



SUPPLEMENTAL BID BULLETIN NO. 1

01 June 2022

Attention: **All prospective bidders for the project**

BID REFERENCE NO. I-2022-02: CONSTRUCTION/FIT-OUT OF PUERTO PRINCESA LENDING CENTER OF THE DEVELOPMENT BANK OF THE PHILIPPINES INCLUDING THE INSTALLATION OF EQUIPMENT, FURNITURE, AND FIXTURES (ABC: PhP 5,845,316.48 inclusive of all applicable taxes)

Please be informed of the following:

- The schedule for the submission and opening of bids shall proceed as follows:**

ACTIVITY	DATE AND TIME	VENUE
Deadline for the Submission of Eligibility, Technical, and Financial Proposals	09 June 2022 (Thursday) On or before 09:00 AM*	6/F BAC Secretariat, DBP Head Office, Makati City
Opening of Eligibility, Technical, and Financial Proposals	09 June 2022 (Thursday) 09:30 AM	12/F Executive Staff Room, DBP Head Office, Makati City and via Zoom Meeting

****Late submissions shall not be accepted***

- Please refer to the Section III. Bid Data Sheet (BDS) for the detailed procedure and options for the payment of bidding documents, submission and opening of bids. As indicated in the Invitation to Bid, bidders must secure the required payment for the bidding documents on or before the deadline of the submission and receipt of bids. Bidders are encouraged to attend the bid opening through Zoom Meeting App.**
- Revision on the Checklist of Requirements:**

FROM	TO
TAB 12 List of Contractor's major equipment units (<i>Template per FORM 9</i>), pledged for the contract to be bid which are owned, leased, and/or under purchase agreements which must include, but not limited to, the following:	TAB 12 List of Contractor's major equipment units (<i>Template per FORM 9</i>), pledged for the contract to be bid which are owned, leased, and/or under purchase agreements which must include, but not limited to, the following:

<ul style="list-style-type: none"> • Power tools (i.e. drill, angle grinder, miter saw) • Dump truck/closed van for hauling • Welding machine (as necessary) • Jack hammer (as necessary) 	<ul style="list-style-type: none"> • Power tools (i.e. drill, angle grinder, miter saw) • Dump truck/closed van for hauling • Welding machine (as necessary) • Jack hammer (as necessary)
<p><u>The above-mentioned equipment must be supported by the following:</u></p>	<p><u>The above-mentioned equipment must be supported by any one the following documents:</u></p>
<ol style="list-style-type: none"> 1. Proof of ownership (O.R and C.R/Deed of absolute sale); 2. Certificate of availability of lease equipment; and/or 3. Lease of contract agreement as well as proof of ownership of the lessor 	<ol style="list-style-type: none"> 1. Proof of ownership (O.R and C.R/Deed of absolute sale); 2. Certificate of availability of lease equipment; and/or 3. Lease of contract agreement as well as proof of ownership of the lessor

4. Bidders are reminded to use as guide/reference in preparing their Bidding Documents the **Annex "A"** or the **Revised Checklist of Requirements** attached in this Supplemental Bid Bulletin No. 1 dated 01 June 2022.
5. The Eligibility, Technical, and Financial Proposals must be properly tabbed for easy reference and must be submitted in sequence/order per Checklist of Requirements.

For the guidance and information of all concerned.

Signed
ATTY. ERNESTO R. PURUGGANAN
Vice President, and
First Vice Chairperson, DBP Bids and Awards Committee

**CONSTRUCTION/FIT-OUT OF PUERTO PRINCESA LENDING CENTER OF THE DEVELOPMENT BANK OF THE PHILIPPINES INCLUDING THE INSTALLATION OF EQUIPMENT, FURNITURE, AND FIXTURES
Bid Reference No. I-2022-02**

TRANSMITTAL FORM

REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Note: Please fill-out this form and submit directly to the BAC Secretariat outside of the sealed envelopes.

FOR MACHINE STAMP (OFFICIAL TIME) BY THE DBP BAC SECRETARIAT

Received:

Name of Bidder: _____

Complete Address: _____

Submitted by: _____

Landline: _____ Email: _____

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
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LEGAL ELIGIBILITY DOCUMENTS

