similar Nature</p>	<p>REVISED FORM 4</p> <p>Revised Statement of Single Completed Contract/s of Similar Nature</p>
<p>FORM 9-A</p> <p>Technical Specifications for Item No. 1: Foldable Tote Bag with Pouch</p>	<p>REVISED FORM 9-A</p> <p>Revised Technical Specifications for Item No. 1: Foldable Tote Bag with Pouch</p>
<p>FORM 9-B</p> <p>Technical Specifications for Item No. 2: Canvas Bag</p>	<p>REVISED FORM 9-B</p> <p>Revised Technical Specifications for Item No. 2: Canvas Bag</p>

5. **Revision on the Checklist of Requirements:**

FROM	TO												
<p>TAB 5</p> <p>Statement of single completed contract <u>of similar nature (government or private contract)</u> within the last five (5) years equivalent to at least fifty percent (50%) of the ABC of the item being bid, (Template per FORM 4), duly signed by the bidder's authorized representative.</p> <p>Definition of similar contract for each lot are as follows:</p> <table border="1"> <thead> <tr> <th>Item No.</th><th>Definition of Similar Contract</th></tr> </thead> <tbody> <tr> <td>1</td><td>Supply and delivery of tote bags</td></tr> <tr> <td>2</td><td>Supply and delivery of canvas bags</td></tr> </tbody> </table> <p>xxx...</p>	Item No.	Definition of Similar Contract	1	Supply and delivery of tote bags	2	Supply and delivery of canvas bags	<p>TAB 5</p> <p>Revised Statement of single completed contract <u>of similar nature (government or private contract)</u> within the last five (5) years equivalent to at least fifty percent (50%) of the ABC of the item being bid, (Template per REVISED FORM 4, attached in the Supplemental Bid Bulletin No. 1 dated 12 August 2024), duly signed by the bidder's authorized representative.</p> <p>Definition of similar contract for each lot are as follows:</p> <table border="1"> <thead> <tr> <th>Item No.</th><th>Definition of Similar Contract</th></tr> </thead> <tbody> <tr> <td>1</td><td>Supply and delivery of tote bags/canvas bags/canvas tote bags.</td></tr> <tr> <td>2</td><td>Supply and delivery of canvas bags/canvas tote bags/tote bags.</td></tr> </tbody> </table> <p>xxx...</p>	Item No.	Definition of Similar Contract	1	Supply and delivery of tote bags/canvas bags/canvas tote bags.	2	Supply and delivery of canvas bags/canvas tote bags/tote bags.
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<p>TAB 10</p> <p>Accomplished/conformed Technical Specifications duly signed by the bidder's authorized representative as follows:</p> <table border="1"> <thead> <tr> <th>Form No.</th><th>Item</th></tr> </thead> <tbody> <tr> <td>FORM 9-A</td><td>Foldable Tote Bag with Pouch</td></tr> <tr> <td>FORM 9-B</td><td>Canvas Bag</td></tr> </tbody> </table> <p>xxx...</p>	Form No.	Item	FORM 9-A	Foldable Tote Bag with Pouch	FORM 9-B	Canvas Bag	<p>TAB 10</p> <p>Accomplished/conformed Revised Technical Specifications (attached in the Supplemental Bid Bulletin No. 1 dated 12 August 2024) duly signed by the bidder's authorized representative as follows:</p> <table border="1"> <thead> <tr> <th>Form No.</th><th>Item</th></tr> </thead> <tbody> <tr> <td>REVISED FORM 9-A</td><td>Foldable Tote Bag with Pouch</td></tr> <tr> <td>REVISED FORM 9-B</td><td>Canvas Bag</td></tr> </tbody> </table> <p>xxx...</p>	Form No.	Item	REVISED FORM 9-A	Foldable Tote Bag with Pouch	REVISED FORM 9-B	Canvas Bag
Form No.	Item												
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FORM 9-B	Canvas Bag												
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REVISED FORM 9-A	Foldable Tote Bag with Pouch												
REVISED FORM 9-B	Canvas Bag												

6. Bidders are reminded to use the following forms as attached in this Supplemental Bid Bulletin No. 1 dated 12 August 2024 and submit it together with ALL other required documents for the Submission and Opening of Eligibility, Technical, and Financial Documents:
 - i. [REVISED FORM 4](#) for the [Revised Statement of Single Completed Contract/s of Similar Nature](#);
 - ii. [REVISED FORM 9-A](#) for the [Revised Technical Specifications for Item No. 1: Foldable Tote Bag with Pouch](#); and
 - iii. [REVISED FORM 9-B](#) for the [Revised Technical Specifications for Item No. 2: Canvas Bag](#).
7. With regards to the statement of compliance to the Revised Technical Specifications of the bidding documents (per REVISED FORM 9-A and REVISED FORM 9-B), bidders are reminded to either indicate the word “Comply” against every line item requirement of the Technical Specifications OR by placing a bracket () to mean collective compliance on each line requirements. Please note that bidder/s are required to indicate their statement of compliance and to sign the conforme box on each page of the Technical Specifications.
8. Bidders are reminded to use as guide/reference in preparing their Bidding Documents the [Revised Checklist of Requirements](#) attached in this Supplemental Bid Bulletin No. 1 dated 12 August 2024.
9. The Eligibility, Technical Documents and Financial Proposals must be properly tabbed for easy reference and must be submitted in sequence/order per [Revised Checklist of Requirements](#).
10. The BAC shall no longer entertain any question/request for clarification after the issuance of this Bid Bulletin.
11. Please be advised that bids submitted after the deadline shall only be marked for recording purposes, shall not be included in the opening of bids, and shall be returned to the bidder unopened.

