



REQUEST FOR QUOTATION

Supply and Delivery of Various IT Peripherals

Procuring Entity : DBP Head Office
Solicitation Number : P-ICTSD-24-00121
Date of Posting/Canvass : 06/07/2024
Deadline of Submission : 06/11/2024 (10:00 AM)
Approved Budget for the Contract (ABC) : ₱548,150.00

Kindly refer to the attached Terms of Reference for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- Signed Formal Quotation/Proposal (using Supplier's Letterhead);
- Proof of PhilGEPS Registration;
- Mayor's/Business permit for the current year;
- Notarized Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K) (to be submitted during submission of proposal or after determination of single/lowest calculated quotation);
- Notarized Secretary's Certificate as applicable for Partnership and Corporation;
- Annual Income Tax Return (ITR) – BIR Form 1702-RT [latest filed for 2024 for CY 2023] (For ABC's above P500K);
- Signed DBP Request for Quotation Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page);
- Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR / SOW / TS.

For submission of proposal and any inquiry, you may contact the following personnel:

EDWARD M. RAZON / pimd-pu-capexteam@dbp.ph / 8818-9511 local 2603 / 0917-859-2388

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: _____

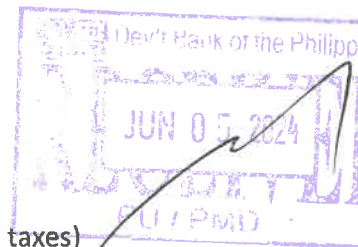
Authorized Signatory: _____ **Date:** _____

Signature over Printed Name

Development Bank of the Philippines (DBP)

TERMS OF REFERENCE

Supply and Delivery of Various IT Peripherals



I. Approved Budget for the Contract: ₱548,150.00 (Inclusive of VAT/applicable taxes)

Item and Minimum Technical Specifications	Quantity	Unit Cost	Total Cost
1. Local Area Network (LAN) Adapter			
Output Interface: 10/100/1000Mbps RJ45 Ethernet Port Input Interface: USB 3.0 Type C Warranty: Three (3) months warranty	50 pcs	₱800.00	₱40,000.00
2. External Hard Drive (2TB)			
USB Type: micro-USB to USB Type A Connection Interface: USB 3.1 Gen 1 (USB 5Gbps) Capacity: 2 TB Storage Media: 2.5" HDD Other features: -three-stage shock protection system -MIL-STD-810G With silicone rubber Warranty: Three (3) years warranty	25 pcs	₱5,500.00	₱137,500.00
3. External Hard Drive (4TB)			
USB Type: micro-USB to USB Type A Connection Interface: USB 3.1 Gen 1 (USB 5Gbps) Capacity: 4 TB Storage Media: 2.5" HDD Other features: -three-stage shock protection system -MIL-STD-810G With silicone rubber Warranty: Three (3) years warranty	15 pcs	₱8,600.00	₱129,000.00
4. HDMI Cable			
Resolution: 4K@60Hz Length: 1.5M Warranty: Three (3) months warranty	15 pcs	₱310.00	₱4,650.00
5. Dual-Bay Hard Drive Docking Station			
Compatible HDD Type: 2.5-inch, 3.5 inch (HDD & SSD) Output Interface: USB 3.0 Type-B Power Supply: 12V3A Power Adapter Inclusion: 1M Data Cable USB3.0 Cord Supported Capacity: 10 TB * 2 Warranty: Three (3) months warranty	10 units	₱2,000.00	₱20,000.00

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Item and Minimum Technical Specifications	Quantity	Unit Cost	Total Cost
6. Universal Serial Bus (USB) Flash Drive			
USB Type: Type A Connection Interface: USB 2.0 Capacity: 32GB Color: Black Feature: Capless design with slide-out USB connector Warranty: Three (3) months warranty	20 pcs	₱350.00	₱7,000.00
7. External Digital Versatile Disc (DVD) Writer			
Connection Interface: USB 2.0 Color: Silver Performance: DVD-ROM Access Time 130ms CD-ROM Access Time 130ms Write Speed: DVD+R 8X, DVD+RW 8X, DVD-R 8X, DVD-RW 6X, CD-R 24X, CD-RW 24X, DVD+R DL 6X, DVD-R DL 6X, DVD-RAM 5X Read Speed: DVD-ROM 8X CD-ROM 24X Type/Measure: Slim type (13.2mm/250grams) Warranty: One (1) year warranty	9 Units	₱1,700.00	₱15,300.00
8. Solid State Drive (SSD) Enclosure			
Output: USB 3.1 Gen2 Type-C Readable Format: M.2 NVMe Transmission Rate: 10Gbps Data Cable: 2-in-1 C to C/ A cable (30 cm) Warranty: Seven (7) days replacement warranty	9 units	₱2,000.00	₱18,000.00
9. HDMI Splitter			
HDMI Source Input: 1 HDMI port Display Device Output: 4 HDMI ports Version: HDMI 1.4a Resolution: 4k Audio Supported: DTS-HD, Dolby-trueHD, DTS, Dolby-AC3, DSD HD(HBR) Frequency Range: 60Hz Power Supply: DC 5V Warranty: Three (3) months warranty	10 units	₱1,600.00	₱16,000.00