TAB 1	<p>If the bidder is a joint venture (JV):</p> <p><u>If bidding as a formed JV:</u> Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner company in the JV.</p> <p>Moreover, please likewise note:</p> <p><u>If the JV is incorporated or registered with the relevant government agency,</u> all documents listed in this checklist must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name.</p>
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<p>TAB 2</p>	<p>Proof of appointment/authority of bidder's representative:</p> <p>a. Duly notarized Special Power of Attorney (if the bidder is a sole proprietorship) (Template per FORM 1-A)</p> <p>OR</p> <p>b. Duly notarized Secretary's Certificate (if the bidder is a corporation, partnership or cooperative)</p> <p>b.1 If the bidder is a corporation - Template per FORM 1-B</p> <p>b.2 If the bidder is an <u>INCORPORATED JV</u> - Template per FORM 1-C</p> <p>IN CASE, THERE ARE MORE THAN ONE APPOINTED/DESIGNATED REPRESENTATIVE, USE OF "AND" shall mean <u>both/all representatives must sign the bid forms</u> (i.e. Statements, TOR, financial bid) to be submitted for the bid opening.</p> <p>Use of "OR" is recommended, if possible.</p>
<p>TAB 3</p>	<p>Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184. <u>Including the valid/current PCAB License which must be a minimum of License Category C & D.</u></p> <p><u>Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the opening of bids. Expired Certificate or any of the Eligibility Documents listed in Annex "A" shall be a ground for failure of the bidder.</u></p>

Following are the related provisions/requirements based on GPPB Resolution 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):

- ***LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Sections 8.5.2 and 54.6 of the 2016 revised IRR of RA No. 9184 starting 01 January 2022;***
- ***AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor's Permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184.***

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.

TECHNICAL ELIGIBILITY DOCUMENTS

TAB 4	<p>Statement by the bidder of ALL its <u>ongoing</u> government and/or private contracts (<u>including those awarded but not yet started</u>, if any), whether similar or not similar in nature and complexity to the contract to be bid (include all contracts with the DBP for the said period, if any (Template per FORM 2), duly signed by the bidder’s authorized representative.</p> <p>Note: For bidders who have no ongoing government and/or private contracts, kindly indicate in their statement “NONE” to comply with the requirement. Bidders will be rated “failed” if no document is submitted or if the document submitted is incomplete or patently insufficient (<i>per GPPB NPM 094-2013 dtd. 2013-12-19</i>).</p>
TAB 5	<p>Statement of single completed contract <u>of similar nature</u> (government or private <u>contract</u>) equivalent to at least fifty percent (50%) of the ABC (Template per FORM 3), duly signed by the bidder’s authorized representative.</p> <p>Similar Contract shall mean “construction/fit-out of office space or buildings”.</p> <p>Listed completed contract must be supported by the following:</p> <ul style="list-style-type: none"> i. <u>Notice of Award (NOA)</u>, OR <u>Notice to Proceed (NTP)</u>, OR <u>Contract</u> <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> ii. Proof of satisfactory completion and acceptance for the Single Largest Completed Contract (should reflect full amount of total contract price of completed project) whichever is applicable: <ul style="list-style-type: none"> a. If the completed contract is a <u>government project</u>: Owner’s Certificate of Final Acceptance issued by the project owner other than the contractor OR a final rating of <u>at least Satisfactory</u> in the Constructors Performance Evaluation System (CPES) b. If the completed contract is a <u>private project</u>: Owner’s Certificate of Final Acceptance reflecting a qualitative description of <u>at least satisfactory</u>

FINANCIAL ELIGIBILITY DOCUMENTS

TAB 6	<p>Completely accomplished computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC (Template per FORM 4), duly signed by the bidder’s authorized representative.</p> <p>The values of the bidder’s current assets and current liabilities shall be based on the AFS for CY 2021;</p> <p>The value of the NFCC must at least be equal to the ABC of this project.</p>
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TECHNICAL COMPONENT

<p>TAB 7</p>	<p>Original Bid Security issued in favor of the Development Bank of the Philippines (must be valid within 120 calendar days from the date of bid opening); <u>any one</u> of the following is acceptable:</p> <ol style="list-style-type: none"> Cashier's/manager's check issued by a Universal or Commercial Bank (at least 2% of ABC); Bank draft/guarantee or irrevocable letter of credit issued by a Universal bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (at least 2% of ABC); Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (at least 5% of ABC); Duly <u>notarized</u> Bid Securing Declaration (<i>Template per FORM 5</i>) duly signed by the bidder's authorized representative. <table border="1" data-bbox="358 898 1377 1136"> <thead> <tr> <th>Approved Budget for the Contract (ABC)</th> <th>Cashier's/ Manager's Check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)</th> <th>Surety bond (5% of ABC)</th> <th>Bid Securing Declaration</th> </tr> </thead> <tbody> <tr> <td>5,845,316.48</td> <td>116,906.33</td> <td>292,265.82</td> <td>No required percentage</td> </tr> </tbody> </table> <p><u>For bidders who opt to submit a surety bond must also submit copy of Certification issued by Insurance Commission that the surety or insurance company is authorized to issue such security.</u></p> <p>The Bid Securing Declaration mentioned above is an undertaking which states,</p> <ol style="list-style-type: none"> Bidder shall enter into contract with the PE and furnish the required performance security within ten (10) calendar days, from receipt of the Notice of Award; and Bidder accepts that: <ol style="list-style-type: none"> It shall be automatically disqualified from bidding for any procurement contract with any PE for a period of two (2) years upon receipt of the Blacklisting Order; and It will pay the applicable fine provided under the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the PE for the commission of acts resulting to the enforcement of the Bid Securing Declaration under the pertinent provisions of the IRR of RA No. 9184, and its associated issuances. 	Approved Budget for the Contract (ABC)	Cashier's/ Manager's Check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)	Surety bond (5% of ABC)	Bid Securing Declaration	5,845,316.48	116,906.33	292,265.82	No required percentage
Approved Budget for the Contract (ABC)	Cashier's/ Manager's Check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)	Surety bond (5% of ABC)	Bid Securing Declaration						
5,845,316.48	116,906.33	292,265.82	No required percentage						
<p>TAB 8</p>	<p>Accomplished Omnibus Sworn Statement (<i>Template per FORM 6</i>), duly signed by the bidder's authorized representative and notarized.</p>								

