



PURCHASE ORDER

SUPPLIER PHILCOPY CORPORATION

Address: 791 UP RIZAL AVE., POBLACION, MAKATI CITY
TIN
Tel./Fax #
Contact Person:

P.O. No. 2022-00117
Date DEC 16 2022
End User Talisay Branch
P.R. No. 2022-004
Mode of Procurement Small Value Procurement

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained therein:

DESCRIPTION/ BRAND/ STOCK NO / PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
HEAVY DUTY PAPER SHREDDER	1	PC	34,070.00	34,070.00
			TOTAL AMOUNT	34,070.00

TOTAL AMOUNT IN WORDS: Thirty Four Thousand Seventy Pesos

PLACE OF DELIVERY: DBP Talisay Branch DELIVERY TERM: One time delivery

DATE OF DELIVERY: Must be on or before fifteen days from date of receipt of P.O. PAYMENT TERM: 30 days from acceptance

TIME OF DELIVERY: OFFICE HOURS (9:00 AM - 5:00 PM) COUNTRY OF ORIGIN: Philippines

- Subject to the following conditions:
- The above prices are inclusive of V.A.T.
 - For every day of delay, 1/10 or 1% of the price of the undelivered quantity will be deducted from the total price.
 - Items delivered are subject to inspection and acceptance prior payment.
 - When requesting payment, please present your Billing Statement/ Statement of Account/ Sales Invoice/ Change Slip, as the case may be.
 - If delivery cannot be completed within the specified date, please return this P.O.
 - The transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/ Scope of Work/ Technical Specifications.
 - Further, the following documents shall be attached, deemed to form, and be read and construed, as part of this Purchase Order, to wit:
 - General and Special Conditions of Contract
 - Terms of Reference/ Scope of Work/ Technical Specifications; and
 - Other contract documents that may be required by existing laws and/or DBP
 - For the avoidance of doubt, in the conflict or inconsistency between the above mentioned documents and this Purchase Order of precedence shall be:
 - The General and Special Conditions of Contract.
 - The Terms of Reference/ Scope of Work/ Technical Specifications; and
 - This Purchase Order.

PROCESSED: [Signature]
Checked: [Signature]
Head, Talisay Branch

We accept this Purchase Order with all items and conditions. We certify that we have not given nor do we intend to give amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute sufficient ground for the DBP to revoke this P.O. and pass us to be excluded from further dealings with the Bank.

APPROVED BY: [Signature]
-Original Signed-

PHILCOPY CORPORATION
(Printed Name of Supplier / Contractor)
By: (Duly Authorized Representative)
Signature: _____
Printed Name: _____
Position: _____
Date: _____