Development Bank of the Philippines

REQUEST FOR QUOTATION

Date

Sir/Madame:

Please quote your lowest price on the item as specified below with an approved budget of P 850, 000.00 and submit your quotation signed by your representative not later than June 9, 2022. .

Thank you.

FROM:

THEA B. CODILLO
OSA-NAC

CONDITIONS OF THE CONTRACT:

1. Quotation shall include fees, taxes, and other charges.
2. Please enclose the requested quotation in a sealed envelope and submit the same, on this address: DBP Tagum Branch, Apokon St., Tagum City, Davao del Norte or send via e-mail tagum@dbp.ph on or before **June 9, 2022**. .
3. The supplier shall ensure that the products delivered are in accordance with the specifications required by DBP. DBP has the right to reject items not according to the required specifications / model.
4. DBP may terminate / cancel the PO when the Supplier/ Contractor fails to deliver, perform and comply with its obligation as required for in the contract.
5. Delivery Period: The Supplier shall deliver the items within **thirty (30) calendar days** after receipt of the NTP/PO.
6. Point of Delivery: DBP Tagum Branch, Apokon St., Tagum City, Davao del Norte
7. DBP reserves the right to reject any and all quotations, to waive any defect in them and to award to the bidder whose price quotation is deemed most advantageous to the Bank.

PAYMENT:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g. Billing Statement / Statement of Account, Certification of Completion / Acceptance). Issuance of manager's check will be the mode of payment and payment processing will be a maximum of 30 days or as indicated in the Purchase Order.
2. For every day delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

OTHER REQUIREMENTS:

Interested Suppliers/Contractors must submit the following prior to awarding of contract:

1. PhilGEPS Certificate or PhilGEPS Registration number
2. Valid/ current Mayor's / Business Permit
3. BIR Certificate of Registration
4. Income / Business Tax Return (ITR)
5. Omnibus Sworn Statement (Notarized)

For any queries, please feel free to contact the following:

1. Kate Karen R. Lura - (084) 216-7097
2. Lace Luanne H. Morta - (084) 216-7097

ITEM QTY	UNIT	A R T I C L E S / D E S C R I P T I O N	APPROVED BUDGET	UNIT PRICE	TOTAL AMOUNT
1	UNIT	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING	850,000.00		
		OF AUTOMATIC TRANSFER SWITCH			
		(in compliance with attached technical specifications)			

COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

CONTACT NUMBER: _____

SIGNATURE: _____