



**REQUEST FOR QUOTATION**

**RIBBON, COMPUPRINT SP40 PLUS**

Procuring Entity : DBP Head Office  
Solicitation Number : R-PIMD-23-00034  
Date of Posting/Canvass : 02/17/23  
Deadline of Submission : 02/21/23 (4:30 PM)  
Approved Budget for the Contract (ABC) : ₱700,000.00

Item	Quantity	Unit Cost	Total Cost
RIBBON, COMPUPRINT SP40 PLUS	1000	700.00	700,000.00

**Please be guided by the following:**

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

**Documentary Requirements:**

- Proof of PhilGEPS Registration;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement (For ABC's above P50K);
- Business/Income Tax Return (For ABC's above P500K);
- Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR / SOW / TS.

For submission of proposal and any inquiry, you may contact the following personnel:

**HENRY T. MARIANO / htmariano@dbp.ph / 8818-9511 local 2636**

**Note:**

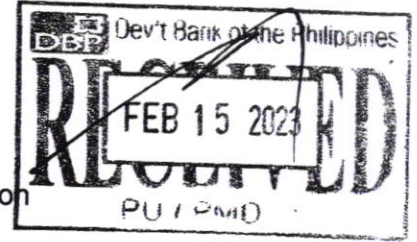
Submitting your proposal/quotation to DBP signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Development Bank of the Philippines (DBP)

TECHNICAL SPECIFICATIONS

Mode of Procurement – Small Value

Supply and Delivery of Compuprint SP40 Plus Ribbon



I. **Approved Budget for the Contract: ₱ 700,000.00** (VAT Inclusive)

II. **Technical Specifications:**

Item	Quantity	Unit Price	Total Amount	Specifications
Compuprint SP40 Plus	1,000 pcs.	700.00	700,000.00	<ul style="list-style-type: none"><li>• Original Ribbon</li><li>• Color: Black</li><li>• PRK-6287-6 – for Compuprint SP40 Plus Passbook Printer (to be compatible with existing printer)</li></ul>
<b>TOTAL</b>			<b>₱ 700,000.00</b>	

III. **Conditions of the Contract:**

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not in accordance with the required specifications/samples.
2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
3. The ribbons to be delivered should have **at least One (1) year shelf life** from delivery date from DBP.
4. **Delivery Period:** One time delivery of the items by the Supplier within forty-five (45) calendar days after receipt of Notice to Proceed (NTP).
5. **Point of Delivery:** DBP Building, Basement, Receiving Section of the Inventory Management Unit-Procurement and Inventory Management Department (IMU-PIMD), Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.
6. Interested Supplier/s must submit all the following:
  - a) Proposal/Quotation;
  - b) 2023 Mayor's/Business Permit;
  - c) Omnibus Sworn Statement;
  - d) Valid/Current PhilGEPS Certification with Registration Number;
  - e) VAT Returns for the last six (6) months; and
  - f) Current and valid certificate of resellership/brand authenticity issued to the supplier by the manufacturer (Compuprint).
7. **Warranty:** Manufacturing defects shall be corrected/replaced by the Supplier and a warranty security shall be required from the Supplier for a minimum period of three (3) months after acceptance by DBP of the delivered items. The obligation for the warranty shall be covered by a retention money or special bank guarantee equivalent to one percent (1%) of the total contract price which shall only be released after the lapse of the warranty period, or after consumption thereof. Provided, however that the items delivered are free from patent and latent defects and all the conditions imposed have been fully met.

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**IV. Payment:**

1. Payment shall be processed after completion of delivery subject to complete documents for payment (i.e. Billing Statement/Statement of Account, as applicable).
2. Penalty charges equivalent to 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

Prepared by:

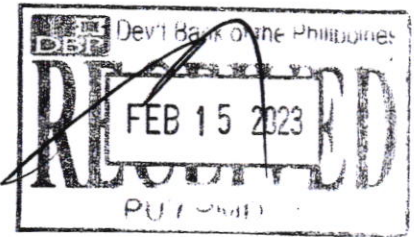
Signed  
**MARIVIC M. AQUINO**  
 OIC, Warehouse, VisMin, IMU-PIMD

Recommended by:

Signed  
**SM EMMA O. PEDREZUELA**  
 Head, IMU-PIMD

Approved by:

Signed  
**VP FE B. DELA CRUZ**  
 Head, PIMD



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 DATE: 02/16/23  
 CONTROL: PROC-216