For the guidance and information of all concerned.

(SIGNED)
The DBP Bids and Awards Committee

REVISED FORM 4

(use Bidder's Official Letterhead)

SUPPLY AND DELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES Bid Reference No. G-2024-24

REVISED STATEMENT OF SINGLE LARGEST CONTRACT (GOVERNMENT OR PRIVATE), OF SIMILAR NATURE COMPLETED WITHIN THE LAST FIVE (5) YEARS EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC OF THE ITEM BEING BID.

Business Name : _____
Business Address : _____

Name of Contract	a) Client's Name b) Address c) Telephone No.	Nature of Work	Bidder's Role		a) Amount Awarded at	a) Date Awarded
			Description	%	b) Amount Completion at	b) Contract Effectivity c) Date Completed
Item No. 1 – Foldable Tote Bag with Pouch (Bag No. 1 and 2)						
Item No. 2 – Canvas Bag						

IMPORTANT: Please attach the following supporting documents related to each listed completed similar contract:

The identified single largest completed contracts must be supported by the following:

- 1) Notice of Award (NOA), **OR** Notice to Proceed (NTP), **OR** Contract/Purchase Order (PO)

AND

- 2) **Any one** of the following documents:

- 2.1) Copy of Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance issued by the bidder's client;
- 2.2) Copy of Official Receipt/s or Sales Invoice/s issued by the bidder to the client (ORs/ SIs must sum up to the full amount of total contract price of completed project).

Submitted by : _____
(Printed Name & Signature)

Designation : _____
Date : _____

Note: Definition of similar contract for each lot are as follows:

Item No.	Definition of Similar Contract
1	Supply and delivery of tote bags/canvas bags/canvas tote bags.
2	Supply and delivery of canvas bags/canvas tote bags/tote bags.

REVISED FORM 9-A (page 1 of 6)

TECHNICAL SPECIFICATIONS/REQUIREMENT

Bidder's Statement of Compliance
Bidders must state here either "Comply" or "Not Comply"



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS

A. FOLDABLE TOTE BAG WITH POUCH

I. **Total Approved Budget for the Contract (ABC):** P3,400,000 or P 170.00 per set
(Inclusive of all taxes)

II. **Quantity** : Bag No. 1 – 10,000 sets
Bag No. 2 - 10,000 sets

III. Technical Specifications

Foldable Tote Bag with Pouch Bag No. 1 (Design per Annex A)	
BAG	
Materials	Black polyester; black plastic snap button
Size	Length – At least 20 inches Width – At least 16 inches Handle- (Double layer with tipping) Length – At least 20 inches Width – At least 2.5 inches Inside pocket Length – At least 5.5 inches Width – At least 5 inches Strap with black plastic snap button Length – At least 8 inches Width – At least 1 inch
Color	Bag – Black Handle – Black Plastic Snap Button – Black
Design	"Pagtatanim" details from "Balikatan" Mural in Oil by Tam P. Austria, 1988 (To be printed on the main body, front and back of the bag, on the front of inside pocket and front of pouch) (Soft copy of the image to be provided by DBP)
Painting Description	"Pagtatanim" details from "Balikatan" Mural in Oil by Tam P. Austria, 1988 (To be printed on the back of the inside pocket of the bag) (Soft copy of the text to be provided by DBP)
Printing	Bag – Front and back (full color) Inner pocket – Front and back (full color)

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

LEMENTAL BID BULLETIN NO. 1
ELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES

(ABC: PHP 4,150,000.00 inclusive of all applicable taxes)

REVISED FORM 9-A (page 2 of 6)

TECHNICAL SPECIFICATIONS/REQUIREMENT

Bidder's Statement of Compliance
Bidders must state here either "Comply" or "Not Comply"

TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS

Mode of Printing/ Design Application	Permanent sublimation printing of artwork on the main body (front and back and inner pocket {front}) Permanent sublimation printing of painting description on the back of the inner pocket
DBP Logo and Bagong Pilipinas Logo	DBP Logo: Bag - At least 1.659 inches (Width) x 1.75 inches (Length) (To be printed on the lower portion of the handle of the bag) Inside pocket – At least 0.75 inches (Width) x 0.80 inches (Length) Bagong Pilipinas Logo: Bag – At least 1.659 inches (Width) x 1.75 inches (Length) (To be printed on the lower portion of the handle of the bag) (Please see attached photos. Soft copies of the images to be provided by DBP)
Pouch	
Materials	Black polyester, black nylon zipper and puller
Size	Width – At least 5 inches Length – At least 3.5 inches Zipper – At least 5 inches
Color	Pouch – Black Nylon zipper and puller - Black
Design	"Pagtatanim" details from "Balikatan" Mural in Oil by Tam P. Austria, 1988 (To be printed in front of the pouch) (Soft copy of the image to be provided by DBP)
Painting Description	"Pagtatanim" details from "Balikatan" Mural in Oil by Tam P. Austria, 1988 (To be printed on the back of the pouch) (Soft copy of the image to be provided by DBP)
Printing	Front and back (full color)
Mode of Printing/Design Application	Permanent sublimation printing of artwork on the main body (front and back and inner pocket {front}) Permanent sublimation printing of painting description on the back of the inner pocket
DBP logo and Bagong Pilipinas Logo	DBP Logo At least 0.75 inches (Width) x 0.80 inches (Length) Bagong Pilipinas logo At least 0.75 inches (Width) x 0.80 inches (Length) (Please see attached photo. Soft copies of the image to be provided by DBP)
Packaging	Clear individual resealable plastic to fit the item
Foldable Bag with Pouch	
Bag No. 2 (Design per Annex B)	
Material	Black polyester; black plastic snap button
Size	Bag Length – At least 20 inches

Conforme:

 Bidder's Company Name

 Name & Signature of Authorized Representative

 Designation

 Date

SUPPLEMENTAL BID BULLETIN NO. 1

BID REFERENCE NO. G-2024-24: **SUPPLY AND DELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES**

(ABC: PhP 4,150,000.00 inclusive of all applicable taxes)

REVISED FORM 9-A (page 3 of 6)

TECHNICAL SPECIFICATIONS/REQUIREMENT

Bidder's Statement of Compliance
Bidders must state here either "Comply" or "Not Comply"

TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS

	<p>Width – At least 16 inches</p> <p>Handle- (Double layer with tipping) Length – At least 20 inches Width – At least 2.5 inches</p> <p>Inside pocket Length – At least 5.5 inches Width – At least 5 inches</p> <p>Strap with black plastic snap button Length – At least 8 inches Width – At least 1 inch</p>	
Color	<p>Bag – Black</p> <p>Handle – Black</p> <p>Nylon Zipper – Black</p> <p>Plastic Snap Button – Black</p>	
Design	<p>"Paglalakbay" details from "Pagdiriwang" Mural in Oil by Tam P. Austria, 1988 (To be printed on the main body front and back of the bag, and front of inside pocket) (Soft copy of the image to be provided by DBP)</p>	
Painting Description	<p>"Paglalakbay" details from "Pagdiriwang" Mural in Oil by Tam P. Austria, 1988 (To be printed on the back of the inside pocket of the bag) (Soft copy of the text to be provided by DBP)</p>	
Printing	<p>Bag – Front and back (full color)</p> <p>Inner pocket – Front and back (full color)</p>	
Mode of Printing/Design Application	<p>Permanent sublimation printing of artwork on the main body (front and back and inner pocket {front})</p> <p>Permanent sublimation printing of painting description on the back of the inner pocket</p>	
DBP Logo and Bagong Pilipinas Logo	<p>DBP Logo: Bag - At least 1.659 inches (Width) x 1.75 inches (Length) (To be printed on the lower portion of the handle of the bag)</p> <p>Inside pocket – At least 0.75 inches (Width) x 0.80 inches (Length)</p> <p>Bagong Pilipinas Logo: Bag – At least 1.659 inches (Width) x 1.75 inches (Length) (To be printed on the lower portion of the handle of the bag)</p> <p>(Please see attached photos. Soft copies of the images to be provided by DBP)</p>	
Pouch		
Materials	Black polyester, black nylon zipper and puller	
Size	<p>Width – At least 5 inches</p> <p>Length – At least 3.5 inches</p> <p>Zipper – At least 5 inches</p>	
Color	<p>Pouch – Black</p> <p>Nylon zipper and puller - Black</p>	

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

REVISED FORM 9-A (page 4 of 6)

TECHNICAL SPECIFICATIONS/REQUIREMENT

Bidder's Statement of Compliance
Bidders must state here either "Comply" or "Not Comply"

TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS

Design	"Pagtatanim" details from "Balikatan" Mural in Oil by Tam P. Austria, 1988 (To be printed in front of pouch) (Soft copy of the image to be provided by DBP)
Painting Description	"Pagtatanim" details from "Balikatan" Mural in Oil by Tam P. Austria, 1988 (To be printed on the back of the pouch) (Soft copy of the image to be provided by DBP)
Printing	Front and back (full color)
Mode of Printing	Permanent sublimation printing of artwork in front of the pouch Permanent sublimation printing of painting description on the back of the pouch
DBP logo and Bagong Pilipinas Logo	DBP Logo At least 0.75 inches (Width) x 0.80 inches (Length) Bagong Pilipinas logo At least 0.75 inches (Width) x 0.80 inches (Length) (Please see attached photo. Soft copies of the images to be provided by DBP)
Packaging	Clear individual resealable plastic to fit the item

