



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9188815  
**Procuring Entity** DEVELOPMENT BANK OF THE PHILIPPINES - HEAD OFFICE  
**Title** P-CAD-22-00641 - HIRING OF AN EVENT COORDINATOR, PER TERMS OF REFERENCE  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	P-CAD-22-00641 - HIRING OF AN EVENT COORDINATOR, P	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Services	<b>Date Published</b>	05/11/2022
<b>Approved Budget for the Contract:</b>	PHP 955,500.00	<b>Last Updated / Time</b>	04/11/2022 08:56 AM
<b>Delivery Period:</b>	14 Day/s	<b>Closing Date / Time</b>	08/11/2022 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Procurement Unit DBP - Head Office Procurement/Purchasing Staff Procurement Management Unit-PSM 6th Floor DBP Head Office Sen. Gil J. Puyat corner Makati Avenues Makati City Metro Manila Philippines 1200 63-2-8189511 Ext.2636 63-2-8151614 htmariano@dbp.ph		

#### Description

1 LOT - HIRING OF AN EVENT COORDINATOR, PER TERMS OF REFERENCE

Please be guided by the following:

1. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
2. Price quotation must be inclusive of VAT and other applicable taxes.
3. The open price quotation must include the documentary requirements (see below) and must be submitted through this email address or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
4. Deadline of submission must be not later than November 8, 2022 at 9:00 AM
5. Price quotation lacking with any documentary requirement shall not be considered for evaluation.

#### Documentary Requirements:

- PHILGEPS Registration Number;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement (winning bidder);
- DTI Registration/Certification
- Latest Income Tax Returns
- Conformed Technical Specifications

For inquiries, you may use the contact information provided below.

LILIBETH F CASTEN EMAIL: LFCASTEN@DBP.PH / TEL. 8818-9511 LOC 2604

#### Note:

Submitting your proposal/quotation to DBP signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.