

Development Bank of the Philippines

**TECHNICAL SPECIFICATIONS
SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES
FOR THE USE OF ZAMBOANGA LENDING CENTER**

QTY	UNIT PRICE	DESCRIPTION
20	piece	Correction Tape, Roller type, Film Based, Usable length: 6 meters min.
5	Unit	Electric fan, Industrial
5	box	Envelope, mailing wth window, 500s/box
5	box	Fastener, metal, 70mm between prongs
2	bundle	Folder, fancy, A4, 50pcs/bundle
4	bundle	Folder, fancy Legal 50pcs/bundle
3	unit	Mop bucket,heavy duty, hard plastic
20	pad	Notepad, stick on 2x3, 100 sheets per pad
20	pad	Notepad, stick on 3x4, 100 sheets per pad
20	box	Paper clip, 33mm, 100 pieces per box or 52 grams (min.) (net of box)
20	box	Paper clip, 50mm, 100 pieces per box or 120 grams (min.) (net of box)
5	piece	Puncher, paper, heavy duty, w/ two-hole guide
10	piece	Stamp pad felt, bed dimesion: 60mm x 100mm
5	each	Tape Dispenser, Table top, for 24mm width tape
15	roll	Tape Transparent, width 24mm (1")
95	roll	Trashbag, Black, 940mm x 1016mm, 10pcs per roll/pack

QTY	UNIT PRICE	DESCRIPTION
20	bottle	Cleaner, Toilet bowl and Urinal, 900ml-1,000ml cap
20	can	Cleanser Scouring Powder, 350g min./can
20	pouch	Detergent Powder, all purpose, 1 kilogram/plastic pouch
20	can	Disinfectant Spray, aerosol type, 400-500grams/can
2	jar	Glue, all purpose, gross weight: 200 grams min
10	can	Insecticide aerosol type, net content: 600ml min.
10	piece	Marker, permanent, bullet type, black
3	piece	Mop handle
20	pad	Notepad, stick on 3x3, 100 sheets per pad
75	ream	Paper multipurpose (copy), A4 size, 70 gsm, 210mm x 297mm, sub 20
75	ream	Paper multipurpose (copy), Legal size, 70 gsm, 216mm x 330mm, sub 20
60	each	Sign pen, black, liquid/gel ink, 0.5mm needle tip
5	piece	Stapler, Standard type, load cap: 200 staples min, 1 piece in individual box
30	pack	Toilet Tissue Paper Interfold Paper Towel
60	roll	Toilet Tissue Paper Roll (Jumbo)
20	bottle	INK BROTHER DCP-T710W/DCP-T710DW BK BT60
20	bottle	INK BROTHER DCP-T710W/DCP-T710DW BT 5000, Magenta
20	bottle	INK BROTHER DCP-T710W/DCP-T710DW BT 5000, Cyan
20	bottle	INK BROTHER DCP-T710W/DCP-T710DW BT 5000, Yellow
15	bottle	EPSON 664 Ink (Black)
15	bottle	EPSON 664 Ink (Yellow)
15	bottle	EPSON 664 Ink (Cyan)
15	bottle	EPSON 664 Ink (Magenta)
5	bottle	EPSON T774 Ink (Black)

QTY	UNIT PRICE	DESCRIPTION
20	can	AIR FRESHENER, AEROSOL, 280ml/150g min, in can, shrink, wrapped, assorted scent
5	piece	Dust Pan, non-rigid plastic, with detachable handle
20	can	Furniture cleaner, aerosol type, 300ml min/can
3	bottle	Stamp pad ink, purple/violet 50ml
30	box	Staple wire, standard, 26/6, 5000 wires/box
5	piece	Waste Basket, non-rigid plastic