

Development Bank of the Philippines (DBP)**TECHNICAL SPECIFICATIONS****Mode of Procurement – Small Value**

Supply and Delivery of Various Plastic Jackets

I. Approved Budget for the Contract: ₱ 510,000.00 (VAT Inclusive)**II. Technical Specifications:**

Item no.	Quantity	Item	Unit Price	Total Amount	Specifications
1	15,000 pcs	Jacket ATM Card	20.00	300,000.00	<ul style="list-style-type: none"> • Material: Leatherette # 126 • Color: Royal Blue • Size: 4" x 2 3/4" • Logo: 1 debossing
2	10,000 pcs	Jacket, Passbook Plastic	10.00	100,000.00	<ul style="list-style-type: none"> • Passbook jacket with debossing • PVC plastic transparent • Gauge #10 • Size: 5 5/8" x 4"
3	2,000 pcs	Jacket, Commercial Checkbook	55.00	110,000.00	<ul style="list-style-type: none"> • Material: Leatherette # 126 • Color: Royal Blue • Size: 9" x 3 3/4" • Logo: 1 debossing

III. Conditions of the Contract:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not in accordance with the required specifications/model.
2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
3. **Delivery Period:** The Supplier shall deliver the items within Forty-five (45) calendar days after receipt of NTP.
4. **Point of Delivery:** DBP Building, Basement, Receiving Section of the Inventory Management Unit-Procurement and Inventory Management Department (IMU-PIMD), Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.
5. The Supplier must submit a sample of items for approval by DBP prior to production.
6. Interested Supplier/s must submit all the following:
 - a) Proposal/Quotation;
 - b) 2022 Mayor's/Business Permit;
 - c) Omnibus Sworn Statement;
 - d) Proof of PHILGEPS registration; and
 - e) Income/Business Tax Return for the last six (6) months.
7. **Warranty:** Manufacturing defects shall be corrected/replaced by the Supplier and a warranty security shall be required from the Supplier for a minimum period of three (3) months after acceptance by DBP of the delivered items. The obligation for the warranty shall be covered by a retention money or special bank guarantee equivalent to one percent (1%) of the total contract price which shall only be released after the lapse of the warranty period, or after consumption thereof. Provided, however that the items delivered are free from patent and latent defects and all the conditions imposed have been fully met.

IV. Payment:

1. Payment shall be processed after completion of each delivery subject to complete documents for payment (i.e. Billing Statement/Statement of Account, as applicable).
2. Penalty charges equivalent to 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment in case the Supplier fails to deliver the items on time.

Prepared by:

Signed

MARIVIC M. AQUINO
OIC, Warehouse-Vis/Min, IMU-PIMD

Recommended by:

Signed

SM EMMA O. PEDREZUELA
Head, IMU-PIMD

Approved by:

Signed

VP FE B. DELA CRUZ
Head, PIMD