



TECHNICAL SPECIFICATIONS

PROJECT: SUPPLY AND DELIVERY OF ONE (1) UNIT CHECK PERFORATOR AND ONE (1) UNIT CHECK WRITER

I. APPROVED BUDGET FOR THE CONTRACT

EIGHTY FOUR THOUSAND PESOS ONLY (P84,000.00), inclusive of all applicable government taxes.

ITEM	DESCRIPTION	QTY	APPROVED BUDGET
1	CHECK PERFORATOR	1	PHP 49,000.00
2	CHECK WRITER	1	PHP 35,000.00

I. EQUIPMENT'S SPECIFICATION AND OTHER DETAILS

See attached approved specifications.

II. DELIVERY DETAILS

1. Delivery Period: Not later than June 21, 2024
2. Point of Delivery: DBP MALITA BRANCH, New Business Center, Public Market, Poblacion, Malita, Davao Occidental
3. Winning bidder shall handle freight cost.
4. Upon delivery, the winning bidder shall provide duly signed Delivery Receipt

III. PAYMENT

1. Payment shall be processed and credited to the Winning Bidder's DBP deposit account or issued a manager's check only upon issuance **Certificate of Inspection and Acceptance** by the Procuring Entity, which shall be based on the completion of all deliverables.
2. Official receipt shall be issued by the Winning Bidder upon receipt of full payment.

IV. WARRANTY

1. In order to ensure manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period of One (1) Year on parts and services upon acceptance by DBP of the delivered items and shall be covered by a certificate. If the unit malfunctions or develop any trouble within the warranty period, the same shall be subject to repair or parts/unit replacement free of charge. Warranty shall likewise extend until such time the Winning Bidder completes the repair or replaces the defective part/unit.
2. Cost of transportation and technicians per diem shall also be to the account of the supplier/contractor.
3. The Winning Bidder shall warrant that the goods subject to Purchase Order/ Notice to Proceed are free from the latent defects during inspection and testing periods.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

V. DOCUMENTARY REQUIREMENTS

The supplier must submit the following:

1. Signed Request for Quotation (RFQ)
2. Proposal/Quotation
3. Valid and Current Business Permit
4. BIR Certificate of Registration
5. Proof of PhilGEPS Registration/PhilGEPS Profile
6. Technical Data Sheet/Brochure of the brand/model being offered.
7. Notarized Omnibus Sworn Statement signed by owner / authorized representative. (*Winning Bidder only*)
8. Signed/conformed technical specifications
9. Signed Integrity Pledge
10. Signed Data Privacy Consent

Prepared by:

SIGNED

SHANNEN GRACE S. NASSER

CSA-UP,BBG - SM

Approved by:

SIGNED

VP NELITO H. TINGZON

Head of Procuring Entity (HOPE)

Head, BBG - SM

Conforme:
_____ Bidder's Company Name
_____ Name & Signature of Authorized Representative
_____ Designation
_____ Date

**TECHNICAL SPECIFICATION
ELECTRONIC CHEQUE WRITER**

Specifications:

- 14 DIGITS AND 16 DIGITS CURRENCIES PRINTING WITH CALCULATOR FUNCTION
- POWER SUPPLY: 100 – 220 VOLTS , 60 HRZ.
- APPLICABLE: 16 CURRENCIES - RM, SGD, USD, EURO, NTP, YEN, HKD, RMB, UK POUND, PHP, Rs, AS, THD, NZD, Ks, ZAR.

Features:

- Check writer is easy to operate like calculator with elegant outline and dedicate that provides quick and accuracy.
- Cheque writer is easy-To-Read display by Big LCD that human mistake.
- Repeatable printing for same amount.
- Cheque writer comes with special structure of printing and waterproof ink that prevents amount alteration/deceit.

Conforme:
_____ Bidder's Company Name
_____ Name & Signature of Authorized Representative
_____ Designation
_____ Date