(Prospective bidders/suppliers may inspect the sample of a foldable tote bag with pouch and canvas bag at the Corporate Affairs Department, G/Floor, DBP Head Office. Contact persons: SM Lina Maria C. Reyno and Ms. Joanna Camille S. Santiago, Tel. No. 8818-9511 loc. 6136)

IV. Project Completion and Delivery Details:

- The winning bidder shall be responsible for undertaking the packing of the items and their delivery. The winning bidder is also tasked to engage the services of courier companies which will ship the items to various delivery sites identified by DBP.
- Delivery Sites:
 - DBP Receiving Section – Inventory Management Unit-Procurement & Inventory Management Department, DBP Head Office, Sen. Gil Puyat Ave., corner Makati Avenue, Makati City
 - Five (5) Provincial Lending Groups (PLGs)
 - Ten(10) Branch Banking Groups (BBGs)
- Delivery of items intended for Head Office business units shall be received by the Receiving Section of the Inventory Management Unit – Procurement and Inventory Management Department (IMU-PIMD).
- On the other hand, delivery for DBP's offsite business units (BBGs and PLGs) should be arranged by the winning bidder with its designated couriers. Addresses of delivery sites including the contact persons and the allocated quantity for each business unit are available in **Annex C**.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

SUPPLEMENTAL BID BULLETIN NO. 1

BID REFERENCE NO. G-2024-24: **SUPPLY AND DELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES**

(ABC: Php 4,150,000.00 inclusive of all applicable taxes)

REVISED FORM 9-A (page 5 of 6)

<h2 style="margin: 0;">TECHNICAL SPECIFICATIONS/REQUIREMENT</h2>	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
<p>TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS</p> <ol style="list-style-type: none"> 5. The final quantity of items allocated to business units identified as delivery points shall be advised within ten (10) calendar days after issuance of the Notice to Proceed. 6. The winning bidder must provide delivery receipts (DRs) to all delivery sites indicating the quantity of delivered foldable tote bags with pouches. It is also the responsibility of the winning bidder to collect the signed DRs from the business units, and the submission of those signed DRs to the Receiving Section of IMU-PIMD. 7. Delivery of items to designated sites (DBP Head Office, 10 branch banking groups, and five provincial lending groups) must be completed within ninety (90) calendar days from the receipt of the Notice to Proceed/Purchase Order. 8. Shipping insurance for all items must be shouldered by the winning bidder. <p>V. Random Inspection and Acceptance Procedure</p> <ol style="list-style-type: none"> 1. Random inspection shall be conducted by the TWG and TWG secretariat, in coordination with the Receiving Section of IMU-PIMD. 2. 235 sets (or around 3% of 7,792) of deliveries at the DBP Head Office shall be subjected to random inspection to ensure that the items delivered are in good condition and compliant with the required specifications. 3. In case 120 sets (or around 50% of 235 sets) of the inspected items were found to be non-compliant, all deliveries shall not be accepted and to be pulled out by the supplier including deliveries at the designated sites, and shall not be paid by DBP. 4. If less than 120 sets of the inspected items were found to be non-compliant with requirements, all deliveries at designated sites will be accepted. 5. The winning bidder shall replace or undertake acceptable remedies that must be agreed upon in writing by the DBP to address the issues. All foldable tote bags with pouches with defects shall be replaced by the winning bidder within 15 calendar days upon receipt of notice from the TWG. <p>VI. Payment Terms:</p> <ol style="list-style-type: none"> 1. No downpayment. Payment shall be processed after the completion of delivery. 2. The following documents must be submitted by the supplier to the Receiving Section of IMU-PIMD: <ol style="list-style-type: none"> a. Billing statement/Statement of account, whichever is applicable b. Delivery Receipts (DRs) duly acknowledged by various business units. c. Sales Invoice that indicates the total quantity of items delivered including the corresponding amount DBP must pay the supplier. <p>The Corporate Affairs Department (CAD) shall coordinate with concerned business units for the accomplishment of the Certificates of Completion once it receives the documents listed above from the Receiving Section-IMU-PIMD.</p>	

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

REVISED FORM 9-A (page 6 of 6)

