



SIR WAT  
G16 f1  
P1110

DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines

**TECHNICAL SPECIFICATION AND SCOPE OF WORK**  
**Supply, Delivery, Installation, and Testing of Time Delay Lock**

A. **Approved Budget for the Contract :** Php 77,220.00 (inclusive of VAT)  
1 LOT

**B. Technical Specification**

1. Field programmable (via keypad) for single control, dual control, and employee/manager modes: changeable at any time
2. Single-Battery powered (9V Alkaline Battery)
3. Programmable time delay of one to ninety-nine minutes
4. Time delay opening window can be set from one to nine minutes
5. Penalty lockout features shut the lock down to five minutes if four or more incorrect codes are entered in row to deter random code entry attempts.

**C. Scope of Work**

1. Supply, Delivery, Installation and Testing of Time Delay Lock for the following branches and address in one 1 Lot:

BRANCH	INSTALLATION SITE	QUANTITY (Units)	UNIT PRICE	APPROVED BUDGET FOR THE CONTRACT (Php)
San Juan	Unit G/F-1Harmonia Center Ortigas Avenue, Greenhills West, Manila	1	38,610.00	38,610.00
Taguig	TFT Building 32 <sup>nd</sup> St. Corver 7 <sup>th</sup> Avenue, Taguig City	1	38,610.00	38,610.00
<b>TOTAL</b>		<b>2</b>		<b>77,220.00</b>

**D. Completion Period**

Purchase shall be awarded in Purchase Order (PO) and the delivery and installation shall be completed within forty-five (45) calendar days upon receipt of Notice to Proceed (NTP) and conformity thereof.

**E. Other Requirements**

1. The Supplier shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned or to be undertaken, including all labor, materials, equipment and services, other incidentals and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

**Conforme:**  
Signature over  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company: \_\_\_\_\_

2. All expenses incurred in the course of delivery/shipment of goods to specified DBP Business Units shall be borne by the Supplier.
3. Sales Invoice and Delivery Receipt in the name of DBP duly signed, with the date of receipt indicated shall be delivered at respective DBP Branches

**F. Payment**

1. Payment shall be processed only upon issuance of Certificate of Completion and Acceptance by DBP, which will be based on completion of all deliverables including required documents for payment purposes.
2. One time, full payment shall be issued upon completion of all works.
3. Upon receipt of payment, the Supplier shall issue Official Receipt to acknowledge receipt of payment and shall be delivered at DBP Head office, Makati City.

**G. Warranty**

The Supplier warrants that the time delay lock will conform to the required specifications. In case of any defects in material, manufacturing and workmanship, the Supplier shall repair, or replace, whichever is applicable within the prescribed period of twelve (12) months from the date of installation

**H. Liquidated Damages**

The winning supplier must pay DBP liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of delayed goods scheduled for delivery for every day of delay. The liquidated damages will be imposed until such goods are finally delivered, tested, and accepted by DBP.

In no case shall the sum of liquidated damages reach ten percent (10%) of the contract amount. If it does, the contract may be rescinded by DBP, without prejudice to other courses of action and remedies open to it.

**I. General Condition**

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if items delivered were found to be defective and not in accordance with the required specifications.
2. DBP may terminate/cancel the Purchase Order (PO) when the supplier/Supplier fails to deliver, perform and comply with its obligation.

**Conforme:**

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Company: \_\_\_\_\_

3. All materials/data that may come into the possession of the supplier for purposes of the completion of the project shall remain confidential and should not come into the possession of any Third Party without the prior consent of DBP. } ?

**J. Documentary Requirements to submit to DBP**

1. 2022 Business Permit
2. PhilGeps Registration
3. Price Quotation
4. Omnibus Sworn Statement *jsb*

Prepared by

**SIGNED**

**Manuel Carlo L. Joaquin**  
Admin Spec.

Endorsed by

**SIGNED**

**Mgr. Marykneil R. Porcioncula**  
Technical Asst. – Operations

Approved by

**SIGNED**

**SVP MADELEINE F. ALDANA**  
Head, BBG – Metro Manila



**Conforme:**

Signature over \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Company: \_\_\_\_\_