

RFQ No.: **LC-2022-001**

Date : **June 23, 2022**

REQUEST FOR SUBMISSION OF PRICE QUOTATIONS

The Development Bank of the Philippines, **Legazpi Lending Center**, through its Regional Bids and Awards Committee (BAC) for Bicol, invites you to submit price quotation for the following:

Description	No. of Units	Mode of Procurement	Approved Budget	Source of Fund
Steel Filing Cabinet	7 units	Small Value Procurement	P 140,000.00	GOP – DBP Corporate Budget

Technical Specifications:

- All – metal body in gauge #22
- 4 – Drawer
- Central – key – lock mechanism
- Color – Gray/Beige
- File cabinet fully assemble
- File Follower Included 0 Adjustable wire
- Warranty Information – Lifetime
- File Cabinet Type - Vertical

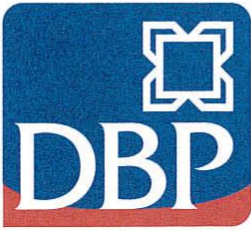
I. Approved Budget for the Contract P140,000.00 (inclusive of 12% VAT)

II. Bill of Quantities

Description	Steel Filing Cabinet, 4 Drawers
Quantity	7 Units
Unit Rate	20,000
Total Amount	140,000

III. Conditions of the Contract

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required. DBP has the right to reject the delivery if item/s delivered were found to be defective and not according to the required specifications.
2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier/Contractor fails to deliver, perform, and comply with its obligation as required in the Contract.
3. Delivery period: The Supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP)/PO.
4. Point of Delivery: G/F DBP Legazpi Branch, Quezon Avenue, Legazpi City



IV. Payment

1. Payment shall be processed after completion of delivery subject to complete documents for payment (i.e. Billing Statement/Statement of Account, Certificate of Completion/Acceptance)
2. For every day of delay, 1/10 of 1% of unperformed/undelivered quantity shall be deducted from the payment in case the Supplier/Contractor fails to deliver/complete the project/items on time.
3. Interested Supplier/s must submit the following:
 - a. Proposal/Quotation
 - b. Valid/Current PhilGEPS Certification with Registration Number
 - c. Valid/Current Mayor's/Business Permit
 - d. VAT Returns for the last six (6) months

Deadline for the submission of price quotations shall be on or before **June 30, 2022, 10:00 AM**. Please send your signed price quotations using the attached form to **DBP Legazpi Lending Center c/o SAVP Francisco M. Sayson, Lending Center Head**.

Only price quotations from Filipino citizens or companies duly registered with the Department of Trade and Industry (DTI) or the Securities and Exchange Commission (SEC), with valid business permits and are PHILGEPS-registered shall be accepted.

The Development Bank of the Philippines, **Legazpi Lending Center**, reserves the right to reject any and all bids/price quotations, to waive any defect in them and to award to the bidder/participant whose bid/price quotation is the most advantageous to the Bank.

DBP BICOL – REGIONAL BIDS AND AWARDS COMMITTEE

For information, please contact:

DBP Bicol – Regional Bids and Awards Committee Secretariat

G/F DBP Bldg., Quezon Ave., Brgy. Dinagaan, Legazpi City

Trunkline: (02) 818-9511 local 1592

Tel. No.: (052) 480-7843/480-7081

Email: albay-lc@dbp.ph or arbimperial@dbp.ph

RECEIVED BY:

Name and Signature

Date: _____