TECHNICAL SPECIFICATIONS/REQUIREMENT	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
<p>TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS</p> <p>VII. Other Terms and Conditions</p> <ol style="list-style-type: none">1. The designs of the foldable tote bag with pouch are the exclusive property of the Development Bank of the Philippines (DBP). Reproduction in any form without the consent/authorization from the Bank is prohibited.2. Prospective bidders who have completed contracts with the Development Bank of the Philippines should submit a Certificate of Satisfactory Completion from the Development Bank of the Philippines.3. Penalty: For every day of delayed delivery, an amount equal to 1/10 of 1% (or 0.001%) of the cost of undelivered items shall be deducted from the payment due to the supplier. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount indicated in the PO/NTP, DBP may rescind or terminate the contract without prejudice to other courses of action and remedies open to it.4. Signing of Purchase Order (PO): The documents required under Section 37.2 of R.A. 9184 shall form part of the PO. <p>VIII. Requirements/conditions for the Bid opening:</p> <p>Bidder must have completed a single contract of a similar nature equivalent to at least 50% of the ABC of the project. A similar contract shall mean projects involving the supply and delivery of tote bags/canvas bags/canvas tote bags.</p> <p>IX. Post Qualification Requirement</p> <p>Submission of at least one (1) set each of the required foldable tote bags with pouch with DBP Logo and Bagong Pilipinas logo within Fifteen (15) calendar days from the receipt of the Lowest Calculated Bid (LCB). The samples must pass the inspection/ testing in compliance with the technical specifications/ requirements.</p> <div data-bbox="143 1758 670 2045"><p>Conforme:</p><p>_____</p><p>Bidder's Company Name</p><p>_____</p><p>Name & Signature of Authorized Representative</p><p>_____</p><p>Designation</p><p>_____</p><p>Date</p><p>_____</p></div>	

REVISED FORM 9-B (page 1 of 3)

TECHNICAL SPECIFICATIONS/REQUIREMENT

Bidder's Statement of Compliance
Bidders must state here either "Comply" or "Not Comply"

TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS

B. CANVAS BAG

I. Total Approved Budget for the Contract (ABC): P750,000.00 or P300.00 per piece

II. Quantity: 2,500 pieces

III. Technical Specifications:

Materials	Canvas, plastic zipper with metal puller
Size of Bag	At least 16 inches (Length) x 14 inches (Width) Base – At least 12 inches (Length) x 5 inches (Width)
Pocket Size	At least 9.5 inches (Length) x 8 inches (Width)
Handle	At least 46 inches (Length) with at least 1 inch white canvas outline on each side
Color	Bag – Black Handle – Black with white combination
Design	Details from "Development for Progress" Mural- Painting in Oil by National Artist Vicente Manansala 1969 (to be printed on the front pocket of the bag) Portrait Orientation (Please see attached image) (Soft copy of the image to be provided by DBP)
Mode of Printing/Design Application	Details from "Development for Progress" Mural Painting – Full sublimation printing DBP and Bagong Pilipinas Logo – Direct to Film printing
DBP Logo and Bagong Pilipinas Logo Size	Bag: DBP Logo: At least 2.1 inches (Length) x 2 inches (Width) (To be printed on the back of the bag. Soft copy to be provided by DBP) Bagong Pilipinas Logo: At least 2.1 inches (Length) x 2 inches (Width) (Soft copies of the images to be provide by DBP)
Packaging	Clear individual resealable plastic to fit the item

IV. Project Completion and Delivery Details:

- The winning bidder shall be responsible for undertaking the packing of the items and their delivery. The winning bidder is also tasked to engage the services of courier companies who will ship the items to various delivery sites identified by DBP.
- Delivery Sites:
 - DBP Receiving Section – Inventory Management Unit-Procurement & Inventory Management Department, DBP Head Office, Sen. Gil Puyat Ave., corner Makati Avenue, Makati City
 - Five (5) Provincial Lending Groups (PLGs)
 - Ten(10) Branch Banking Groups (BBGs)

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

LEMENTAL BID BULLETIN NO. 1
ELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES

(ABC: PHP 4,150,000.00 inclusive of all applicable taxes)

REVISED FORM 9-B (page 2 of 3)

TECHNICAL SPECIFICATIONS/REQUIREMENT	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
<p style="text-align: center;">TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS</p> <ol style="list-style-type: none"> 3. Delivery of items intended for Head Office business units shall be received by the Receiving Section of the Inventory Management Unit – Procurement and Inventory Management Department (IMU-PIMD). 4. Details of the required quantity per delivery site are attached as Annex E which may be subject to change. 5. The final quantity of items allocated to business units identified as delivery points shall be advised within ten (10) calendar days after issuance of the Notice to Proceed. 6. The winning bidder must provide delivery receipts (DRs) to all delivery sites indicating the quantity of delivered canvas bags. It is also the responsibility of the winning bidder to collect the signed DRs from the business units and the submission of those signed DRs to the IMU-PIMD. 7. Delivery of items to designated sites (DBP Head Office, 10 branch banking groups and five provincial lending groups) must be completed within ninety (90) calendar days from the receipt of the Notice to Proceed/Purchase Order. 8. Shipping insurance for all items must be shouldered by the winning bidder. <p>V. Random Inspection and Acceptance Procedure</p> <ol style="list-style-type: none"> 1. Random inspection shall be conducted by the TWG and TWG secretariat, in coordination with the Receiving Section, Inventory, and Management Unit-Procurement and Inventory Management Department. 2. 98 pieces (or around 3% of 971) of deliveries at the DBP Head Office shall be subjected to random inspection to ensure that the items delivered are in good condition and compliant with the required specifications. 3. In case 50 pieces (or around 50% of 98 pieces) of the inspected items were found to be non-compliant, all deliveries shall not be accepted and to be pulled out by the supplier including deliveries at the designated sites, and shall not be paid. 4. If less than 50 pieces of the inspected items were found to be non-compliant with requirements, all deliveries at designated sites will be accepted. 5. The winning bidder shall replace or undertake acceptable remedies that must be agreed upon in writing by DBP to address the issues. All canvas bags with defects shall be replaced by the winning bidder within 15 calendar days upon receipt of notice from the TWG. <p>VI. Payment Terms:</p> <ol style="list-style-type: none"> 1. No down payment. Payment shall be processed after the completion of delivery. 2. The following documents must be submitted by the supplier to the Receiving Section of IMU-PIMD: <ol style="list-style-type: none"> a. Billing Statement/Statement of account, whichever is applicable 	

