

Development Bank of the Philippines (DBP)
TECHNICAL SPECIFICATION
Mode of Procurement – Small Value
Supply and Delivery of ID Jacket, ID Clip and Laminating Film



I. **Approved Budget for the Contract: P 122,600.00 (VAT Inclusive)**

II. **Technical Specifications:**

Quantity	Item	Unit Price	Total Amount	Specifications
5000 pcs.	ID Jacket	15.00	75,000.00	Material: ID Memo Card Case Size : 57 x 90 mm Shape : Vertical Color : Clear
5000 pcs.	ID Clip	8.00	40,000.00	Material : ID Clip w/strap (Metal) Color : Silver/Metal
20 packs (20sheets per pack)	Laminating Film	380.00	7,600.00	Size : A4 Thickness : 250 micron
		Total	<u>122,600.00</u>	

III. **Conditions:**

1. The Supplier shall ensure that the delivery is in accordance with the approved specifications required by the DBP. The Bank has the right to reject delivery of item/s found to be defective and not in accordance with the required specifications.
2. The DBP may terminate / cancel the Purchase Order (PO) when the supplier fails to deliver, perform and comply with its obligation as required in the Contract.
3. **Delivery Period:** The Supplier shall deliver the items within fifteen (15) calendar days after receipt of Notice to Proceed (NTP).
4. **Point of Delivery:** DBP Building, Basement, receiving Section of the Inventory Management Unit-Procurement and Inventory Management Department (IMU-PIMD), Sen Gil Puyat Avenue corner Makati Avenue, Makati City.

Conforme:

 Signature Over Printed Name
 Date: _____
 Company: _____

SIGNED

SUPPLY DELIVERY OF 10 JACKET, 10 CUP AND LAMINATING FILM JS

5. Interested Supplier/s must submit the following:
 - a. Proposal/Quotation;
 - b. 2022 Mayor's/Business Permit;
 - c. Proof of PhilGEPS Registration; and
 - d. Omnibus Sworn Statement

IV. Payment Schedule

1. Payment shall be processed after completion of delivery subject to complete documents for payment (i.e Billing Statement/ Statement of Account, as applicable).
2. For every day of delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

Prepared by:

SIGNED

AARON S. DEL MUNDO
Acting Head, SST, SSU, SSD

Recommended by:

SIGNED

MGR. ARWIN L. LIGSON
Head, SSU, ~~SSD~~

Approved by:

SIGNED

SAVP RESTITUTO C. GIRON
Head, SSD, OP



Conforme:

Signature Over Printed Name

Date: _____

Company: _____

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