

INVITATION FOR NEGOTIATION

2 November 2022

Attention : **ALL PROSPECTIVE SUPPLIERS**

Subject : **SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06**

Gentlemen:

After two (2) failed biddings, we are inviting interested parties for a Negotiated Procurement for the above-cited subject pursuant to Sec. 53.1 of the Revised IRR of RA 9184.

The Approved Budget for the Contract (ABC) is **TWO MILLION ONE HUNDRED THIRTY-NINE THOUSAND PESOS ONLY (₱2,139,000.00)**, inclusive of all applicable government taxes.

The **Schedule of Negotiation Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
Pre-Negotiation Conference	09 November 2022 (Wednesday) 04:00 PM	DBP San Fernando, Pampanga Lending Center, 2 nd Floor Doña Isa Fel Bldg., Dolores, CSFP
Submission of Eligibility, Technical and Financial Documents	23 November 2022 (Wednesday) <u>ON OR BEFORE 9:00 AM</u>	RBAC CL Secretariat, DBP Tarlac Branch, Macabulos Drive, Brgy. San Roque Tarlac City
Opening of Eligibility, Technical and Financial Documents	23 November 2022 (Wednesday) 03:00 PM	DBP Tarlac Branch, Macabulos Drive, Brgy. San Roque Tarlac City

**Late submission shall not be accepted*

We have attached the Checklist of Requirements and the negotiation forms which must be submitted in three (3) sets for the opening of eligibility, technical and financial documents.

The complete set of Negotiation Documents may be acquired by interested providers/suppliers from the RBAC-CL Secretariat upon payment of non-refundable fee of **Three Thousand Pesos (Php3,000.00)**, pursuant to the latest guidelines issued by the GPPB. For those suppliers/providers who paid and joined in the previous failed biddings will no longer be charged. Interested suppliers/providers may also download the eligibility/bidding documents free-of-charge from the website of the **Philippine Government Electronic Procurement Service (www.philgeps.gov.ph)** and from the **DBP website (<https://www.dbp.ph/invitations-to-bid>)**, provided that providers/suppliers shall pay the applicable fee not later than the submission of their bids.

The Bids and Awards Committee (BAC) shall check the completeness of the documents submitted during the opening of eligibility and technical documents. Only those who submitted the complete documents shall be considered for evaluation starting with the lowest financial quotation.

Contract shall be based on the General Conditions of the Contract based on standard bidding documents of RA 9184.

For inquires and other concerns relative to the project, please refer to:

DBP Regional Bids and Awards Committee- Central Luzon Secretariat

Ground Floor Doña Isa Fel Bldg., Dolores,

City of San Fernando, Pampanga

Trunkline: (+632) 8818-9511 to 15 local 1570

Email: clbg@dbp.ph/mvmendoza@dbp.ph

Thank you and we look forward to your active participation in this undertaking.

RYANNA T. BULATAO

Senior Assistant Vice President, and

Chairperson, RBAC-Central Luzon

**SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING
UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES,
REFERENCE NO. N-G-2022-06**

TRANSMITTAL FORM

CHECKLIST OF REQUIREMENTS FOR SUPPLIERS

Note: Please fill-out this form and submit directly to the BAC Secretariat outside of the sealed envelopes.

FOR MACHINE STAMP (OFFICIAL TIME) BY THE DBP BAC SECRETARIAT Received:

Name of Supplier: _____

Complete Address: _____

Submitted by: _____

Landline: _____ Email: _____

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
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LEGAL ELIGIBILITY DOCUMENTS

TAB 1	If the supplier is a joint venture (JV): a. <u>If bidding as a formed JV:</u> Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner company in the JV. Moreover, please likewise note: 1) <u>If the JV is incorporated or registered with the relevant government agency,</u> all documents listed in this checklist must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name. 2) <u>If the JV is unincorporated,</u> the PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial eligibility documents (Tab 4 onwards) by any one of the JV partners constitutes collective compliance. b. <u>If bidding as a JV that is yet to be formed:</u> Submit duly notarized Agreement to Enter into Joint Venture (<i>Template per FORM 1</i>). Please likewise note: PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial documents (Tab 4 onwards) by any one of the JV partners constitutes collective compliance.
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Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
TAB 2	<p>Proof of appointment/authority of supplier's representative:</p> <p>a. Duly notarized Special Power of Attorney (if the supplier is a sole proprietorship) (Template per FORM 2-A)</p> <p>OR</p> <p>b. Duly notarized Secretary's Certificate (if the supplier is a corporation, partnership, cooperative or joint venture)</p> <p>b.1 If the supplier is a corporation - Template per FORM 2-B</p> <p>b.2 If the supplier is an INCORPORATED JV - Template per FORM 2-C</p> <p>b.3 If the supplier is an UNINCORPORATED JV - Template per FORM 2-D <i>Each JV partner must submit its duly notarized Special Power of Attorney or Secretary's Certificate, whichever is applicable, indicating therein the following:</i></p> <ol style="list-style-type: none"> <i>1. That they are duly authorized to participate in the bidding as a JV;</i> <i>2. The authorized Lead Company to represent the JV;</i> <i>3. The person designated as the duly authorized representative of the JV to participate in the bidding, sign the bid proposals/bidding documents and sign the ensuing contract with DBP.</i> <p>b.4 If the supplier is a JV THAT IS YET TO BE FORMED -</p> <p><i>Each JV partner must submit its duly notarized Special Power of Attorney (SPA) or Secretary's Certificate (Template per FORM 2-E), whichever is applicable.</i></p> <p>IN CASE, THERE ARE MORE THAN ONE APPOINTED/DESIGNATED REPRESENTATIVE, USE OF "AND" shall mean <u>both/all representatives must sign the bid forms</u> (i.e. Statements, TOR, financial bid) to be submitted for the bid opening.</p> <p>Use of "OR" is recommended, if possible.</p>
TAB 3	<p>Valid and current Certificate of PhilGEPS Registration (Platinum Membership) including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184.</p> <p><u>ONLY THE CURRENT/UPDATED CERTIFICATE OF PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP) SHALL BE ACCEPTED DURING THE OPENING OF BIDS. EXPIRED CERTIFICATE OR ANY OF THE ELIGIBILITY DOCUMENTS LISTED IN ANNEX "A" SHALL BE A GROUND FOR FAILURE OF THE BIDDER.</u></p>

