



**Development Bank of the Philippines**

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November 7, 2022

Date

**NOTICE OF AWARD**

The Manager  
SL Ruiz Furniture

Attention:

**SUBJECT: PURCHASE OF 3 UNITS EXECUTIVE CHAIR (High Back)**

Sir/Ma'am;

You have been awarded as the Lowest Calculated and Responsive Quotation on the abovementioned project according to the specifications of our Invitation in the amount of **TWENTY-THREE THOUSAND NINE HUNDRED EIGHTY-FIVE PESOS ONLY (P23,985.00).**

Please acknowledge agreement with the contents of this Notice of Award by signing under the "Conforme" provided below and return the same within the period stated above.

Thank you.

Very truly yours,

signed

**VP HELBERT ANTOINE A. ACHAY**  
Head, BBG-CEV

CONFORME:

signed

**SL RUIZ FURNITURE**

**Name & Signature of authorized signatory**

Date: 11-9-2022



November 8, 2022

Date

**NOTICE TO PROCEED**

**The Manager  
SL Ruiz Furniture**

Dear Sir/Ma'am:

The attached contract for the supply of **3 Units Executive Chair (High Back)** in the amount of **TWENTY-THREE THOUSAND NINE HUNDRED EIGHTY-FIVE PESOS ONLY (P 23,985.00)**, having been approved, notice is hereby that delivery/work shall commence immediately on or as indicated in the Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bids and Awards Committee, thru its Secretariat.

Thank you

Very truly yours,

signed  
**VP HELBERT ANTOINE A. ACHAY**  
Head, BBG-CEV

I hereby acknowledge receipt of, and accept, this Notice to Proceed on 11-09-2022

signed  
**SL RUIZ FURNITURE**

Name & Signature of Authorized Signatory



**75 YEARS OF BANKING  
FOR THE COUNTRY.**

**PURCHASE ORDER**

SUPPLIER : <b>SL RUIZ FURNITURE</b>	P.O. No. : <b>2022-021</b>
ADDRESS : [REDACTED]	Date : <b>11-08-2022</b>
TIN :	END USER : <b>MAASIN BRANCH</b>
TEL./FAX No. :	P.R. No. : <b>2022-036</b>
	MODE OF PROCUREMENT : <b>SHOPPING</b>

Gentlemen:

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

DESCRIPTION/BRAND/STOCK NO./PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
<b>EXECUTIVE CHAIR (HIGH BACK)</b> <i>(Refer to Technical Specification Attached)</i> x-x-x-x-x-x-x-x	<b>3</b>	<b>UNITS</b>	<b>7,995.00</b>	<b>23,985.00</b>
			<b>TOTAL AMOUNT:</b>	<b>P 23,985.00</b>

**TOTAL AMOUNT IN WORDS : Twenty-Three Thousand Nine Hundred Eighty-Five Pesos Only**

PLACE OF DELIVERY : <b>DBP Maasin Branch</b>	DELIVERY TERM : <b>One Time Delivery</b>
DATE OF DELIVERY : <b>25 Calendar days upon acceptance of engagement.</b>	PAYMENT TERM : <b>In Days</b>
TIME OF DELIVERY : <b>OFFICE HOURS (8:00 AM – 4:30 PM)</b>	COUNTRY OF ORIGIN: <b>Philippines</b>

Subject to the following conditions:

- The above prices are inclusive of V.A.T.
- For every day of delay, 1/30 of 1% of the price of the undelivered quantity will be deducted from the total price.
- Items delivered are subject to inspection and acceptance prior to payment.
- When requesting payment, please present your Billing Statement/Statement of Account/Sales Invoice/Charge Slip as the case may be.
- If delivery cannot be completed within the specified date, please return this P.O. stating your reason(s) therefore. Otherwise, we will take necessary action to protect the interest of the DBP.
- This transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/Scope of Works/Technical Specifications
- Further, the following documents shall be attached, deemed to form, and read and construed as part of this Purchase Order, to wit:
  - General and Special Conditions of Contract
  - Terms of Reference/Scope of Works/Technical Specifications, and
  - Other contract documents that may be created by existing laws and/or DBP
- For the avoidance of doubt, in the conflict or inconsistency between the above-mentioned documents and this Purchase Order of precedence shall be:
  - The General and Special Conditions of Contract;
  - The Terms of Reference/Scope of Works/Technical Specifications, and
  - This Purchase Order

Processed by : [REDACTED] <b>ROBERTO V. GERALDO</b> UP/Driver III	We accept the Purchase Order with all its terms and conditions. We certify that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute ground for the DBP to revoke this P.O. and cause us to be excluded from further dealings with the bank.
Checked : [REDACTED] <b>MGR. MYRNA T. ORIT</b> BSO	
APPROVED :  <b>signed</b> <b>VP HELBERT ANTOINE A. ACHAY</b> Head, BBG-CEV [REDACTED]	
<b>SL RUIZ FURNITURE</b> (Printed Name of Supplier / Contractor) By: (Duly Authorized Representative)	
SIGNATURE: <b>signed</b>	
NAME :	
POSITION :	
DATE : <b>11-09-2022</b>	

DBP MAASIN BRANCH  
R. KANGLEON ST., BRGY. TUNGA-TUNGA  
MAASIN CITY, SOUTHERN LEYTE  
TEL NOS. (053) 570-9954 OR (02)818-95-11 LOC 1915  
E-MAIL: maasin@dbp.ph