

**REQUEST FOR QUOTATION**

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the “**Supply, Delivery, and Testing of One (1) Lot Time and Dater Machines**” in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The details of the projects/activities/programs are as follows:

Name of Project:	Supply, Delivery, and Testing of One (1) Lot Time and Dater Machines for the following ward Branches under BBG-Northern Luzon:	
	<b>Branch</b>	<b>No. of Units</b>
	Cauayan	1
	Dagupan	1
	Ilagan	1
	Laoag	1
	<b>Total</b>	<b>5</b>
Area of Delivery:	<b>Branch</b>	<b>Address</b>
	Cauayan	GF, STP Building, Rizal Ave. ext District 2 Centro, Cauayan City
	Dagupan	M. H. del Pilar St. Barangay Mayombo, Dagupan City, Pangasinan
	Ilagan	Ground Floor, DBP Building, Maharlika Highway cor. Arranz Street, Brgy. Osmena, City of Ilagan, Isabela
	Laoag	DBP Bldg., A.G. Tupaz Ave. Barangay 10, San Jose, Laoag City, Ilocos Norte
	Urdaneta	Unit110 - 112 Magic Mall, Urdaneta Annex Alexander St., Poblacion, Urdaneta City, Pangasinan
Contract Period	Twenty (20) working days upon signing of Purchase Order	
Specification:	See attached “Annex A” for complete specifications	
Approved Budget for the Contract	One Hundred Twenty Five Thousand Pesos (₱125,000.00), inclusive of all taxes	

Interested suppliers are required to submit their signed Price Quotation Form (Annex “B”) on or before 3:30 P.M. of March 22, 2023. Open quotations may be submitted at DBP BBG – Northern Luzon, DBP Building, Lower Session Road, Baguio City or through email address nlb@dbp.ph.

The project shall be awarded to the supplier/s determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the following documents before award of the project/contract:

1. Mayor’s / Business Permit
2. PhilGEPS Registration
3. Omnibus Sworn Statement

For inquiry, you may contact Ms. Ariane Xyrylle P. Cacho at Telephone No. (074) 442-5308.

**SIGNED**  
**MARIA DOLCRES C. GUEVARA**  
First Vice President  
Head, BBG-Northern Luzon



## TECHNICAL SPECIFICATION TIME AND DATER MACHINE

### Specification:

Time and Dater Machine, fully automatic, heavy duty type, modern design digital LED display of hours & minutes, automatic & manual printing of year month, date, AM or PM hour, (1-12) and minutes (00-59), it can accommodate paper as light as onion skin up to magazine ¼" thickness, impact resistance case with Tamperproof lock to operate on 220VAC, 60 Hz power supply include Upper Die Plate.

- Power Requirements 220 VAC, 60 Hz
- Construction Impact resistant case, Tamperproof lock, metal internal parts.
- Language Wheels English, (Spanish and French – optional)
- Digital Display Green LED digital time display programmable to show 1-12hrs or 0-23hrs Formats.

### FEATURES:

- Print is automatic when document is inserted for one-handed operation. An optional push button is available when manual alignment is required.
- A silk ribbon automatically shifts and reverses to produce on going clean, sharp print.
- Impact resistance case with tamper-proof lock. Optional "electric lockout" security switch available allowing access to authorized
- Optional easy-to-read digital display available on any LT which prints time. Comes in standard (1-12) hour displays with AM/PM and minutes or continental (0-23) hours with minutes.
- Adjustable trigger assembly positioning allows 2" forward or backward print registration area adjustment.
- Optional Fixed or adjustable paper guides provide a fixed edge for quick and accurate left to right document positioning.
- Variable stamping impact allows you to print on 1-5-part multiple copy forms (depending on form quality).
- Metal Type Wheels provide crisp registrations. All other Internal parts are constructed of steel to provide years of trouble free service.

Recommended by:

**SIGNED**

**MGR. ARIANE XYRILLE P. CACHO**  
Technical Assistant, BBG-Northern Luzon

Approved by:

**SIGNED**

**FVP MARIA DOLORES C. GUEVARA**  
Head, BBG-Northern Luzon



**Annex B**

**PRICE QUOTATION FORM**

\_\_\_\_\_  
The Regional Bids and Awards Committee  
Development Bank of the Philippines  
Branch Banking Group – Northern Luzon  
Lower Session Road  
Baguio City, Benguet

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Qty	Unit	Unit Cost	Total Price														
Supply, delivery, and testing of 1 lot time and dater machines for the following ward Branches under BBG-Northern Luzon:	1	lot																
<table border="1"> <thead> <tr> <th>Branch</th> <th>No. of Units</th> </tr> </thead> <tbody> <tr> <td>Cauayan</td> <td>1</td> </tr> <tr> <td>Dagupan</td> <td>1</td> </tr> <tr> <td>Ilagan</td> <td>1</td> </tr> <tr> <td>Laoag</td> <td>1</td> </tr> <tr> <td>Urdaneta</td> <td>1</td> </tr> <tr> <td><b>Total</b></td> <td><b>5</b></td> </tr> </tbody> </table>	Branch	No. of Units	Cauayan	1	Dagupan	1	Ilagan	1	Laoag	1	Urdaneta	1	<b>Total</b>	<b>5</b>				
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<b>Amount in Words</b>																		

The above-quoted prices are inclusive of all costs and applicable taxes.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Contact No.