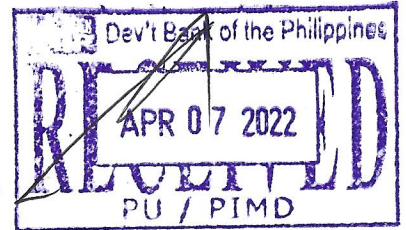


Development Bank of the Philippines
Construction and Facilities Management Department
MUNTINLUPA BRANCH
SCOPE OF SERVICES



I. **Repair of Mitsubishi Lancer model 2007 with License Plate No. SHG-394.**

II. **Approved Budget for the repair: Php 57,000.00 Inclusive of VAT.**

III. **Scope of Services:**

Replace the following parts and materials;

- | | |
|-------------------------------|------------------------------|
| a. 1 pc. Engine support rear | h. 1 pc. Power lock-LH |
| b. 1 pc. Transmission support | i. 1 pc. Compressor assembly |
| c. 2 pcs. Rotor disc | j. 1 pc. Cooling coil |
| d. 2 pcs. Stabilizer kit | k. 1 pc. Expansion valve |
| e. 1 pc. Oil sending unit | l. 1 pc. Drier filter |
| f. 1 Set Caliper kit | m. Freon charging |
| g. 1 pc. Power window motor | |

IV. **Completion Period:**

- Within thirty (30) calendar days after receipt of Notice to Proceed/ Purchase Order.

V. **Conditions:**

- The supplier/repair shop must be within 10Km radius from DBP H.O.
- All other defects and needed parts/materials found during repair shall be quoted by the supplier and shall be subject for approval as supplemental work to be covered by a separate Purchase Order (P.O.).
- The supplier/contractor shall ensure that the repairs are in accordance with the specification required by the DBP.

VI. **Warranty:**

- Submission of certification of 3 months warranty on parts and labor, except aircon system repair with 6 months warranty.

VII. **Payment:**

- Payment shall be processed after completion of the repair and subject to complete documents for payment (i.e. Billing Statement/Statement of Account, as applicable).
- For every day of delay shall be subject to 1/10 of 1% of the price to be deducted from payment.

Prepared by:

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Recommended by:

SM ALBERT SANTIAGO A. BERMEJO
Head-GSU, CFMD

Approved by:

AVP JOSE C. DELA FUENTE
Acting Head-CFMD, as per Office Order No. 234
dated 01 July 2021