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

REVISED FORM 9-B (page 3 of 3)

TECHNICAL SPECIFICATIONS/REQUIREMENT	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
<p style="text-align: center;">TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF BAGS</p> <p style="margin-left: 40px;">b. Delivery Receipts (DRs) duly acknowledged by various business units</p> <p style="margin-left: 40px;">c. Sales Invoice that indicates the total quantity of items delivered including the corresponding amount DBP must pay the supplier.</p> <p style="margin-left: 40px;">The Corporate Affairs Department (CAD) shall coordinate with concerned business units for the accomplishment of the Certificate of Completion once it receives the documents listed above from the Receiving Section-IMU-PIMD.</p> <p>VII. Other Terms and Conditions</p> <ol style="list-style-type: none"> 1. The design of the canvas bag is an exclusive property of the Development Bank of the Philippines (DBP). Reproduction in any form without the consent/authorization from the Bank is prohibited. 2. Prospective bidders who have completed contracts with the Development Bank of the Philippines should submit a Certificate of Satisfactory Completion from the Development Bank of the Philippines. 3. Penalty: For every day of delayed delivery, an amount equal to 1/10 of 1% (or 0.001%) of the cost of undelivered items shall be deducted from the payment due to the supplier. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount indicated in the PO/NTP, DBP may rescind or terminate the contract without prejudice to other courses of action and remedies open to it. 4. Signing of Purchase Order (PO): The documents required under Section 37.2 of R.A. 9184 shall form part of the PO. Additional contract documents are indicated in the Bid Date Sheet (BDS). <p>VIII. Requirements/ condition for the Bid opening:</p> <p style="margin-left: 40px;">Bidder must have completed a single contract of a similar nature equivalent to at least 50% of the ABC of the project. A similar contract shall mean projects involving the supply and delivery of canvas bags/canvas tote bags/tote bags.</p> <p>IX. Post Qualification Requirement</p> <p style="margin-left: 40px;">Submission of at least one (1) piece canvas bag with DBP logo and Bagong Pilipinas logo within twelve (12) calendar days from the receipt of the Lowest Calculated Bid (LCB). The samples must pass the inspection/ testing in compliance with the technical specifications/ requirements.</p> <div style="border: 1px solid black; padding: 10px; margin-top: 20px;"> <p style="text-align: center;">Conforme:</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center;">Bidder's Company Name</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center;">Name & Signature of Authorized Representative</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center;">Designation</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center;">Date</p> </div>	

**SUPPLY AND DELIVERY OF BAGS
FOR THE DEVELOPMENT BANK OF THE PHILIPPINES
Bid Reference No. G-2024-24**

TRANSMITTAL FORM

REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Note: Please fill-out this form and submit directly to the BAC Secretariat outside of the sealed envelopes.

FOR MACHINE STAMP (OFFICIAL TIME) BY THE DBP BAC SECRETARIAT

Received:

Name of Bidder: _____
Complete Address: _____
Submitted by: _____
Landline: _____ Email: _____

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
LEGAL ELIGIBILITY DOCUMENTS	
TAB 1	<p>If the bidder is a joint venture (JV):</p> <p>a. If bidding as a formed JV: Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner company in the JV.</p> <p>Moreover, please likewise note:</p> <p>1) <u>If the JV is incorporated or registered with the relevant government agency</u>, all documents listed in this checklist must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name.</p> <p>2) <u>If the JV is unincorporated</u>, the PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial eligibility documents (Tab 4 onwards) by any one of the JV partners constitutes collective compliance.</p> <p>b. If bidding as a JV that is yet to be formed: Submit duly notarized Agreement to Enter into Joint Venture (Template per FORM 1). Please likewise note:</p> <p>PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial documents (Tab 4 onwards) by any one of the JV partners constitutes collective compliance.</p> <p>Please refer to FORM 1-A and FORM 1-B for the sample Secretary's Certificate for each of the JV Partners.</p> <p><i>Each JV partner must submit its duly notarized Special Power of Attorney or Secretary's Certificate, whichever is applicable, indicating therein the following:</i></p> <p>1. <i>The designated /authorized representative who will sign the Joint Venture Agreement (JVA) or the Protocol to Enter into a JVA;</i></p>

