



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

NOTICE TO PROCEED

MR. ALLAN O. TAN
Authorized Representative
Solid Business Machines Center, Inc.
Suite 303, Singson Building, Plaza Moraga
Binondo, Manila

Dear Mr. Tan,

The attached Purchase Order (PO) No. PO2400008 dated 01 February 2024 in the amount of PESOS: Two Million One Thousand Eight Hundred Sixty (P2,001,860.00) having been approved, Notice To Proceed (NTP) is hereby given to Solid Business Machines Center, Inc. on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
DOCUMENT SCANNER, FLATBED, SHEETFED	70 UNITS
BRAND/MODEL: CANON IMAGEFORMULA DR-C225 II	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this NTP to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED

Officer-In-Charge, IT Operations Group
Information and Communications Technology Sector

SIGNED

TANCE:

Allan O. Tan FEB. 8, 2024
Signature over printed name / Date