Following are the related provisions/requirements based on GPPB Resolution 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):

- **LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Sections 8.5.2 and 54.6 of the 2016 revised IRR of RA No. 9184 starting 01 January**

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
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2022:

- **AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor's Permit together with the official receipt as proof that the prospective supplier has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184.**

TECHNICAL ELIGIBILITY DOCUMENTS

TAB 4	<p>Statement by the supplier of ALL its <u>ongoing</u> government and/or private contracts (including those awarded but not yet started, if any), whether similar or not similar in nature and complexity to the contract to be bid (include all contracts with the DBP for the said period, if any (Template per FORM 3), duly signed by the supplier's authorized representative.</p> <p>Note: For suppliers who have no ongoing government and/or private contracts, kindly indicate in their statement "NONE" to comply with the requirement. Suppliers will be rated "failed" if no document is submitted or if the document submitted is incomplete or patently insufficient (<i>per GPPB NPM 094-2013 dtd. 2013-12-19</i>)</p>
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TAB 5	<p>Statement of single completed contract <u>of similar nature (government or private contract)</u> within the last five (5) years equivalent to at least fifty percent (50%) of the ABC (Template per FORM 4), duly signed by the supplier's authorized representative.</p> <p>Similar contract refers to Supply, Delivery, Installation, and Testing of Various Airconditioning Units.</p> <p>Listed completed contract must be supported by the following:</p> <ul style="list-style-type: none"> a) <u>Notice of Award (NOA), OR Notice to Proceed (NTP), OR Contract OR Purchase Order (PO)</u> <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> b) <u>Any one</u> of the following documents: <ul style="list-style-type: none"> b.1) Copy of Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance issued by the supplier's client. b.2) Copy of Official Receipt/s or Sales Invoice/s issued by the supplier to the client (ORs/SIs must sum up to the full amount of total contract price of completed project).
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<p>Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, <u>submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.</u></p>	
Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
FINANCIAL ELIGIBILITY DOCUMENTS	
TAB 6	<p>Completely accomplished computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC (Template per FORM 5), duly signed by the supplier's authorized representative.</p> <ol style="list-style-type: none"> 1) The values of the supplier's current assets and current liabilities shall be based on the CY 2021 Audited Financial Statements; 2) The value of the NFCC must at least be equal to the ABC of this project. <p><u>In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements</u></p>
TECHNICAL COMPONENT	
TAB 7	Accomplished Omnibus Sworn Statement (Template per FORM 6), duly signed by the supplier's authorized representative and notarized.
TAB 8	Accomplished/conformed Technical Specifications per FORM 7 , duly signed by the bidder's authorized representative(s) in each and every page of the Terms of Reference.
Item	SECOND ENVELOPE: FINANCIAL PROPOSAL (DULY SEALED AND MARKED)
TAB 1	<p>Duly accomplished Financial Proposal Form (Template per FORM 8), duly signed by the supplier's authorized representative.</p> <p>Note: Total bid shall not exceed the total ABC of Php 2,139,000.00.</p>
TAB 2	<p>Detailed Financial Proposal/Price Schedule duly signed by the supplier's authorized representative. Suppliers shall use FORM 9-A or FORM 9-B as template.</p> <p>The total bid must not exceed the ABC and must be consistent with the total bid per TAB 1.</p> <p>PROJECT WILL BE AWARDED TO BIDDER WITH THE LOWEST TOTAL QUOTATION, PROVIDED THAT QUOTATION PER ITEM DOES NOT EXCEED ABC PER ITEM AS INDICATED PER ITEM I OF THE APPROVED TERMS OF REFERENCE.</p>

FORM 1 (page 1 of 5)

PROTOCOL/UNDERTAKING TO ENTER INTO A JOINT VENTURE

KNOW ALL MEN BY THESE PRESENTS:

This Protocol/Undertaking to Enter into a Joint Venture "Undertaking" is made and executed by:

(Name of the Service Provider/Potential JV Partner),
a sole proprietorship/partnership/corporation (Choose one, delete the others) duly
organized and existing under Philippine laws, with principal office address at

(Address), represented by its _____
(Position of the Representative as indicated in the Secretary's Certificate),

(Name of the Authorized Representative as indicated in
the Secretary's Certificate)

- and -

(Name of the Service Provider/Potential JV Partner),
a sole proprietorship/partnership/corporation (Choose one, delete the others) duly
organized and existing under Philippine laws, with principal office address at

(Address), represented by its _____
(Position of the Representative as indicated in the Secretary's Certificate),

(Name of the Authorized Representative as indicated in
the Secretary's Certificate)

herein referred to collectively as the "**SUPPLIERS**"

- in favor of -

The **DEVELOPMENT BANK OF THE PHILIPPINES**, a financial institution created and operating pursuant to the provisions of Executive Order No. 81 dated December 3, 1986, otherwise known as the 1986 Revised Charter of the Development Bank of the Philippines, as amended by Republic Act No. 8523 dated February 14, 1998, with principal office at DBP Building, Sen. Gil J. Puyat Avenue, Makati City, Philippines, and herein referred to as "**DBP**" or the "**PROCURING ENTITY**".