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.

TAB 9	Accomplished/Conformed Scope of Works per FORM 7 , duly signed by the bidder's authorized representative.
TAB 10	Organizational chart for the contract to be bid, duly signed by the bidder's authorized representative.
TAB 11	List of contractor's personnel (Template per FORM 8) which must include the following to be assigned to the project if awarded the contract, with the complete qualification and experience data. All key personnel must have a minimum of one (1) year relevant experience, duly signed by the bidder's authorized representative: <ol style="list-style-type: none"> 1. Project Coordinator 2. Safety Officer 3. Quality Assurance/Quality Control (QA/QC) Officer
TAB 12	List of Contractor's major equipment units (Template per FORM 9), pledged for the contract to be bid which are owned, leased, and/or under purchase agreements which must include, but not limited to, the following: <ul style="list-style-type: none"> • Power tools (i.e. drill, angle grinder, miter saw) • Dump truck/closed van for hauling • Welding machine (as necessary) • Jack hammer (as necessary) <p><u>The above-mentioned equipment must be supported by any one the following documents:</u></p> <ol style="list-style-type: none"> 1. Proof of ownership (O.R and C.R/Deed of absolute sale); 2. Certificate of availability of lease equipment; and/or 3. Lease of contract agreement as well as proof of ownership of the lessor
TAB 13	GANTT Chart/PERT/CPM; Construction Schedule with S-curve reflecting all activities needed to complete the project, their sequence and duration, duly signed by the bidder's authorized representative which must be within the required completion period/milestones.
SECOND ENVELOPE: FINANCIAL PROPOSAL (DULY SEALED AND MARKED)	
TAB 1	Duly accomplished Financial Proposal (Template per FORM 10), duly signed by the bidder's authorized representative. Note: Total bid shall not exceed the total ABC of PhP 5,845,316.48.

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.

TAB 2	<p>Detailed Financial Bid/Bill of Quantities, to be submitted in one (1) hard copy and one (1) soft copy (saved in a flash drive [USB]).</p> <p>The Bill of Quantities must have the same total per TAB 1 (total financial bid) which shall not exceed the ABC of Five Million Eight Hundred Forty-Five Thousand Three Hundred Sixteen Pesos & 48/100 (PhP 5,845,316.48).</p> <p>➤ <u>For Manual Submission of Bids:</u></p> <p>The bidder must submit the Detailed Financial Bid/Bill of Quantities in BOTH formats <u>on or before the deadline of submission of bids as indicated in the Invitation to Bid:</u></p> <ol style="list-style-type: none">1) Hard copy/physical copy of the Detailed Financial Bid/Bill of Quantities which must be signed in each and every page by the bidder's authorized representative; AND2) Soft copy/electronic copy (in MS Excel format) of the Detailed Financial Bid/Bill of Quantities which must be in the same template of the hard copy to be submitted and saved in a flash drive/USB. <p>➤ <u>For Online/Electronic Submission of Bids:</u></p> <p>The bidder must submit the Detailed Financial Bid/Bill of Quantities in BOTH formats <u>on or before the deadline of submission of bids as indicated in the Invitation to Bid:</u></p> <ol style="list-style-type: none">1) Scanned copy (PDF format) which must be signed in each and every page by the bidder's authorized representative; AND2) MS Excel format which must be in the same template/format of the scanned copy. <p>Additional Notes:</p> <ol style="list-style-type: none">a. <u>A signature box shall be added at the bottom of EACH PAGE of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature.</u>b. <u>Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.</u> <p><i>The contract shall be for the whole Works, as described in ITB Clause 1, based on the priced Bill of Quantities submitted by the Bidder.</i></p> <p><i>All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, prior to the deadline for submission of bids, shall be included in the rates, prices, and total bid price submitted by the Bidder.</i></p>
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