



## REQUEST FOR QUOTATION

You are invited by the Development Bank of the Philippines to submit a tender for the **Domain License Registration for Three (3) Years**

SVP-2022-192

**Approved Budget for the Contract:** ₱1,650.00 for three years inclusive of all taxes and other charges

1. Please quote your lowest price based on the attached specifications per Terms of Reference.
2. **Submitted quotations must be duly signed by the vendor's representative and must be sent to the BAC Secretariat not later than 05:00 P.M. of Wednesday 14 September 2022.**
3. All quotations must be inclusive of all taxes and other charges.
4. Kindly refer to the attached Technical Specifications.

### TERMS AND CONDITIONS:

1. All entries must be type written.
2. **All suppliers/vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.**
3. Other documentary requirements for each vendor shall be as follows;
  - Mayor's/Business Permit;

### AND

- (1) For suppliers/vendors whose representatives are the official signatory of the documents/requirements: **please submit a duly notarized Omnibus Sworn Statement**

### OR

- (2) For suppliers/vendors who will appoint or designate their duly authorized representative: **please submit the following notarized statements:**

(if the supplier/vendor is a <b>Sole Proprietorship</b> )	(if the supplier/vendor is a <b>Corporation</b> )
Duly notarized Special Power of Attorney	Duly notarized Secretary's Certificate
<u>AND</u>	<u>AND</u>
Duly notarized Omnibus Sworn Statement	Duly notarized Omnibus Sworn Statement

\*For inquiries, you may reach the BAC Secretariat on the contact nos. provided below:

### DBP Bids and Awards Committee Secretariat

6/F Operations Sector, DBP Head Office  
Sen. Gil J. Puyat corner Makati Avenues, Makati City  
(+632) 818-9511 to 20 local 2610 or 2606  
email: [bacsecretariat@dbp.ph](mailto:bacsecretariat@dbp.ph)

## **Domain License Registration Technical Specifications**

### **I. BACKGROUND**

A domain name is a string of text that maps to a numeric IP address that is used to access a website or types into a browser window to reach a particular website. The actual address of a website is a complex numerical IP address but because of the Domain Name System (DNS), users can enter the domain names and route to the website.

### **II. PERIOD COVERAGE**

The domain license subscription is for three (3) years starting from October 31, 2022 to October 30, 2025.

### **III. VENDOR REQUIREMENTS**

For submission of the following documentary requirements, pursuant to Government Procurement Reform Act of the 2016 Implementing Rules and Regulations (IRR) under Republic Act (RA) No. 9184:

- a. Valid and Current PhilGEPS Registration/Certificate
- b. 2022 Business or Mayor's Permit

### **IV. LICENSE REGISTRATION INCLUSION**

The vendor shall perform the license registration of the DBP domain "*devbnkphl.com*" for the period starting from October 31, 2022 to October 30, 2025.

### **V. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The Approved Budget for the Contract (ABC) is One Thousand Six Hundred Fifty Pesos (P1,650.00), inclusive of all applicable taxes.

### **VI. PAYMENT**

DBP shall pay the corresponding annual contract price to the Vendor via credit to its deposit account within Fifteen (15) calendar days from receipt of the Vendor's official receipt and the issuance by DBP of the Certificate of Acceptance, provided the Vendor has generated a positive performance assessment to be conducted by DBP in accordance with established metrics.