



**INVITATION/ REQUEST FOR SUBMISSION OF PRICE QUOTATIONS
(Posted in the PHILGEPS/DBP Website/ Conspicuous Places of the Procuring Entity)**

The Development Bank of the Philippines, through the Regional- Bids & Award Committee (RBAC-Eastern Visayas) invites interested parties to submit price quotations for the Supply, Delivery of File Cabinets, to wit:

Requesting Branch	Specification/Description	No. of Units	Mode of Procurement	Approved Budget
Borongan	File Cabinet (Vertical)	6 units	Small Value Procurement (SVP)	120,000.00
Tacloban	File Cabinet (Lateral)	6 units	Small Value Procurement (SVP)	120,000.00

SPECIFICATIONS

Please refer to the attached Technical Specifications requirement per branch.

**Additional Instructions: 1. Sign the Technical Specifications “Conforme” portion.
2. Delivery of the items should be direct to the following addresses:**

Branch	Addresses	Contact Person	Contact Number	Email Address
Borongan	E. Cinco St., Borongan, Eastern Samar	Dennis P. Colico	09972131362	borongan@dbp.ph
Tacloban	Cor Paterno & Zamora St., Tacloban City	Claudette Abigail S. Labitad	(053)523-0094	tacloban@dbp.ph

NOTE: PROPOSAL SHALL INCLUDE THE DELIVERY/INSTALLATION CHARGES AND ALL APPLICABLE TAXES.

The Contractor shall complete all works and delivery within Thirty (30) calendar days upon receipt of Purchase Order (PO)/Notice to Proceed (NTP).

Deadline for the submission of price quotations shall be on or before 10-24-2022 at 1:00 p.m., at the addresses given above.

Only price quotations from Filipino citizens or companies duly registered with the Department of Trade and Industry or Securities and Exchange Commission, with current business permits and those that are PHILGEPS registered, shall be accepted.

Development Bank of the Philippines reserves the right to reject any and all bids/price quotations, waive any defect in them, and award to the bidder/participant whose bid/price quotation is the most advantageous to the Bank.

signed
SM PAUL C. MATIENZO
Chairman, RBAC-EV

**DBP Tacloban Branch
Technical Specification
Lateral File Cabinet**



- 4-Drawer Lateral Filing Cabinet with Anti-Tilt Lock Mechanism/ KD
- File Cabinet Fully assemble
- With Steel Handle Lock
- Compatible with A4, FC, letter and legal-size files
- Color: Gray/Beige
- Dimensions: 90(W)x45(D)x103(H)cm
- Weight: 65kgs

DBP BORONGAN BRANCH
TECHNICAL SPECIFICATION

STEEL CABINETE

- All – metal body in gauge # 22
- 4 – Drawer
- Central – key – lock mechanism
- Color – Gray/Beige
- File cabinet fully assemble
- File Follower Included – Adjustable wire
- Warranty Information – Lifetime
- File Cabinet Type – Vertical

RECOMMENDING APPROVAL:

