



# Development Bank of the Philippines

## REQUEST FOR QUOTATION

Date

Sir/Madame:

Please quote your lowest price on the item as specified below with an approved budget of P 119,000.00 and submit your quotation signed by your representative not later than **NOVEMBER 14, 2022**.

Thank you.

FROM:

**SIGNED**

**ABIGAIL P. DACANAY**

Admin. Asst., Davao Lending Center

### CONDITIONS OF THE CONTRACT:

1. Quotation shall include fees, taxes, and other charges.
2. Please enclose the requested quotation in a sealed envelope and submit the same, on this address: 2nd Floor, DBP Building, C.M. Recto Street, Davao City or send via e-mail [apdacanay@dbp.ph](mailto:apdacanay@dbp.ph) on or before **NOVEMBER 14, 2022**.
3. The supplier shall ensure that the products delivered are in accordance with the specifications required by DBP. DBP has the right to reject items not according to the required specifications / model.
4. DBP may terminate / cancel the PO when the Supplier/ Contractor fails to deliver, perform and comply with its obligation as required for in the contract.
5. Delivery Period: The Supplier shall deliver the items within **14 calendar days** after receipt of the NTP/PO.
6. Point of Delivery: 2nd floor, DBP Building, CM Recto St., Davao City
7. DBP reserves the right to reject any and all quotations, to waive any defect in them and to award to the bidder whose price quotation is deemed most advantageous to the Bank.

### PAYMENT:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g. Billing Statement / Statement of Account, Certification of Completion / Acceptance). Issuance of manager's check will be the mode of payment and payment processing will be a maximum of 30 days or as indicated in the Purchase Order.
2. For every day delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

### OTHER REQUIREMENTS:

Interested Suppliers/Contractors must submit the following prior to awarding of contract:

1. PhilGEPS Certificate or PhilGEPS Registration number
2. Valid/ current Mayor's / Business Permit
3. BIR Certificate of Registration
4. Notarized Omnibus Sworn Statement (FOR WINNING BIDDER ONLY)

For any queries, please feel free to contact the following:

1. **ABIGAIL P. DACANAY**, [apdacanay@dbp.ph](mailto:apdacanay@dbp.ph), 222-34-77

ITEM QTY	UNIT	ARTICLES / DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
		SUPPLY AND DELIVERY OF 100% POLYESTER, ROUND NECK, WHITE T-SHIRT WITH PRINT (SEE ATTACHED FILE)		
8	PCS	EXTRA SMALL		
46	PCS	SMALL		
96	PCS	MEDIUM		
106	PCS	LARGE		
53	PCS	EXTRA LARGE		
21	PCS	2XL		
10	PCS	3XL		
		MODE OF PAYMENT: MANAGER'S CHECK		
		DELIVERY DATE: NOVEMBER 28, 2022		
		DELIVERY LOCATION: 2ND FLOOR, DBP BUILDING, CM RECTO AVENUE, DAVAO CITY		

COMPANY NAME:	_____
ADDRESS:	_____
CONTACT PERSON:	_____
CONTACT NUMBER:	_____
SIGNATURE:	_____



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**TEAM**  
**SOUTHERN**  
**MINDANAO**  
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DBP SOUTHERN MINDANAO



**SPORTS**  
**FEST**  
**2022**