FORM 1 (page 2 of 5)

WITNESSETH:

WHEREAS, the **SUPPLIERS** desire to form and participate as a JOINT VENTURE (“JV”) in the public bidding that will be conducted by the Development Bank of the Philippines pursuant to RA 9184 and its Revised IRR, with the following particulars:

Bid Reference No.:	
Name/Title of Procurement Project:	
Approved Budget for the Contract:	

WHEREAS, as of the date of submission of the bid for the above-mentioned procurement project of **DBP**, the **SUPPLIERS** have not executed or entered into a Joint Venture Agreement;

WHEREAS, pursuant to Sections 23.1(b) for Goods and 24.1(b) for Consulting Services of the 2016 Revised IRR of RA 9184, Suppliers that desire to participate in the bidding project as a Joint Venture, are required to submit a Joint Venture Agreement (“JVA”) and in the absence thereof, a Notarized Statement from all the potential JV partners stating therein that they will enter into and abide by the provisions of the JVA in the event that the bid is successful and failure to enter into a joint venture within ten (10) calendar days after receipt of the Notice of Award shall be a ground for the forfeiture of the bid security;

NOW, THEREFORE, for and in consideration of the foregoing premises, the **SUPPLIERS**, hereby undertake in favor of the **PROCURING ENTITY**, as follows:

1. The **SUPPLIERS** shall enter into a JOINT VENTURE and sign and execute a Joint Venture Agreement and abide by its provisions in the event that the bid is successful in the above-mentioned procurement project of **DBP**.

2. The **SUPPLIERS** shall furnish **DBP**, through its Bids and Awards Committee (BAC) Secretariat, a duly signed and notarized copy of the JVA within ten (10) calendar days from receipt of the Notice from the DBP-BAC that the **SUPPLIERS** were declared as the Lowest Calculated and Responsive Service Provider (LCRB) or Highest Rated and Responsive Service Provider (HRRB), as the case may be.

3. For the purpose of executing and performing all acts necessary in order to participate in this bidding project, the following shall be the authorized

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representative of the **SUPPLIERS** or the JV to be formed as supported by the **SUPPLIER'S** respective Secretary's Certificate:¹

Name	Company and Position	Specimen Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

acting: singly (or) jointly (and) any (1 or 2)

4. The **SUPPLIERS** shall indicate in the Joint Venture Agreement the following provisions, among others:

- a. The JV Partners agree to be bound **jointly and severally** under the Joint Venture Agreement in relation to this bid project and the contract to be entered into with DBP;
- b. The shareholdings and contribution of each JV Partner to the Joint Venture (with percentages [%]);
- c. The Lead Company/JV Partner which shall be authorized to represent the JV in connection with this bid project specifying therein that the said lead company and the designated representative is duly authorized:
 - i) to execute the contract to be entered into by and between the JV and DBP **as indicated in Item No. 3 above**; and
 - ii) to issue the billing, sales invoice and receive any and all payments from DBP on behalf of the JV as well as the issuance of the corresponding official receipt.
- d. The manner of management.

5. The **SUPPLIERS** further undertake that they shall comply with the 2016 IRR of RA 9184 or the Government Procurement Reform Act, and all other prevailing/applicable laws, as well as the policies of **DBP**.

6. The **SUPPLIERS** hereby acknowledge that pursuant to relevant provisions of the 2016 Revised IRR of RA 9184, failure on the part of the **SUPPLIERS** to enter into the Joint Venture, execute/sign a Joint Venture Agreement, and furnish DBP a notarized copy thereof within the period specified above after a Notice of Award was duly issued by **DBP**, for any reason, shall be a ground for non-issuance

¹NAMES and ACTING AUTHORITY SHOULD CORRESPOND TO THAT STATED IN THE SUPPORTING SECRETARY'S CERTIFICATE FOR BOTH CORPORATIONS.

FORM 1 (page 4 of 5)

of the Notice to Proceed, forfeiture of the bid security and such other administrative and/or civil liabilities imposed under RA 9184 and its Revised IRR, GPPB Resolutions and Issuances, without liability on the part of **DBP**.

7. The **SUPPLIERS** further acknowledge that in relation to this bidding project and Undertaking, notice to one of the **SUPPLIERS**/Potential JV Partners is deemed notice to all **SUPPLIERS**.

IN WITNESS WHEREOF, the **SUPPLIERS** have caused these presents to be signed at _____ **(Place of Signing)**, Philippines this _____ **(Date of Signing)**.

SUPPLIERS:

(Name of JV Partner No. 1)
By:

(Name of JV Partner No. 2)
By:

**(Name of the Authorized Signatory of
JV Partner No. 1)
(Position)**

**(Name of the Authorized Signatory of
JV Partner No. 2)
(Position)**

Per Secretary's Certificate dated _____

Per Secretary's Certificate dated _____

FORM 1 (page 5 of 5)

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
MAKATI CITY) SS.

BEFORE ME, this ____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Place/Date Issued

known to me and to me known to be the same person/s who executed the foregoing instrument and who acknowledged to me that the same is his/her free and voluntary act and deed. This instrument, which consists of _____(____) pages, refers to a Protocol/Undertaking to Enter into a Joint Venture and signed by the Suppliers and their instrumental witnesses on each and every page thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at the place and on the date first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.

(For Sole Proprietorships)

(use Supplier's Official Letterhead)

SPECIAL POWER OF ATTORNEY

I, _____, Filipino, of legal age, doing business under the trade name and style of "_____", duly organized and existing under Philippine laws, with principal office address at _____ hereby name, constitute, and appoint _____ **(Name of Attorney-in-Fact)** as my authorized representative and attorney-in-fact to do, execute, and perform any and all acts necessary to participate, submit bids, sign and execute documents and instruments, including the Bid Securing Declaration and/or to represent me in any and all bidding proceedings conducted by the Development Bank of the Philippines for the Bid Project _____ **(Indicate Bid Project Title and No.):**

I hereby grant, unto my said attorney-in-fact, full power and authority, to do, execute and perform all acts necessary or proper to render effective the power above-stated, as fully and effectively as I might or could lawfully do if personally present, and hereby ratifying and confirming all that my said attorney-in-fact shall do with full power of substitution and hereby further confirms all that said representative shall lawfully do or cause to be done by virtue hereof.

