



SCOPE OF SERVICES

Department of Environment and Natural Resources-Accredited Transporter and Treater for the Treatment and Disposal of Various Hazardous Waste of DBP BBG-Central Luzon ward branches

- I. **Approved Budget for the Contract: One Hundred Ninety Thousand Pesos (Php190,000.00)** inclusive of all applicable government taxes.

II. **Generated Hazardous Waste Summary:**

QUANTITY	PARTICULARS	ESTIMATED WEIGHT (kilograms)	LOCATION
One (1) Lot	Transport and Treatment of Various Hazardous Waste (Please see Annex A)	3,800.00	Selected DBP BBG-Central Luzon Branches (Please see Annex A)

III. **Scope of Work:**

1. The contractor shall handle all logistical requirements to transport hazardous waste generated from the DBP branches (Generator) to the Treatment-Storage-Disposal (TSD) facility.
2. Secure the following required permits from DENR:
 - Permit to Transport (PTT)
 - Hazardous Waste Manifest Form (HWMF)
 - Certificate of Treatment
3. Submit to DBP BBG-Central Luzon the following:
 - 3.1 Before rendition of hauling and disposal: Copy of approved Permit to Transport (PTT) and Hazardous Waste Manifest Form (HWMF) issued by DENR and must reflect the following data:
 - 3.1.1 Company name, address of the Treatment-Storage-Disposal (TSD) facility including the name, signature and date of receipt as proof that the hazardous waste collected from the HazWaste storage area of the Generator are safely transported/delivered at the compound of the TSD facility.
 - 3.2. After rendition of hauling and disposal: Certificate of Treatment and Disposal (COT) of hazardous waste, containing data specified in item II above of this Scope of Services indicating therein the method of treatment conducted. The COT shall be submitted to the designated Managing Head of DBP within (60) calendar days completion period.

IV. **Completion Period:**

Within sixty (60) calendar days upon receipt of the Notice to Proceed (NTP).

V. Liquidated Damages:

If the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in the Contract inclusive of duly granted time extensions, if any, the Procuring Entity shall, without prejudice to its other remedies under the Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the **cost of the unperformed portion** for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached amount of liquidated damages reaches ten percent (10%), the Procuring Entity may rescind or terminate the Contract, without prejudice to other courses of action and remedies open to it.

VI. Conditions of the Contract:

1. The Contractor should inspect, verify and assess the condition, location and details required for the project (before submitting any proposal/quotation).
2. The Contractor shall coordinate with BBG-Central Luzon all works to be undertaken relative to this project.
3. Final billing shall be based on actual weight of wastes hauled by the Contractor but not to exceed ABC.
4. The Contractor shall be fully responsible for the delivery and safe hauling/transporting upon the time of collection of the generated hazardous waste from the generator to the treatment facility/recycling plant.
5. In line with the Bank's Environmental Management System (EMS) program and being an ISO certified Institution the Contractor is required to use the appropriate equipment, hand tools and personal protective gears and equipment during the implementation of the project.
6. The Contractor should observe SAFETY at all times and shall be liable for any harm, damage or injury that may be sustained or suffered by its own crew/workers while in the performance of their duty.
7. The Contractor shall be held directly responsible for any injury to person and/or damaged to the Bank's property arising from the act, whether partial, contributory or due entirely to the fault, negligence and/or dishonesty of the Contractor's personnel, in the course of their duty.
8. The Contractor shall maintain cleanliness at all times. It shall clean the affected area immediately after each working day.
9. The Contractor and its service personnel shall be subject to the security, building and Bank's policies, rules and regulations.

VII. Qualifications and Documentary Requirements:

In addition to proposal/quotation for the required services, the contractor must submit the following requirements:

Qualification/s	Documentary Requirements
• Not less than five (5) years' experience in Haul/Transport,	• SEC Registration, or Valid/current DTI registration (including previous

Treatment and Disposal of various hazardous wastes.	<p>registration to prove 5 years existence)</p> <p>- Other related documents (e.g. previous contracts, Purchase Orders, etc.) as proof of evidence.</p>
• DENR accredited	• Valid and current certificate of valid accreditation/registration as Transporter and/or TSD Facility issued by DENR and other related documents.
• PhilGEPS registered	• Valid and current certificate of registration issued by PhilGEPS or a PhilGEPS registration number.
	• Valid/current Mayor's permit
	• Notarized Omnibus Sworn Statement of accredited Transporter.

Note: In any event that the winning service provider is not a TSD facility or in partnership with other TSD facilities, provide documentary requirements same as stated in item VII.

VIII. **Payment:**

One-time payment via Manager's Check or credit to DBP Account upon completion of the required services and submission of all reports and documentary requirements.

Prepared by:

Signed
MAY V. MENDOZA
 TA, PCO/Reporting and Monitoring

Recommended by:

Signed
AM FIDENCIO M. ADDUN, JR.
 OIC, Balanga Branch

Signed
SAVP AILYN D. CAPATI
 Head, Cabanatuan Branch

Signed
SAVP RYANNA T. BULATAO
 Head, Clark Branch

Signed
MGR. MARIA REGINA A. SERRANO-PINEDA
 Acting Head, Guagua Branch

Signed
AVP MANUEL B. CORONEL
 Head, Malolos Branch

Signed
AVP DONNA A. BONDOC
 Head, San Fernando (Pampanga) Branch

Signed
SAVP MA. CRISTINA S. PIMPINIO
 Head, Subic Branch

Approved by:

Signed
FVP FRANCIS THADDEUS L. RIVERA
 Head, BBG-Central Luzon