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Item and Minimum Technical Specifications	Quantity	Unit Cost	Total Cost
10. IDE to SATA with Power Adapter			
Drive Format: 2.5-inch, 3.5 inch Drive Interface: IDE, SATA Computer Connection: USB 2.0 (Downward compatible USB 1.1) Transmission Speed: Up to 480Mbps Inclusion: External Power Supply (100-240V, 2.5A Power adapter power supply) Warranty: Seven (7) days replacement warranty	9 units	₱1,300.00	₱11,700.00
11. Web Camera			
Resolution: Full HD 1080P, 1920*1080 Pixels Lens Type: Full HD Glass Lens Viewing Angle: 70 Degrees Focus Type: Fixed Focus Focus Range: 60 cm and beyond Built-in Mic.: Digital HD Omni-Directional Mic. Output Format: MJPEG Frame Rate: 30fps Interface: USB 2.0 Warranty: One (1) year warranty	10 units	₱1,300.00	₱13,000.00
12. Bluetooth Speaker			
No. of Microphone: 4 Microphone Type: Digital MEMS Microphone frequency range: 150Hz - 7000Hz Main Unit Dimension: 120mm x 33mm / 4.72in x 1.3in Speaker bandwidth (speak mode): 150Hz - 7000Hz Wideband: Up to 8000 Hz Microphone pick up range: Up to 2.3m 7.55ft Peak audio output: 85 dBspl @ 0.5m Interface: Integrated USB cable type C and type A (31.5M) Operating range (Bluetooth): Up to 30m 98ft Paired devices: Up to 8 Bluetooth devices Talk-time: Up to 12 hours Battery capacity: 2 x 900 mA (rechargeable) IP rating: IP64-rated protection from dust and water USB cable length: 31.5in/80 cm	10 units	₱9,800.00	₱98,000.00



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Item and Minimum Technical Specifications	Quantity	Unit Cost	Total Cost
Others: Carry pouch Warranty: Two (2) years warranty			
13. Solid State Drive (SSD)			
Form Factor: M.2 2280 Interface: PCIe 4.0 x4 NVMe Capacity: 1 TB Sequential Read/Write: 3,500/2,100MB/s NAND: 3D Warranty: Three (3) years warranty	10 pcs	₱3,800.00	₱38,000.00
Grand Total			₱548,150.00

Note: To be procured as One (1) Lot provided that the offer amount shall not exceed the set ABC per item.

II. Delivery Period

The supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP).

III. Delivery Site

DBP Head Office Building, Basement, Receiving Section of the Inventory Management Unit - Procurement and Inventory Management Department (IMU-PIMD), Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines.

IV. Warranty and Retention

1. Applicable warranties shall commence after receipt of items by DBP.
2. The Supplier warrants that the unit supplied under the contract are free from defects, new, unused and based on the approved DBP Technical Specifications.
3. Except for items #8 & #10, the obligation of the warranty shall be covered by a retention money equivalent to 5% of the total contract price. The retention money will be released after three (3) months after issuance of Certificate of Acceptance by the end-user while the remaining warranty period for applicable items shall be covered by a paper warranty. Provided, however, that the units delivered are free from patent and latent defects and all conditions imposed under the contract have been fully met.
4. DBP shall promptly notify the Supplier in writing of any claims arising under this warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Bank.

V. Other Requirements:

1. The Supplier shall ensure that the item/s delivered are in accordance with the specification as required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____

2. The DBP may terminate /cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.

VI. Payment

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g Billing Statement/Statement of Account, as applicable) and issuance of Certificate of Acceptance by the end-user.
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the item/s on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the PO, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

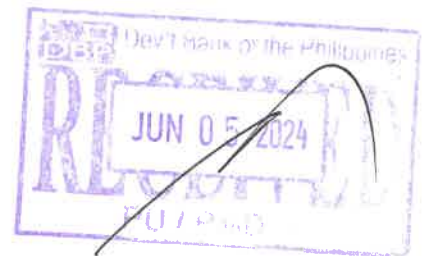
VII. Interested Supplier/s must submit the following:

1. Proposal/Quotation with brochure/data sheet (if applicable) for the items being offered to prove compliance to the required technical specifications
2. Proof of PhilGEPS Registration
3. 2024 Mayor's/Business Permit
4. Signed Request for Quotation (RFQ)
5. Omnibus Sworn Statement (for winning supplier)
6. Secretary's Certificate (for supplier under partnership/corporation) (for winning supplier)
7. Latest Income/Business Tax Return

Recommended by:


SIGNED

AM Angelito V. Mortiz Jr.
Head, Technical Support Unit



Approved by:


SIGNED

SAVP Anabelle M. Estrella
Head, TSSD-IT Operations Group

Conformed by:

Company: _____

Signature over
Printed Name: _____

Date: _____