FORM 2-A (page 2 of 2)

IN WITNESS WHEREOF, I have hereunto affixed my signature on this ____ day of _____, 20 at _____.

Affiant/Principal

Attorney-in-Fact

Signed in the Presence of:

Witness

Witness

(NOTE: PLS. USE THIS FORM **ONLY** IF THE REGISTERED PROPRIETOR OPTS TO AUTHORIZE ANOTHER PERSON TO REPRESENT HER/HIM TO DO, EXECUTE, AND PERFORM ANY AND ALL ACTS NECESSARY IN ORDER TO PARTICIPATE, SUBMIT BIDS, SIGN AND EXECUTE DOCUMENTS PERTAINING TO THE BID PROJECT.)

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
) SS.

BEFORE ME, a Notary Public for and in the (Province/City/Municipality) of _____, personally appeared _____ with Identification No. _____ issued on _____ at _____, known to me and to me known to be the same person who executed the foregoing instrument which he/she acknowledged to me to be his/her free and voluntary act and deed, consisting of only _____ (____) page/s, including this page in which this Acknowledgement is written, duly signed by him/her and his/her instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL this _____ at _____, Philippines.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

FORM 2-B (page 1 of 2)

(For Corporations, Partnerships or Cooperatives)

(use Supplier's Official Letterhead)

REPUBLIC OF THE PHILIPPINES)
) S.S.

SECRETARY'S CERTIFICATE

I, _____ (Name of the Corporate Secretary), the Corporate Secretary of the _____ (Name of the Corporation), a corporation duly organized and existing under and by virtue of the laws of the Philippines with principal office at _____ (Address of the Corporation) (the "Corporation"), after having been duly sworn according to law, does hereby certify that at the meeting of the Board of Directors of the said Corporation duly convened and held on _____ (Date of the meeting) at _____ (Place of the meeting) at which a quorum was present and acted throughout, the following resolutions were unanimously approved and adopted through Board Resolution No. ____ (Indicate Board Resolution No.), Series of 20__:

"RESOLVED, that the Corporation is hereby authorized to participate in the bidding of _____ (Name of the Project and Project ID No.) of the Development Bank of the Philippines ("DBP" or the "Procuring Entity") and if awarded the project shall enter into contract with DBP;

RESOLVED, that in connection with the said bidding, the following is/are hereby appointed and designated as the duly authorized representative/s of the **Corporation**, granted with full power and authority to do, execute and perform any and all acts necessary and/or to represent the **Corporation** to participate in the bidding of the above-mentioned project which includes **to sign for and in behalf of the Corporation all bid documents, submit the bid**, and to sign contracts, agreements, instruments, statements, reports, and other documents pertaining to the bidding **including the ensuing contract with DBP** and all other documents, as may be required:

Name	Position	Specimen Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

acting: singly (or) jointly (and) any (1 or 2)

FORM 2-B (page 2 of 2)

RESOLVED FURTHER THAT, the _____ (Name of the Corporation):

- (1) Submits itself to the jurisdiction of the Philippine government and waives its right to question the jurisdiction of the Philippine courts; and
- (2) Shall neither seek nor obtain writs of injunction or prohibition or restraining order against the DBP or any other agency in connection with this project to prevent and restrain the bidding procedures related thereto, the negotiating of the award of a contract to a successful Service Provider, and the carrying out of the awarded contract.

RESOLVED FINALLY, that the foregoing authorities shall remain in full force and effect and binding on the Corporation until notice in writing is received by DBP, revoking, amending, or otherwise modifying the same.”

The undersigned further certifies that the foregoing resolutions have not been revoked, amended, or otherwise modified, and remain valid and subsisting.

The foregoing excerpts of the minutes of the Board meeting are true and correct and in accordance with the corporate records under my custody and are consistent with the Articles of Incorporation and By-laws of the Corporation.

IN WITNESS WHEREOF, I have hereunto affixed my signature on this ____ day of _____, 20__ at _____.

Corporate Secretary

SUBSCRIBED AND SWORN to before me, this day of , 20 at , affiant exhibiting to me his/her Competent Evidence of Identity issued on _____ at _____.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

(For FORMED Joint Venture-Incorporated)

(use Supplier's Official Letterhead)

REPUBLIC OF THE PHILIPPINES)
) S.S.

SECRETARY'S CERTIFICATE

I, _____ (Name of the Corporate Secretary), the Corporate Secretary of the _____ (Name of the Corporation), a corporation duly organized and existing under and by virtue of the laws of the Philippines with principal office at _____ (Address of the Corporation) (the "Corporation"), after having been duly sworn according to law, does hereby certify that at the meeting of the Board of Directors of the said Corporation duly convened and held on _____ (Date of the meeting) at _____ (Place of the meeting) at which a quorum was present and acted throughout, the following resolutions were unanimously approved and adopted through **Board Resolution No. ____ (Indicate Board Resolution No.), Series of 20__**:

"RESOLVED, that _____ (Name of the Joint Venture) is authorized to participate in the bidding of _____ (Project ID-No.) _____ of the Development Bank of the Philippines ("DBP" or the "Procuring Entity"); and that in connection with the said bidding, the following is/are hereby appointed and designated as the duly authorized representative/s of the **JV**, granted with full power and authority to do, execute and perform any and all acts necessary and/or **to represent the JV to participate in the bidding of the above-mentioned project which includes to sign for and in behalf of the JV all bid documents**, submit the bid, and to sign contracts, agreements, instruments, statements, reports, and other documents pertaining to the bidding **including the ensuing contract with DBP and all other documents**, as may be required:

Name	Position	Specimen Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

acting: singly (or) jointly (and) any (1 or 2);

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RESOLVED FURTHER, that the _____
(Name of the JV):

- (1) Submits itself to the jurisdiction of the Philippine government and waives its right to question the jurisdiction of the Philippine courts; and
- (2) Shall neither seek nor obtain writs of injunction or prohibition or restraining order against the DBP or any other agency in connection with this project to prevent and restrain the bidding procedures related thereto, the negotiating of the award of a contract to a successful Service Provider, and the carrying out of the awarded contract.