SUPPLEMENTAL BID BULLETIN NO. 1

BID REFERENCE NO. G-2024-24: **SUPPLY AND DELIVERY OF BAGS FOR THE DEVELOPMENT BANK OF THE PHILIPPINES**

(ABC: PhP 4,150,000.00 inclusive of all applicable taxes)

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
	<p>2. <i>That they are duly authorized to participate in the bidding as a JV;</i> 3. <i>The authorized Lead Company to represent the JV;</i> 4. <i>The person designated as the duly authorized representative of the JV to participate in the bidding, sign the bid proposals/bidding documents and sign the ensuing contract with DBP.</i></p> <p><i>In case a JV partner is sole proprietorship and the proprietor opts to designate a representative, FORM 2-A shall be customized to include provisions such as the authority to sign the Protocol/Undertaking to Enter a JVA.</i></p>
TAB 2	<p>Proof of appointment/authority of bidder's representative:</p> <p>a. Duly notarized Special Power of Attorney (if the bidder is a sole proprietorship and opts to designate a representative) - Template per FORM 2-A</p> <p>OR</p> <p>b. Duly notarized Secretary's Certificate (if the bidder is a corporation, partnership, cooperative or joint venture), if the bidder is a corporation - Template per FORM 2-B</p> <p>In case there are more than one appointed/designated representatives, bidders must tick ONE of the checkboxes provided in the form to identify if acting ANY ONE OF THE SIGNATORIES, ALL OF THE SIGNATORIES, or ANY (NUMBER) OF THE SIGNATORIES.</p> <p><u>FAILURE TO TICK A CHECKBOX SHALL MEAN THAT ALL AUTHORIZED REPRESENTATIVES MUST SIGN THE BIDDING FORMS.</u></p>
TAB 3	<p>Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184.</p> <p><u>Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the opening of bids. Expired Certificate or any of the Eligibility Documents listed in Annex "A" shall be a ground for failure of the bidder.</u></p>
<p><i>Following are the related provisions/requirements based on GPPB Resolution 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):</i></p> <ul style="list-style-type: none"> - <i><u>LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Sections 8.5.2 and 54.6 of the 2016 revised IRR of RA No. 9184 starting 01 January 2022;</u></i> - <i><u>AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor's Permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184.</u></i> 	

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)						
TECHNICAL ELIGIBILITY DOCUMENTS							
TAB 4	<p>Statement by the bidder of ALL its <u>ongoing</u> government and/or private contracts (including those awarded but not yet started, if any), whether similar or not similar in nature and complexity to the contract to be bid (include all contracts with the DBP for the said period, if any (Template per FORM 3), duly signed by the bidder's authorized representative.</p> <p>Note: For bidders who have no ongoing government and/or private contracts, kindly indicate in their statement "NONE" to comply with the requirement. Bidders will be rated "failed" if no document is submitted or if the document submitted is incomplete or patently insufficient (<i>per GPPB NPM 094-2013 dtd. 2013-12-19</i>).</p> <p><i>Copies of the NOA, contract, NTP, or equivalent document for each ongoing contract listed in the statement shall be required to be <u>submitted as part of post-qualification</u> of the bidder declared as the Lowest or Single Calculated Bid.</i></p>						
TAB 5	<p>Revised Statement of single completed contract <u>of similar nature (government or private contract)</u> within the last five (5) years equivalent to at least fifty percent (50%) of the ABC of the item being bid, (Template per REVISED FORM 4, attached in the Supplemental Bid Bulletin No. 1 dated 12 August 2024), duly signed by the bidder's authorized representative.</p> <p>Definition of similar contract for each lot are as follows:</p> <table border="1"> <thead> <tr> <th>Item No.</th><th>Definition of Similar Contract</th></tr> </thead> <tbody> <tr> <td>1</td><td>Supply and delivery of tote bags/canvas bags/canvas tote bags.</td></tr> <tr> <td>2</td><td>Supply and delivery of canvas bags/canvas tote bags/tote bags.</td></tr> </tbody> </table> <p>The identified single largest completed contract must be supported by the following:</p> <p>a) <u>Notice of Award (NOA)</u>, OR <u>Notice to Proceed (NTP)</u>, OR <u>Contract</u>, OR <u>Purchase Order (PO)</u></p> <p>AND</p> <p>b) <u>Any one</u> of the following documents:</p> <ul style="list-style-type: none"> • Copy of Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance issued by the bidder's client. OR • Copy of Official Receipt/s or Sales Invoice/s issued by the bidder to the client (ORs/SIs must sum up to the full amount of total contract price of completed project). 	Item No.	Definition of Similar Contract	1	Supply and delivery of tote bags/canvas bags/canvas tote bags.	2	Supply and delivery of canvas bags/canvas tote bags/tote bags.
Item No.	Definition of Similar Contract						
1	Supply and delivery of tote bags/canvas bags/canvas tote bags.						
2	Supply and delivery of canvas bags/canvas tote bags/tote bags.						
FINANCIAL ELIGIBILITY DOCUMENTS							
TAB 6	<p>Completely accomplished computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC (Template per FORM 5), duly signed by the bidder's authorized representative.</p> <p>1) The values of the bidder's current assets and current liabilities shall be based on the AFS for CY 2023;</p> <p>2) The value of the NFCC must at least be equal to the ABC of this project.</p> <p><u>IN case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.</u></p>						

