



REQUEST FOR QUOTATION (RFQ)

Supply and Delivery of Floor Tiles

Procuring Entity : DBP Head Office
 Solicitation Number : P-CFMD-23
 Date of Posting/Canvass : 02/21/2023
 Deadline of Submission : 02/24/2023 (1:00 PM)
 Approved Budget for the Contract (ABC) : ₱129,470.00

Item	Quantity	Unit Cost	Total Cost
Kindly refer to the attached Technical Specifications for details and other conditions.			

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor’s representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.
7. Signed copy of this RFQ by the supplier’s authorized representative should be attached with the submitted proposal.

Documentary Requirements:

- Proof of PhilGEPS Registration;
- Mayor’s/Business permit for the current year;
- Omnibus Sworn Statement (For ABC’s above P50K);
- Business/Income Tax Return (For ABC’s above P500K);
- Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR / SOW / TS.

For submission of proposal and any inquiry, you may contact the following personnel:

RODEL C. GAYO / rcgayo@dbp.ph / 8818-9511 local 2637

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines’ Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: _____

Authorized Signatory: _____

Signature over Printed Name

Date: _____

**PROJECT : SUPPLY AND DELIVERY OF RESTROOM FLOOR TILES AT
DBP HEAD OFFICE**
LOCATION : SEN. GIL PUYAT AVENUE CORNER MAKATI AVENUE, MAKATI CITY
SUBJECT : TECHNICAL SPECIFICATION

I. APPROVED BUDGET FOR THE CONTRACT: IN PESOS ONE HUNDRED TWENTY-NINE THOUSAND FOUR HUNDRED SEVENTY AND 00/100 P129,470.00 (inclusive of VAT/applicable taxes)

II. TECHNICAL SPECIFICATION:

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
Floor Tiles (Male Restroom)	0.40m X 0.40m non-slip homogenous ceramic tile color off-white (as per sample)	540 pcs.	P159.00	P85,860.00
Floor Tiles (Female Restroom)	0.40m x 0.40m non-slip homogenous ceramic tile color beige (as per sample)	445 pcs.	P98.00	P43,610.00
Total:		985 pcs.		P129,470.00

III. CONDITIONS OF THE CONTRACT:

1. The Supplier must verify/conduct actual inspection of the floor tile samples prior to submission of proposal/quotation (Supplier may coordinate with Arch. Jay N. Poblete at Tel. No. 8818-9511 local 2611).
2. The Supplier must ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if items delivered were found to be defective and not according to the required specifications/sample
3. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
4. **Delivery Period:** The Supplier shall deliver the items within ten (10) calendar days after receipt of Notice to Proceed.
5. **Point of Delivery:** DBP Building, Sen. Gil Puyat Ave. cor. Makati Ave., Makati City
6. **Warranty:** No Warranty

IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following:

- a. Proposal / Quotation
- b. Proof PhilGEPS Registration
- c. 2023 Mayor's / Business Permit
- d. Omnibus Sworn Statement



SUPPLY AND DELIVERY OF RESTROOM FLOOR TILES AT DBP HEAD OFFICE

V. PAYMENT:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (i.e. Billing Statement/Statement of Account, Certificate of Completion/Acceptance), if applicable).
2. For every day of delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

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Prepared by:

[REDACTED]

ARCH. JAY N. POBLETE
Acting Team Head, PCMU-Luzon
Per Office Order No. 276 dated 27 June 2022

Approved by:

[REDACTED]

AVP JOSE C. DE LA FUENTE
Acting Head, CFMD
Per Office Order No. 276 dated 27 June 2022

[REDACTED]