RESOLVED FINALLY, that the foregoing authorities shall remain in full force and effect and binding on the Corporation until notice in writing is received by DBP, revoking, amending, or otherwise modifying the same.”

The undersigned further certifies that the foregoing resolutions have not been revoked, amended, or otherwise modified, and remain valid and subsisting.

The foregoing excerpts of the minutes of the Board meeting are true and correct and in accordance with the corporate records under my custody and are consistent with the Articles of Incorporation and By-laws of the Corporation.

IN WITNESS WHEREOF, I have hereunto affixed my signature on this ____ day of _____, 20__ at _____.

Corporate Secretary

SUBSCRIBED AND SWORN to before me, a Notary Public for and in _____, personally appeared (name of corporate secretary), who has satisfactorily proven to me his/her identity through his/her I.D. No. (ID Name and number) valid until (expiry date) that he/she is the same person who executed and voluntarily signed the foregoing Secretary’s Certificate which he/she acknowledged before me as his/her free and voluntary act and deed this _____ day of _____, 20__ at _____.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

(For UNINCORPORATED Joint Venture)

REPUBLIC OF THE PHILIPPINES)
) SS.

SECRETARY'S CERTIFICATE

I, _____ (Name of the Corporate Secretary), the Corporate Secretary of the _____ (Name of the Corporation), a corporation duly organized and existing under and by virtue of the laws of the Philippines with principal office at _____ (Address of the Corporation) (the "Corporation"), after having been duly sworn according to law, do hereby certify that at the meeting of the Board of Directors of the said Corporation duly convened and held on _____ (Date of the meeting) at _____ (Place of the meeting) at which a quorum was present and acted throughout, the following resolutions were unanimously approved and adopted through Board Resolution No. ____ (Indicate Board Resolution No.), Series of 20__:

"RESOLVED, that the Corporation is hereby authorized to participate in the bidding of _____ (Name of the Project and Project ID No.) of the Development Bank of the Philippines ("DBP" or the "Procuring Entity") as a Joint Venture ("JV") with _____ (Name of the Joint Venture Partner), hereinafter referred to as the "**Unincorporated JV**" pursuant to the terms and conditions of the Joint Venture Agreement ("JVA") executed by and between the said corporations on _____ (Date of the JVA);

RESOLVED ALSO, that in connection with the said bidding, the following is/are hereby appointed and designated as the duly authorized representative/s of the **Unincorporated JV and the Lead Partner of the said Unincorporated JV**, granted with full power and authority to do, execute and perform any and all acts necessary and/or to represent the **Unincorporated JV** to participate in the bidding of the above-mentioned project which includes to sign for and in behalf of the **Unincorporated JV** all bid documents, submit the bid, and to sign contracts, agreements, instruments, statements, reports, and other documents pertaining to the bidding including the ensuing contract with DBP and all other documents, as may be required:

FORM 2-D (page 2 of 3)

LEAD PARTNER: _____ (NAME OF CORPORATION)

Name ²	Position	Specimen Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

acting: singly (or) jointly (and) any (1 or 2);

RESOLVED FURTHER that, the _____ (Name of the Corporation):

- (3) Submits itself to the jurisdiction of the Philippine government and waives its right to question the jurisdiction of the Philippine courts; and
- (4) Shall neither seek nor obtain writs of injunction or prohibition or restraining order against the DBP or any other agency in connection with this project to prevent and restrain the bidding procedures related thereto, the negotiating of the award of a contract to a successful Service Provider, and the carrying out of the awarded contract.

RESOLVED FINALLY that, the foregoing authorities shall remain in full force and effect and binding on the Corporation until notice in writing is received by DBP, revoking, amending, or otherwise modifying the same.”

The undersigned also certifies that _____ (Name of the Corporation's Signatory to the JVA) has been previously and duly authorized by the Board of the Directors thru Board Resolution No. ____, Series of ____ (Indicate the Board Resolution authorizing the Representative of the Corporation as Signatory to the JVA) to sign the JVA for and in behalf of the Corporation.

The undersigned further certifies that the foregoing resolutions have not been revoked, amended, or otherwise modified, and remain valid and subsisting.

The foregoing excerpts of the minutes of the Board meeting are true and correct and in accordance with the corporate records under my custody and are consistent with the Articles of Incorporation and By-laws of the Corporation.

²Both Corporations should designate the same representative/s to sign the bidding documents and the contract, if awarded the project subject of the bidding. The name must be consistent with the authorized representative as indicated in the Joint Venture Agreement.

FORM 2-D (page 3 of 3)

IN WITNESS WHEREOF, I have hereunto affixed my signature on this ____ day of _____, 20__ at _____.

Corporate Secretary

SUBSCRIBED AND SWORN to before me, this day of, 20 at , affiant exhibiting to me his/her Competent Evidence of Identity issued on _____ at _____.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

FORM 2-E (page 1 of 2)

For JV to be formed (Corporation)

REPUBLIC OF THE PHILIPPINES)
) SS.

SECRETARY’S CERTIFICATE

I, _____ (Name of the Corporate Secretary), the Corporate Secretary of the _____ (Name of the Corporation), a corporation duly organized and existing under and by virtue of the laws of the Philippines with principal office at _____ (Address of the Corporation) (the “Corporation”), after having been duly sworn according to law, do hereby certify that at the meeting of the Board of Directors of the said Corporation duly convened and held on _____ (Date of the meeting) at _____ (Place of the meeting) at which a quorum was present and acted throughout, the following resolutions were unanimously approved and adopted through **Board Resolution No. ____ (Indicate Board Resolution No.), Series of 20__**:

“**RESOLVED**, that the Corporation is hereby authorized to participate in the bidding of _____ (Name of the Project and Project ID No.) of the Development Bank of the Philippines (“DBP” or the “Procuring Entity”) as a Joint Venture (“JV”) with _____ (Name of the Joint Venture Partner), hereinafter referred to as the “**Unincorporated JV**” pursuant to the terms and conditions of the Joint Venture Agreement (“JVA”) executed by and between the said corporations on _____ (Date of the JVA);

RESOLVED ALSO, that in connection with the said bidding, the following is/are hereby appointed and designated as the duly authorized representative/s of the **Unincorporated JV and the Lead Partner of the said Unincorporated JV**, granted with full power and authority to do, execute and perform any and all acts necessary and/or to represent the **Unincorporated JV** to participate in the bidding of the above-mentioned project which includes to sign for and in behalf of the **Unincorporated JV** all bid documents, submit the bid, and to sign contracts, agreements, instruments, statements, reports, and other documents pertaining to the bidding including the ensuing contract with DBP and all other documents, as may be required:

LEAD PARTNER: _____(NAME OF CORPORATION)

Name ³	Position	Specimen Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

acting: singly (or) jointly (and) any _ (1 or 2);

³Both Corporations should designate the same representative/s to sign the bidding documents and the contract, if awarded the project subject of the bidding. The name must be consistent with the authorized representative as indicated in the Joint Venture Agreement.

FORM 2-E (page 2 of 2)

RESOLVED FURTHER that, the _____ (Name of the Corporation):

- (5) Submits itself to the jurisdiction of the Philippine government and waives its right to question the jurisdiction of the Philippine courts; and
- (6) Shall neither seek nor obtain writs of injunction or prohibition or restraining order against the DBP or any other agency in connection with this project to prevent and restrain the bidding procedures related thereto, the negotiating of the award of a contract to a successful Service Provider, and the carrying out of the awarded contract.

RESOLVED FINALLY that, the foregoing authorities shall remain in full force and effect and binding on the Corporation until notice in writing is received by DBP, revoking, amending, or otherwise modifying the same.”

The undersigned also certifies that _____ (Name of the Corporation’s Signatory to the JVA) has been previously and duly authorized by the Board of the Directors thru Board Resolution No. ____, Series of ____ (Indicate the Board Resolution authorizing the Representative of the Corporation as Signatory to the JVA) to sign the JVA for and in behalf of the Corporation.

The undersigned further certifies that the foregoing resolutions have not been revoked, amended, or otherwise modified, and remain valid and subsisting.

The foregoing excerpts of the minutes of the Board meeting are true and correct and in accordance with the corporate records under my custody and are consistent with the Articles of Incorporation and By-laws of the Corporation.

IN WITNESS WHEREOF, I have hereunto affixed my signature on this ____ day of _____, 20 at _____.

Corporate Secretary

SUBSCRIBED AND SWORN to before me, this day of , 20 at , affiant exhibiting to me his/her Competent Evidence of Identity issued on _____ at _____.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

FORM 3

(use Supplier's Official Letterhead)

**SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS
FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES,
REFERENCE NO. N-G-2022-06**

**STATEMENT OF ALL ONGOING GOVERNMENT & PRIVATE CONTRACTS
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED (if any)
(whether similar or not similar in nature)**

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	a) Owner's Name b) Address c) Telephone Nos.	Nature of Work	Bidder's Role		a) Date Awarded b) Date Started c) Date of Completion	% of Accomplishment		Value of Outstandin g Works / Undelivere d Portion
			Description	%		Planned	Actual	
<i>Government Contracts</i>								
1)								
2)								
3)								
4)								
<i>Private Contracts</i>								
1)								
2)								
3)								
4)								
5)								

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

(use Supplier's Official Letterhead)

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06

STATEMENT OF SINGLE CONTRACT (GOVERNMENT OR PRIVATE), OF SIMILAR NATURE COMPLETED WITHIN THE LAST FIVE (5) YEARS EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC

Business Name : _____
Business Address : _____

Name of Contract	a) Owner's Name b) Address c) Telephone Nos.	Nature of Work	Bidder's Role		a) Amount at Award b) Amount Completion c) Duration	at b) Contract Effectivity c) Date Complete d)
			Description	%		

IMPORTANT: Please attach the following supporting documents related to each listed completed similar contract:

Listed completed contracts must be supported by the following:

- 1) Notice of Award (NOA), **OR** Notice to Proceed (NTP), **OR** Contract/Purchase Order (PO)

AND

- 2) **Any one** of the following documents:

- 2.1) Copy of Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance issued by the bidder's client;
- 2.2) Copy of Official Receipt/s or Sales Invoice/s issued by the bidder to the client (ORs/ SIs must sum up to the full amount of total contract price of completed project).

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Note: Similar contract shall refer to supply, delivery, and testing of various airconditioning units.

(use Supplier's Official Letterhead)

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06

CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY

- A. Summary of the Applicant Firm's/Contractor's assets and liabilities on the basis of the Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

	Year 20__
1. Current Assets	
2. Current Liabilities	
3. Current Net Worth/Net Working Capital (Item 1 minus Item2)	

- B. Total value of all outstanding or uncompleted portions of the projects under ongoing contracts (government or private), including awarded contracts yet to be started coinciding with the contract to be bid, *(Per FORM 2)* _____

- C. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) **(15)**] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

(PLEASE SHOW COMPUTATION)

The values of the domestic Supplier's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to BIR.

