



Development Bank of the Philippines

NOTICE TO PROCEED

November 22, 2022

MS. CERINA D. ALTERADO
PAPERINK ENTERPRISES
Jose Abad Santos St., Zone III,
Digos City, Philippines

Dear Ms. Alterado:

In connection with the duly approved and signed Notice of Award and Purchase Order, notice is hereby given to Paperink Enterprises to proceed with the supply and delivery of various office supplies within 30 calendar days from the date of signing of the Purchase Order with contract amount of Ninety Eight Thousand and Seventy Two Pesos only (P 98,072.00), inclusive of applicable taxes.

Relative thereto, you shall be responsible in performing the terms and conditions indicated in the agreement.

Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Keep one copy and return the duly signed Notice to Proceed to the Development Bank of the Philippines.

Thank you.

Sincerely,

SIGNED
VP NELITO H. HINGZON
Head, BBG-SM

ACKNOWLEDGEMENT
SIGNED
CERINA D. ALTERADO
MS. CERINA D. ALTERADO
Auth: _____
DATE: _____
TIN: 269-450-342-0000

Note: Kindly email or fax to sender to acknowledge receipt.