



Development Bank of the Philippines

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November 7, 2022

**NOTICE OF AWARD**



**RMC Trading**

Attention:

**SUBJECT: AWARD OF PROJECT FOR THE DELIVERY OF LATERAL FILE CABINET**

Dear Ms. Cua:

RMC Trading has been awarded being the lowest calculated and responsive quotation of the above-mentioned project in the amount of Eighty-Thousand Six Hundred Forty Thousand Pesos Only (Php80,640.00)

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bids and Awards Committee, thru its Secretariat.

Thank you

Very truly yours,

signed  
**VP HELBERT ANTOINE A. ACHAY**  
Head of Procuring Entity

I hereby acknowledge receipt of, and accept, this Notice of Award on 11-09-2022.

RMC TRADING



Development Bank of the Philippines

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November 8, 2022

**NOTICE OF PROCEED**

**[REDACTED]**  
**RMC Trading**

**[REDACTED]** :

With the attached Purchase Order for the Supply & Delivery of Six (6) units Lateral File Cabinet amounting to Eighty Thousand Six Hundred Forty Pesos Only (Php80,640.00) having been signed and approved, notice is hereby that the procurement commences immediately upon receipt of this Notice to Proceed (NTP) or as indicated in the Purchase Order (PO).

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bids and Awards Committee, thru its Secretariat.

Thank you

Very truly yours,

signed  
**VP HELBERT ANTOINE A. ACHAY**  
Head, BBG-CEV

I hereby acknowledge receipt of, and accept, this Notice to Proceed on 11-09-2022 .

signed  
**RMC Trading**  
Date: 11-09-2022



**75 YEARS OF BANKING  
FOR THE COUNTRY.**

**PURCHASE ORDER**

SUPPLIER : RMC Trading	P.O. No. : 2022-024
ADDRESS : [REDACTED]	Date : 11-08-2022
TIN :	END USER : DBP Tacloban Branch
TEL./FAX No. :	P.R. No. : 2022-024
	MODE OF PROCUREMENT : SVP

Gentlemen:

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

DESCRIPTION/BRAND/STOCK NO./PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
Lateral File Cabinet XXXXXNothing FollowsXXXXX	6	unit	13,440.00	80,640.00
			<b>TOTAL AMOUNT:</b>	<b>P 80,640.00</b>

TOTAL AMOUNT IN WORDS : Eighty Thousand Six Hundred Forty Pesos only	
PLACE OF DELIVERY : DBP Tacloban Branch, Tacloban City	DELIVERY TERM : 30 days from the date of receipt of PO/NTP
DATE OF DELIVERY : 30 days from the date of receipt of PO/NTP	PAYMENT TERM : One-time, full payment shall be issued upon completion of all works
TIME OF DELIVERY : OFFICE HOURS (8:00 AM – 4:30 PM)	COUNTRY OF ORIGIN: Philippines

**Subject to the following conditions:**

- The above prices are inclusive of V.A.T.
- For every day of delay, 1/10 of 1% of the price of the undelivered quantity will be deducted from the total price.
- Items delivered are subject to inspection and acceptance prior to payment.
- When requesting payment, please present your Billing Statement/Statement of Account/Sales Invoice/Charge Slip as the case may be.
- If delivery cannot be completed within the specified date, please return this P.O. stating your reason(s) therefore. Otherwise, we will take necessary action to protect the interest of the DBP.
- This transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/Scope of Works/Technical Specifications

- Further, the following documents shall be attached, deemed to form, and read and construed as part of this Purchase Order, to wit:
  - General and Special Conditions of Contract
  - Terms of Reference/Scope of Works/Technical Specifications, and
  - Other contract documents that may be created by existing laws and/or DBP
- For the avoidance of doubt, in the conflict or inconsistency between the above-mentioned documents and this Purchase Order of precedence shall be;
  - The General and Special Conditions of Contract;
  - The Terms of Reference/Scope of Works/Technical Specifications, and
  - This Purchase Order

Processed by:  signed <b>MA. PRESCILLA PAULEEN Q. PANGILINAN</b> OIC, Cashier	We accept the Purchase Order with all its terms and conditions. We certify that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute ground for the DBP to revoke this P.O. and cause us to be excluded from further dealings with the bank.  signed <b>RMCTRADING</b> (Printed Name of Supplier / Contractor) By: (Duly Authorized Representative)
Checked:  signed <b>SM PAUL C. MATIENZO</b> Head, Tacloban Branch	
APPROVED:  signed <b>VP HELBERT ANTOINE A. ACHAY</b> Head of Procuring Entity	
	SIGNATURE: NAME : POSITION : DATE : 11-08-2022

DBP Tacloban Branch  
 Cor Paterno & Zamora St.,  
 Tacloban City  
 (053) 523-0094  
 tacloban@dbp.ph