NFCC =

P

Submitted by:

Name of Firm / Contractor

Name and Signature of Authorized Representative

Date: _____

Note: In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the latest EFPS Filed Audited Financial Statements

FORM 6 (page 1 of 3)

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06

Omnibus Sworn Statement *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Service Provider] with office address at [address of Service Provider];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Service Provider] with office address at [address of Service Provider];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Service Provider], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Service Provider] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

FORM 6 (page 2 of 3)

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Service Provider] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Service Provider] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Service Provider] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Service Provider] complies with existing labor laws and standards; and
8. [Name of Service Provider] is aware of and has undertaken the responsibilities as a Service Provider in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Service Provider] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

FORM 6 (page 3 of 3)

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

*[Insert NAME OF SERVICE PROVIDER OR ITS
AUTHORIZED REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____, *[date issued]*, *[place issued]*

IBP No. _____, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____



DEVELOPMENT BANK OF THE PHILIPPINES
 Head Office: Sen. Gil J. Puyat Avenue corner
 Makati Avenue, Makati City, Philippines

TERMS OF REFERENCE

PROJECT: SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES

AIRCONDITIONING UNIT TYPE	QUANTITY
5 TONNER - FLOOR STANDING INVERTER TYPE	4
3 TONNER / 4HP - FLOOR STANDING INVERTER TYPE	5
3 TONNER / 4HP - CEILING CASSETTE INVERTER TYPE	2
2 HP - WALL MOUNTED INVERTER TYPE	1
1.5 HP - WALL MOUNTED SPLIT INVERTER TYPE	1

I. APPROVED BUDGET FOR THE CONTRACT (ABC): TWO MILLION ONE HUNDRED THIRTY NINE THOUSAND PESOS ONLY (P2,139,000.00), inclusive of all applicable government taxes, allocated as follows:

BRANCH	PARTICULARS	QTY	ABC PER ITEM	TOTAL COST (PHP)
CABANATUAN	5 TR - FLOOR STANDING INVERTER TYPE	2	250,000.00	500,000.00
CLARK	3 TR / 4HP - FLOOR STANDING INVERTER TYPE	3	150,000.00	450,000.00
MALOLOS	3 TR CEILING CASSETTE INVERTER	2	140,000.00	280,000.00
	2 HP - WALL MOUNTED INVERTER TYPE	1	60,000.00	60,000.00
	1.5 HP - WALL MOUNTED SPLIT INVERTER TYPE	1	49,000.00	49,000.00
SAN FERNANDO PAMPANGA	5 TR - FLOOR STANDING INVERTER TYPE	2	250,000.00	500,000.00
VALENZUELA	3 TR / 4HP - FLOOR STANDING INVERTER TYPE	2	150,000.00	300,000.00
TOTAL				2,139,000.00

Project will be awarded to the Supplier with the lowest total bid amount, subject to the condition that bid amount shall not exceed the set ABC per item.



(02) 8-818-8611



info@dbp.ph



www.dbp.ph



fb.com/dbpbankph

Conforme: <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Bidder's Company Name <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Name & Signature of Authorized Representative <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Designation <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Date
--

FORM 7 (page 2 of 5)

II. TECHNICAL SPECIFICATIONS

5TR / 6HP - FLOOR STANDING INVERTER TYPE AIR CONDITION UNIT		
EER	KJ/Wh	11.4
NOMINAL COOLING CAPACITY	kJ/Wh	50,000
POWER SUPPLY	V/Ph/Hz	220-230/1/60
REFRIGERANT		R410A
UNIT TYPE		INVERTER
POWER CONSUMPTION	W	4,400

3TR / 4HP - FLOOR STANDING INVERTER TYPE AIR CONDITION UNIT		
EER	KJ/Wh	11.4
NOMINAL COOLING CAPACITY	kJ/Wh	36,500
POWER SUPPLY	V/Ph/Hz	220-230/1/60
REFRIGERANT		R410A
POWER CONSUMPTION	W	3,200
UNIT TYPE		INVERTER

3TR - CEILING CASSETTE INVERTER TYPE AIR CONDITION UNIT		
EER	KJ/Wh	10.8
NOMINAL COOLING CAPACITY	kJ/Wh	38,400
POWER SUPPLY	V/Ph/Hz	220-230/1/60
REFRIGERANT		R410A
POWER CONSUMPTION	W	3,550
UNIT TYPE		INVERTER

2HP - WALL MOUNTED INVERTER TYPE AIR CONDITION UNIT		
EER	KJ/Wh	12.1
NOMINAL COOLING CAPACITY	kJ/Wh	16,920
POWER CONSUMPTION	W	1,400
POWER SUPPLY	V/Ph/Hz	220-230/1/60
REFRIGERANT		R32
UNIT TYPE		INVERTER

1.5 HP - WALL MOUNTED SPLIT INVERTER TYPE AIR CONDITION UNIT		
EER	KJ/Wh	13.1
NOMINAL COOLING CAPACITY	kJ/Wh	12,960
POWER CONSUMPTION	W	980
POWER SUPPLY	V/Ph/Hz	220-230/1/60
REFRIGERANT		R32
UNIT TYPE		INVERTER

III. DELIVERY PERIOD

1. Within forty five (45) calendar days upon receipt of Purchase Order / Notice to Proceed (PO and NTP).
2. Winning Bidder shall handle freight costs from its Sales Office / Warehouse to the following BBG-CL Branches:

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

FORM 7 (page 3 of 5)

UNIT / BRANCH	ADDRESS
CABANATUAN BRANCH	Burgos Ave cor. Gabaldon St, Cabanatuan City, Nueva Ecija
CLARK BRANCH	Pavilion I, Bertolotti III, Clark Center, Jose Abad Santos Ave., Clark Freeport Zone
MALOLOS BRANCH	Paseo De Congreso, Catmon , Malolos City, Bulacan
SAN FERNANDO PAMPANGA BRANCH	G/F Doña Isa-Fel Bldg., Mac Arthur Highway, Dolores, City of San Fernando, Pampanga
VALENZUELA BRANCH	253-A Mc Arthur Highway, Cabanatuan , Valenzuela City

3. Upon delivery, Winning Bidder shall provide duly signed individual Delivery Receipts to the identified branches.

IV. LIQUIDATED DAMAGES

If the Winning Bidder fails to satisfactorily deliver any or all of the Goods within the period specified in the Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under the Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached amount of liquidated damages reaches ten percent (10%), the Procuring Entity may rescind or terminate the Contract, without prejudice to other courses of action and remedies open to it.