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)														
	<p>If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank.</p>														
TECHNICAL COMPONENT															
TAB 7	<p>Original Bid Security issued in favor of the Development Bank of the Philippines (must be valid for at least 120 calendar days from the date of bid opening); <u>any one of the following is acceptable:</u></p> <p>a. Cashier's/manager's check issued by a Universal or Commercial Bank (at least 2% of ABC);</p> <p>b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (at least 2% of ABC);</p> <p>c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (at least 5% of ABC);</p> <p>d. Duly <u>notarized</u> Bid Securing Declaration (Template per FORM 6) duly signed by the bidder's authorized representative.</p>														
	<table><tr><th>Lot No.</th><th>Approved Budget for the Contract (ABC)</th><th>Cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)</th><th>Surety Bond (5% of ABC)</th><th>Bid Securing Declaration</th></tr><tr><td>1</td><td>3,400,000.00</td><td>68,000.00</td><td>170,000.00</td><td rowspan="2">No required percentage</td></tr><tr><td>2</td><td>750,000.00</td><td>15,000.00</td><td>37,500.00</td></tr></table>	Lot No.	Approved Budget for the Contract (ABC)	Cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)	Surety Bond (5% of ABC)	Bid Securing Declaration	1	3,400,000.00	68,000.00	170,000.00	No required percentage	2	750,000.00	15,000.00	37,500.00
	Lot No.	Approved Budget for the Contract (ABC)	Cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)	Surety Bond (5% of ABC)	Bid Securing Declaration										
	1	3,400,000.00	68,000.00	170,000.00	No required percentage										
2	750,000.00	15,000.00	37,500.00												
<p><u>For bidders who opt to submit a surety bond must also submit copy of Certification issued by Insurance Commission that the surety or insurance company is authorized to issue such security.</u></p>															
<p>The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the Procuring Entity and furnish the performance security required under ITB Clause 31, within ten (10) calendar days from receipt of the Notice of Award, and commits to pay the corresponding amount as fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.</p>															
TAB 8	Accomplished Omnibus Sworn Statement (with ten [10] statements) (Template per FORM 7), duly signed by the bidder's authorized representative and notarized.														
TAB 9	Accomplished Data Privacy Consent Form per FORM 8 , duly signed by the bidder's authorized representative.														

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)						
TAB 10	<p>Accomplished/conformed Revised Technical Specifications (attached in the Supplemental Bid Bulletin No. 1 dated 12 August 2024) duly signed by the bidder's authorized representative as follows:</p> <table border="1"> <tr> <th>Form No.</th><th>Item</th></tr> <tr> <td>REVISED FORM 9-A</td><td>Foldable Tote Bag with Pouch</td></tr> <tr> <td>REVISED FORM 9-B</td><td>Canvas Bag</td></tr> </table> <p>Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification and must state their conformance in each page of the Technical Specifications.</p> <p>Attached for reference are the following:</p> <ul style="list-style-type: none"> • Annex A-1 – Design for Bag No. 1 - Foldable Tote Bag with Pouch • Annex A-2 – Design for Bag No. 2 - Foldable Tote Bag with Pouch • Annex A-3 – Distribution List/Delivery Sites for Foldable Tote Bag with Pouch • Annex B-1 – Design for Canvas Bag • Annex B-2 – Distribution List/Delivery Sites for Canvas Bag 	Form No.	Item	REVISED FORM 9-A	Foldable Tote Bag with Pouch	REVISED FORM 9-B	Canvas Bag
Form No.	Item						
REVISED FORM 9-A	Foldable Tote Bag with Pouch						
REVISED FORM 9-B	Canvas Bag						

Item	SECOND ENVELOPE: FINANCIAL PROPOSAL (DULY SEALED AND MARKED)				
TAB 1	Duly accomplished Financial Proposal Form (<i>Template per FORM 10</i>), duly signed by the bidder's authorized representative.				
	Note: Total bid shall not exceed the ABC of the item being bid, inclusive of taxes.				
	Item No.	Particulars	Quantity	ABC (in PhP) inclusive of taxes	
				Per Piece	Total
	1	Foldable Tote Bag with Pouch - Bag No. 1	10,000 sets	170.00	3,400,000.00
		Foldable Tote Bag with Pouch - Bag No. 2	10,000 sets		
	2	Canvas Bag	2,500 pieces	300.00	750,000.00
	TOTAL ABC			4,150,000.00	
TAB 2	Detailed Financial Proposal/Price Schedule duly signed by the bidder's authorized representative. Bidders shall use either FORM 11-A or FORM 11-B as template.				
	The total detailed bid must not exceed the ABC of the item being bid and must be consistent with the financial bid per TAB 1.				