



DEVELOPMENT BANK OF THE PHILIPPINES  
 Head Office: Sen Gil J. Puyat Avenue corner  
 Makati Avenue, Makati City, Philippines

**NOTICE TO PROCEED**

**JOSEPH M. TAN**  
 ACCOUNT EXECUTIVE  
 NATION PAPER PRODUCTS AND PRINTING CORP (NAPPCO)  
 34 NARCISO ST. EAST CANUMAY, VALENZUELA CITY

Dear Mr. Tan:

The attached Purchase Order (PO) No. PO2400009 dated 1 February 2024 in the amount of PESOS: Six Hundred Eighty-Six Thousand Four Hundred (P686,400.00) having been approved, Notice to Proceed is hereby given to NATION PAPER PRODUCTS AND PRINTING CORP (NAPPCO) on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
PAPER, BOND, LEGAL, PPC, WHITE	1000 RMS
PAPER, BOND, MULTI-COPY, A-4, 80GSM, WHITE	3000 RMS

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

**SIGNED**  
**RONALDO U. TEPORA**  
 Senior Vice President  
 Officer-in-Charge, Corporate Services Sector

**ACKNOWLEDGEMENT/ACCEPTANCE SIGNED**

JOSEPH TAN - Account Executive Feb. 2, 2024

Signature over printed name / Date