V. PAYMENT

1. Payment shall be processed and credited to the Winning Bidder's DBP deposit account only upon the concerned Branches' issuance of their respective Certificate of Satisfactory Test-run and Certificate of Acceptance, which will be based on the completion of all deliverables.
2. The Winning Bidder shall open an account with DBP upon receipt of Notice of Award (if no existing account yet).
3. Single Official Receipt shall be issued by the Winning Bidder upon receipt of full payment.
4. Certified true copies of pertinent tax receipts and duties paid on the imported parts / equipment pursuant to COA Memo No. 90-684 dated December 5, 1990 Administrative Order No. 200 dated December 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.

VI. RETENTION MONEY

The obligation for one (1) year warranty (reckoned from the date of acceptance) shall be covered by either retention money or a special bank-guarantee equivalent to five percent (5%) of the total contract amount.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

FORM 7 (page 4 of 5)

VII. PERFORMANCE SECURITY

To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security in any of the following forms and percentages:

FORMS OF PERFORMANCE SECURITY	MINIMUM % OF CONTRACT PRICE
Cash, Cashier's / Manager's Check issued by a Universal or Commercial Bank	Five Percent (5%)
Bank draft / guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

VIII. DOCUMENTARY REQUIREMENTS

1. Documentation / Proof that the Bidders has completed a single contract of similar nature within the last five (5) years, equivalent to at least fifty percent (50%) of the ABC of this project. "Similar Contract" shall mean supply, delivery, installation and testing of various Airconditioning Units.
2. Technical Data Sheet / Brochure of the brand/model being offered.

IX. CONDITION OF THE CONTRACT

1. The Winning Bidder shall ensure that the items delivered are in accordance with the approved Specifications. DBP may terminate / cancel the Purchase Order / Notice to Proceed when the Winning Bidder fails to deliver, perform and comply with its obligation as required in the contract.
2. The Winning Bidder, in consideration of the payment to be made by DBP, binds itself to pay, furnish and complete any and all necessary permits, materials, labor, tools, equipment, supplies, utilities, transportation, superintendence, supervision and other facilities to ensure satisfactory performance on the supply, delivery and testing at the specified DBP branches.
3. DBP shall be free from any kind of claims, damages, liabilities or course of action in the event the Winning Bidder violates any terms and conditions hereof, including any and all liabilities arising from the Winning Bidder's non-compliance with the requirements of the Workmen's Compensation, Social Security and other labor laws.
4. The Winning Bidder shall hold all the obligations, duties and responsibilities necessary to the successful completion of the contract assigned to or be undertaken by the Winning Bidder, including all labor, materials, equipment and services, other incidentals and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

FORM 7 (page 5 of 5)

5. Within one (1) banking day upon delivery to specified delivery site the Winning Bidder must provide technical operating training and manuals to at least two (2) branch representatives of each of the branches specified. The training shall include technical know-how on the use of the equipment and its emergency operation.
6. The Winning Bidder shall comply with the Minimum Public Health Standards (MPHS) inside the DBP premises and provide the following services:
 - Inspection and verification of actual measurements on-site
 - Dismantling of existing units
 - Piping in excess of 10 feet without additional cost
 - Installation of breaker and brand new feeder line
 - One (1) year quarterly preventive maintenance of all units
 - Cleaning of work areas and proper disposal of debris at the end of each work

X. WARRANTY

1. One (1) year warranty on parts upon final acceptance of the product. If the unit malfunctions or develops any trouble within the warranty period, the same shall be subject to repairs or parts / unit replacement (with the same brand and model), whichever is applicable, free of charge. Warranty shall likewise be extended until such time the Winning Bidder completes the repair / replaces defective part / unit.
2. The Winning Bidder shall warrant that the goods subject of the Purchase Order / Notice to Proceed are free from latent defects during the inspection and testing periods.
3. Warranty Card / Certificate to be provided to specified branches.

Recommended by RBAC-Central Luzon Technical Working Group:

Signed
AM FIDENCIO M. ADDUN JR.
Member

Signed
MGR. KATHERIN C. LUZARITO
Member

~ Retired effective September 07, 2022 ~
MGR. NOEL S. ALIMUIN
Member

Signed
MGR. MARIA REGINA A. SERRANO
Vice Chairperson

Signed
SM MA. EVANGELINE Q. ROBLES
Chairperson

Approved by

Signed
FVP FRANCIS THADDEUS L. RIVERA
Head, Branch Banking Group - Central Luzon

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

FORM 8 (page 1 of 2)

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06

Bid Form for the Procurement of Goods *[shall be submitted with the Bid]*

(use Supplier's Official Letterhead)

BID FORM

Date : _____

Project Identification No. : _____

To: *DEVELOPMENT BANK OF THE PHILIPPINES*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price _____, includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

(if none, state "None")]

FORM 8 (page 2 of 2)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the Service Provider]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

FORM 9-A

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if supplier is offering goods from within the Philippines]

Name of Supplier _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	QTY	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

The total detailed bid must not exceed the ABC and must be consistent with the financial bid per FORM 9.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

FORM 9-B

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF VARIOUS AIRCONDITIONING UNITS FOR BRANCH BANKING GROUP - CENTRAL LUZON WARD BRANCHES, REFERENCE NO. N-G-2022-06

Price Schedule for Goods Offered from Abroad [shall be submitted with the Bid if supplier is offering goods from Abroad]

Name of Supplier _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	QTY	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

The total detailed bid must not exceed the ABC and must be consistent with the financial bid per FORM 9.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____