



**NAME OF PROJECT:** SUPPLY, DELIVERY AND INSTALLATION OF ONE (1) UNIT ATM CLADDING FOR DBP BALANGA OFF-SITE ATM

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price based on the attached specifications per approved Terms of Reference. Submitted quotations must be duly signed by the vendor's representative and must be sent not later than **5:00 P.M.** of **November 23, 2022** at **DBP Balanga Branch**, Capitol Drive, Brgy. Tenejero, Balanga City, Bataan.

**Approved By:**

Signed  
**AVP DONNA B. DIWA**  
RBAC-CL Member

- NOTE**
- 1 All quotations must be inclusive of all taxes and other charges.
  - 2 All suppliers / vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.
  - 3 Kindly refer to the attached Terms of Reference (TOR).

**Other documentary requirements for each vendor shall be as follows:**

- 1 Copy of Mayor's / Business Permit
- 2 Copy of Philgeps Registration
- 3 Notarized Omnibus Sworn Statement signed by owner / authorized representative. **(To be notarized within the posting period)**
- 4 For **Sole Proprietorship**, duly notarized Special Power of Attorney, if to designate a representative; or For **Corporation**, duly Notarized Board Resolution/Secretary's Certificate designating authorized representative

QTY	UNIT	ITEM DESCRIPTION	UNIT/LOT PRICE	TOTAL
1	LOT	<p><b>SUPPLY, DELIVERY AND INSTALLATION OF ONE (1) UNIT ATM CLADDING FOR DBP BALANGA OFF-SITE ATM</b></p> <p><i>Technical Specifications:</i></p> <ul style="list-style-type: none"> <li>• 6mm thk. clear acrylic (front) and 3mm thk. clear acrylic (side and back)</li> <li>• Translucent sticker and decals</li> <li>• Complete with LED lighting fixture, electrical wirings, plug and switch</li> <li>• Pantone color: 3630-157 Sultan blue and 3630-73 Dark red</li> </ul> <p><i>Note:</i></p> <ol style="list-style-type: none"> <li>1. Supplier must verify the actual ATM measurements before fabrication.</li> <li>2. Dismantling/removal of existing ATM cladding</li> <li>3. ATM cladding should be fully lighted and securely mounted on the wall</li> <li>4. Decals should be computer cutout with lamination</li> <li>5. Remove left over construction materials and debris</li> <li>6. Tapping of electrical wirings to existing power supply (if applicable)</li> </ol>		

After having carefully read and accepted your General Conditions, I quote you on the items and prices noted above.

\_\_\_\_\_  
Signature Above Printed Name

\_\_\_\_\_  
Tel. No / Cellphone No.

\_\_\_\_\_  
Date

\* For inquiries, you may reach **DBP Balanga Branch** at contact no **(047) 237-2073, 237-6654, 2373589**  
Trunkline No. **(02) 88189511 - 15 local 1578**