



**REQUEST FOR QUOTATION**

**Catering Services, Per Approved Terms of Reference**

Procuring Entity : DBP Head Office  
Solicitation Number : P-LDD-23-00042  
Date of Posting/Canvass : 02/20/2023  
Deadline of Submission : 02/24/2023 (9:00 AM)  
Approved Budget for the Contract (ABC) : ₱226,500.00

Item	Quantity	Unit Cost	Total Cost
<b>Kindly refer to the attached Terms of Reference for details and other conditions.</b>			

**Please be guided by the following:**

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

**Documentary Requirements:**

- Proof of PhilGEPS Registration;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement (For ABC's above P50K);
- Secretary's Certificate;
- DTI Registration/SEC Registration
- Data Privacy Consent Form;
- Conformed Terms of Reference

For submission of proposal and any inquiry, you may contact the following personnel:

**LILIBETH F. CASTEN/ lfcasten@dbp.ph / 8818-9511 local 2604**

**Note:**

Submitting your proposal/quotation to DBP signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.